

Spreckels Memorial District  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday November 1, 2017 6:30pm**  
 Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

**AGENDA**

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

1. CALL TO ORDER:

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

3. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting 10/4/2017

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports November

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL
  - a. Agreement for Professional Services: Central Coast Engineers
  - b. Election of Officers Calendar Year 2018
  - c. Set Meeting Dates Calendar Year 2018
  
7. USE REQUESTS:
  - a. Narcotics Anonymous Meeting
  - b. Buena Vista 4-H Family Game Night
  
8. FUNCTION RECAP:
  
9. NEW BUSINESS:
  - a. Changing to Online Bill Pay.
  - b. Review Memorial Bench Designs.
  
10. CONTINUED BUSINESS:
  - a. 2018 Spreckels 4<sup>th</sup> of July Celebration: Progress Report
  - b. Revised Resolution against Cannabis Operation at Former McShane's Nursery.
  - c. Organ Grinder Painting.
  
11. REGULAR MONTHLY FACILITIES REPORTS:
  - a. Review of Building/Equipment Inspection Report.
  - b. Review of Park Operations and Safety Report
  
12. REVIEW OF DEPOSITS
  
13. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:
  - a. November 1, 2017
  - b. December 1, 2017
  
14. FUTURE AGENDA ITEMS:
  
15. ADJOURN REGULAR MEETING: Next meeting Wednesday January 3, 2017 6:30 PM. **NO MEETING SCHEDULED FOR DECEMBER 2017.**

**ADA COMPLIANCE**

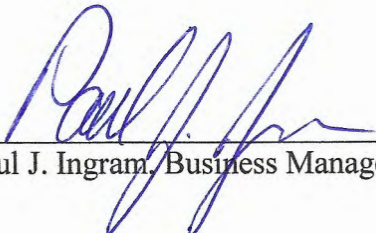
**In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board**

meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

**In Compliance with Government Code section 54957.5**, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelmd.main@gmail.com.

### **Certification**

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the November 1, 2017 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962

  
\_\_\_\_\_  
Paul J. Ingram, Business Manager

Date 10/27/2017

**To download the full agenda packet, please go to [www.spreckelmd.specialdistrict.org](http://www.spreckelmd.specialdistrict.org) and click on the meeting date. Click on the link to the agenda.**



Spreckels Memorial District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS

**Wednesday October 4, 2017 6:30pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President Henningsen at 6:31 pm.*

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

*Present: Henningsen, Eastwood, McDougall, Foster*

*Absent: Magno*

**QUORUM ESTABLISHED**

3. PUBLIC COMMENTS:

*President Henningsen reported a new cannabis operation is scheduled to move in to the former McShane's Nursery on Highway 68. He expressed concern as the location is close to Montessori School. He requested that SMD update the resolution recently sent to Monterey County Planning Department regarding a cannabis operation that was proposed for the town of Spreckels. Business Manager Ingram will update the resolution and it will be agendized for the November 1, 2017 meeting*

4. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting 9/6/2017

*Motion to approve [Foster] 2<sup>nd</sup> [McDougall]*

*Ayes: Henningsen, Eastwood, McDougall, Foster*

*Noes: None*

**MOTION CARRIED**

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports September

*Fund balances and a budget year-to-date report were presented.*

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Agreement for Professional Services: Central Coast Engineers

*Derek Johnson of Central Coast Engineers presented preliminary drawings for possible unisex ADA bathroom or remodeling both Men's and Women's restrooms to ADA standards. A motion [Foster] 2<sup>nd</sup> [McDougall] to direct Mr. Johnson to bring back a contract with a fixed cost to remodel both restrooms. Contract will be presented at the November 1, 2017 regular meeting.*

- b. Memorial Building Countertops. Stainless Steel Estimate

7. USE REQUESTS:

- a. Joseph Escalante Family Reunion
- b. George Mills Birthday party
- c. Christina Nino Birthday party
- d. Rene Toman

*Motion to approve all [Eastwood] 2<sup>nd</sup> [Foster]*

*Ayes: Henningsen, Eastwood, McDougall, Foster*

*Nays: None*

**MOTION CARRIED**

8. FUNCTION RECAP:

- a. Letter from Salinas High School Class of 1952

*The board reviewed the letter expressing thanks for Building Caretaker Joe Velosquez for help with their event. The board commended Joe for his skills in customer service.*

9. NEW BUSINESS:

- a. Business Manager report on CSDA Annual Conference and Exhibitors Showcase.

*Business Manager Ingram reviewed several items of interest from the conference and suggestions for improvement of operations.*

- b. Report conversation with Assembly Member Anna Caballero, 30<sup>th</sup> Assembly District, on combining SMD and SCSD.

*Business Manager Ingram reported the conversation. The board considered the issue and instructed BM Ingram to postpone the scheduled October 19<sup>th</sup> meeting with 30<sup>th</sup> Assembly District Aline Reyna to a later date in order for both the SMD and SCSD boards to give further consideration to the issue.*

10. CONTINUED BUSINESS:

- a. 2018 Spreckels 4<sup>th</sup> of July Celebration: Progress Report

*President Henningsen proposed a schedule of dates by which certain tasks will be accomplished. Director McDougall would research.*

- b. Organ Grinder Painting.

*BM Ingram will arrange an appointment with Assistant Salinas City Manager Jim Pia for Thursday 10/12 or Friday 10/13.*

11. REGULAR MONTHLY FACILITIES REPORTS

- a. Review of Building/Equipment Inspection Report.  
b. Review of Park Operations and Safety Report

*All reports were delivered*

12. REVIEW OF DEPOSITS

13. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:

*Motion to approve [McDougall] 2<sup>nd</sup> [Eastwood]  
Ayes: Henningsen, Eastwood, McDougall, Foster  
Noes: None*

**MOTION CARRIED**

14. FUTURE AGENDA ITEMS:

*Director Foster asked that the board consider moving to online bill pay. The board will also consider memorial benches for both Margo Abeloe and David Rader.*

15. ADJOURN REGULAR MEETING: Next meeting Wednesday November 1, 2017 6:30 PM. *The meeting was adjourned at 7:32 pm.*

Respectfully submitted,

Approval Date \_\_\_\_\_

**SPRECKELS MEMORIAL DISTRICT FUND  
BALANCES AS OF 11/1/2017 AFTER  
TODAY'S TRANSFER OF \$40,000, DEPOSIT  
AND PAYABLES.**

<b>COUNTY FUND 668</b>	<b>\$201,666.12</b>
<b>RABOBANK CHECKING</b>	<b><u>\$ 44,758.83</u></b>
<b>TOTAL</b>	<b>\$246,424.95</b>

Spreckels Memorial District  
Budget Report 7/1/2017 to 10/6/2017

Income	Budget	FYTD		
GL Payment	\$2,150.00	\$2,139.32	99.50%	
July 4th	\$18,000.00	\$18,174.12	100.97%	
Memorial Building & Park rent	\$25,000.00	\$7,881.20	31.52%	
<b>Sub Total</b>	<b>\$45,150.00</b>	<b>\$28,194.64</b>	<b>62.45%</b>	
Property Tax	\$168,500.00	\$452.56	0.27%	
Special Assessment	\$43,700.00	\$52.83	0.12%	
<b>Sub Total</b>	<b>\$212,200.00</b>	<b>\$29,399.59</b>	<b>13.85%</b>	
<b>Total Income</b>	<b>\$257,350.00</b>	<b>\$29,399.59</b>	<b>11.42%</b>	
Expense				
<b>Salaries</b>				
Pay Roll Expenses	\$62,000.00	\$27,892.36	44.99%	
<b>Empolyee Benefits</b>				
Workers Comp	\$800.00	\$81.51	10.19%	
<b>Total Salary and Benefits</b>	<b>\$62,800.00</b>	<b>\$27,973.87</b>	<b>44.54%</b>	
<b>Operations Budget</b>				
<b>4th of July</b>	<b>\$19,000.00</b>	<b>\$11,021.44</b>	<b>58.01%</b>	
<b>Professional Services</b>				
Audits	\$10,000.00	\$13,925.00	139.25%	
Administration Fees	\$2,500.00	\$442.00	17.68%	
Advertising	\$500.00	\$154.00	30.80%	
Legal Services	\$1,000.00	\$179.49	17.95%	
Parcel Management	\$2,500.00	\$3,700.00	148.00%	
Bank Fees	\$50.00	\$25.00	50.00%	
Property Tax	\$400.00	\$396.44	99.11%	
<b>Sub Total</b>	<b>\$16,950.00</b>	<b>\$18,821.93</b>	<b>111.04%</b>	
<b>Education</b>				
Board and Staff Education	\$1,000.00	\$1,323.52	132.35%	
Dues and Subscriptions	\$2,000.00	\$14.00	0.70%	
<b>Sub Total</b>	<b>\$3,000.00</b>	<b>\$1,337.52</b>	<b>44.58%</b>	
<b>MAINTENANCE</b>				
Building Materials	\$1,200.00	\$152.72	12.73%	
Building Repairs	\$5,000.00	\$2,904.05	58.08%	
Electrical Repairs	\$1,000.00		0.00%	
Equipment Purchase	\$2,500.00		0.00%	
Equipment Rental	\$1,500.00		0.00%	
Power Equipment Repairs	\$1,000.00		0.00%	
Plumbing Repairs	\$1,200.00	\$1,692.55	141.05%	



Spreckels Memorial District  
Budget Report 7/1/2017 to 10/6/2017

HVAC		\$800.00	\$200.00	25.00%
Building Maintenance & Repairs		\$3,000.00	\$125.00	4.17%
Sprinkler Supplies		\$500.00	\$348.86	69.77%
Sprinkler System Repairs		\$1,500.00	\$150.00	10.00%
Park Maintenance & Repairs		\$3,000.00		0.00%
Park Plants		\$100.00		0.00%
Equipment Maintenance & Repairs		\$1,000.00	\$235.00	23.50%
Fuel		\$600.00	\$219.28	36.55%
Pest Contol		\$500.00	\$100.00	20.00%
Park Maintence Contract		\$25,000.00	\$10,400.00	41.60%
Tree Maintence		\$5,000.00	\$1,975.00	39.50%
Turf Treatment		\$6,500.00	\$5,024.36	77.30%
Water Treatment		\$1,400.00	\$423.32	30.24%
<b>Sub Total</b>		<b>\$62,300.00</b>	<b>\$23,950.14</b>	<b>38.44%</b>
<b>Utilities</b>				
PG&E		\$18,000.00	\$4,573.32	25.41%
Water / Park		\$8,000.00	\$3,959.82	49.50%
Water / Hall		\$2,400.00	\$903.70	37.65%
Cal Am		\$1,100.00		0.00%
Telephone and Internet		\$1,900.00	\$757.34	39.86%
<b>Sub Total</b>		<b>\$31,400.00</b>	<b>\$10,194.18</b>	<b>32.47%</b>
<b>Supplies</b>				
Janitorial Supplies		\$4,800.00	\$3,040.08	63.34%
<b>Sub Total</b>		<b>\$4,800.00</b>	<b>\$3,040.08</b>	<b>63.34%</b>
<b>Office/Operating Expenses</b>				
Office Supplies		\$800.00	\$98.09	12.26%
Office Equipment		\$300.00	\$268.34	89.45%
Post Office Box		\$130.00		0.00%
Website		\$600.00	\$600.00	100.00%
Postage and Delivery		\$150.00	\$47.00	31.33%
Park Supply		\$100.00	\$37.08	37.08%
<b>Sub Total</b>		<b>\$2,080.00</b>	<b>\$1,050.51</b>	<b>50.51%</b>
<b>Insurance</b>				
General Liability / Property Insurance		\$5,000.00		0.00%
<b>Sub Total</b>		<b>\$5,000.00</b>		<b>0.00%</b>
<b>Total Operations</b>		<b>\$144,530.00</b>	<b>\$65,713.32</b>	<b>45.47%</b>
<b>Capital Expense</b>				
Building		\$25,000.00		0.00%
Park		\$25,000.00		0.00%
<b>Sub Total</b>		<b>\$50,000.00</b>		<b>0.00%</b>
<b>Total Expense</b>		<b>\$257,330.00</b>	<b>\$88,735.30</b>	<b>34.48%</b>
Net Balance		\$20.00	\$66,165.66	
Fund Balance 7/1/2017		\$319,671.48		
Final Net Balance		\$319,691.48		

# **Central Coast Engineers, Inc.**

P.O. Box 2503, Salinas, CA 93902

Tel (831) 757-5554, Fax (831) 757-2226

October 26, 2017

Spreckels Veterans Memorial District  
P.O. Box 7266  
Spreckels, CA 93962

RE: ADA Upgrade to Restrooms  
Spreckels Veterans Memorial Building  
90<sup>th</sup> 5<sup>th</sup> Street  
Spreckels, CA 93962

Dear Spreckels Veterans Memorial District Representatives,

Please find attached copy of the proposed “An Agreement for the Provision of Limited Professional Services between Client and *Central Coast Engineers, Inc.*”, for the planning department documents for “ADA Upgrade to Restrooms at the Spreckels Veterans Memorial Building”.

If you find this agreement acceptable, please sign it, initial the “Terms and Conditions”, and return a copy of each along with the retainer to our office. If you have any questions regarding this matter, please feel free to contact our office at your convenience.

Yours Truly,

Derek Johnson, P.E.  
Secretary  
**Central Coast Engineers, Inc.**

**An Agreement for the Provision of Limited Professional Services  
between Client and *Central Coast Engineers, Inc.***

**Date:** October 26, 2017

**Job No.** 17-103

**Firm:** ***Central Coast Engineers, Inc.***  
P.O. Box 2503  
Salinas, CA 93902

**Client:** Spreckels Veterans Memorial District  
P.O. Box 7266  
Spreckels, CA 93962

**Project:** ADA Upgrade to Restrooms  
Spreckels Veterans Memorial Building  
90<sup>th</sup> 5<sup>th</sup> Street  
Spreckels, CA 93962

**Description:** The project consists of upgrading the existing men's and women's restrooms to be more handicap accessible. Due to the existing space available and shape of the restrooms, the final layout of the restroom fixtures, doors and other ADA items may not be 100% ADA compliant. Central Coast Engineers, Inc. will provide a Partial Bid set of construction documents. We will not provide specific grout specifications, electrical drawings & specifications, mechanical drawings & specifications and/or plumbing drawings & specifications. The design will reference the current California Building Code requirements and specifications.

**The Scope of Services:** The Firm will provide the following services:

1. Data Collection
2. Preliminary Design
3. Meeting w/ Client to discuss proposed restroom layouts finish materials, colors and fixtures.
4. Construction documents - Architectural & Structural drawings
5. Submittal to County of Monterey Building Department

**Fee Arrangement:** The Client, in consideration for the services rendered will pay the Firm, in accordance with "Terms and Conditions" the amount of \$9,300.00.  
A retainer of \$1,500.00 is required prior to the start of work.

**Construction Support Services (Including responses to RFIs) provided on an hourly basis per attached "Rate Schedule"**

**Exclusions:** This agreement excludes the following items:

1. Electrical Design
2. Mechanical Design
3. Plumbing Design
4. Tile & Grout Specifications
5. Paint Colors & Specifications
6. Wall Partition Specifications
7. Door Specifications
8. Construction Support Services (Provided on an hourly basis)

Additional services will only be performed at the specific request of the client or its authorized representative.

**Prepared by:** Derek Johnson, P.E.

The attached "Terms and Conditions" are a part of this Agreement.

**Offered by:**

**Accepted by:**

\_\_\_\_\_  
 Signature                      Date  
 Derek Johnson, Secretary  
 Civil Engineer, No. C66027 (Exp. 6/30/2018)  
 Central Coast Engineers, Inc.

\_\_\_\_\_  
 Signature                      Date  
 \_\_\_\_\_  
 Printed Name / Title

**Central Coast Engineers, Inc.****Terms and Conditions****Rate Schedule**

Senior Engineer	160.00 / hour
Project Engineer	140.00 / hour
Staff Engineer	120.00/ hour
Assistant Project Engineer	100.00 / hour
Drafter I	100.00 / hour
Drafter II	80.00 / hour
Clerical	40.00 / hour

Rates subject to change.

**Additional Services:** Additional services will only be performed at the specific request of the client and will be charged at the appropriate rate above.

**Reimbursables:** Cost of reimbursable items such as prints, reproducible documents, mileage, etc. will be charged to the Client with no additional mark-up.

**Duplication/Prints:** 24"x36" sheets @ \$2.00 per sheet, for in-house prints greater than 20 sheets.

**Billings/Payments:** Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis ending on the 25th day of each month. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

**Late Payments:** Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance. In the event any portion or all account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

**Access To Site:** Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

**Dispute Resolution:** Any claims or disputes made during design, construction or post-construction between the Client and Firm shall be submitted to non-binding mediation. Client and Firm agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

**Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Firm, his or her officers, directors, employees, agents and subconsultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Firm.

**Certifications: Guarantees and Warranties:** The Firm shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the Firm cannot ascertain.

**Limitation of Liability:** In recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed three times the fee, nor \$120,000 (dollars). Such causes include, but are not limited to, the Firm's negligence, errors, omissions, strict liability, and breach of contract or breach of warranty.

**Termination of Services:** This agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

**Ownership of Documents:** All documents produced by the Firm under this agreement shall remain the property of the Firm and may not be used by the Client for any other endeavor without the written consent of the Firm.

Project No. \_\_\_\_\_ Firm Initials \_\_\_\_\_ Client Initials \_\_\_\_\_ Date \_\_\_\_\_  
Effective 1/1/2017

Spreckels Memorial District  
Election of Officers Calendar Year 2018

President

Vice President

Clerk of the Board

Park Manager

Building Manager

Spreckels Memorial District  
Proposed Meeting Dates Calendar Year 2018

January 1

February 7

March 7

April 4

May 2

June 6

July No Meeting

August 1

September 5

October 3

November 7

December No Meeting

# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Men's Monday Night NA meeting Bobby Jaurigue  
Organization Name Contact Person

7509 Langley Cyn Rd  
Mailing Address

Prunedale 93907  
City & Zip Code

Work Telephone # 831-663-1920  
Home Telephone #

Cell Phone # 831-320-9034

DATE OF FUNCTION: Sept 29<sup>th</sup> 2018  
Day of Week, Date & Year

TYPE OF FUNCTION: Meeting / Dinner

Circle areas of use required:

- Kitchen
- Barbeque Room
- Bar Facilities: Yes  No
- Meeting Room
- Banquet Room
- Dancing: Yes  No
- Auditorium
- Other \_\_\_\_\_
- PA System: Yes  No

HOURS OF USE: 12 to 9pm NUMBER OF GUESTS 200

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE [Signature] DATE 10/24/17

### FOR OFFICE USE ONLY:

Rental Fee \$ 900 LD&C Deposit \$ 300

Approval Date \_\_\_\_\_ Disapproved on \_\_\_\_\_

# of Security Required 0 Postponed \_\_\_\_\_

DATE DEPOSIT RECEIVED \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

DATE BALANCE RECEIVED \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

DATE RETURNED LD&C MAILED \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ CHECK # \_\_\_\_\_



# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Buena Vista 4-H

Travis Tanaka

Organization Name

Contact Person

1432 Abbott St

Salinas, Ca 93901

Mailing Address

City & Zip Code

759-7386

236-5348

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION: MAR 3 2018

Day of Week, Date & Year

TYPE OF FUNCTION: 4-H event / Family Game Night

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other \_\_\_\_\_

PA System: Yes - No

HOURS OF USE: 1 to 9

NUMBER OF GUESTS 150

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE [Signature]

DATE 10/13/17

### FOR OFFICE USE ONLY:

Rental Fee

\$ 900

LD&C Deposit

\$ 500

Approval Date \_\_\_\_\_

Disapproved on \_\_\_\_\_

# of Security Required 0

Postponed \_\_\_\_\_

DATE DEPOSIT RECEIVED \_\_\_\_\_

CASH \_\_\_\_\_

CHECK # \_\_\_\_\_

DATE BALANCE RECEIVED \_\_\_\_\_

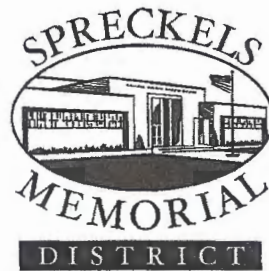
CASH \_\_\_\_\_

CHECK # \_\_\_\_\_

DATE RETURNED LD&C MAILED \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_

CHECK # \_\_\_\_\_



August 2, 2017

Resolution No. 2017-04

Resolution of the Board of Directors of the Spreckels Veterans Memorial District in Opposition to Proposal to Establish a Cannabis Dispensary or Other Cannabis-Related Facility within the Town of Spreckels, California *near the*

WHEREAS, the Spreckels Veterans Memorial District is responsible for the maintenance and use of Spreckels Park, Memorial Hall and other meeting/gathering and recreational facilities within the Town of Spreckels; and

WHEREAS, these recreational and gathering facilities are enjoyed by students attending Spreckels Elementary School, Boys and Girl Scout groups, student groups from outside of the Town of Spreckels, clubs and organizations, and families on a daily basis and at all times throughout the day; and

WHEREAS, this use of recreational facilities within the Town of Spreckels is largely due to the character of the Town of Spreckels, a predominately single family residential community possessing a reputation reflecting the best qualities of safe and quiet small town America; and

*and surrounding area*

WHEREAS, the presence of cannabis dispensaries can lead to negative "secondary effects" on our neighborhoods, such as significantly increased traffic, loitering, consumption and use of drugs and alcohol in the Town and at its Park, and even criminal activity; and

*whereas, the district boundaries to highway 68 a new cannabis facility is proposed for the former McShane's Nursery, which being located on the south side of Highway 68, falls within Spreckels Memorial District boundaries*

WHEREAS, the Town of Spreckels does not operate its own law enforcement and para-medical services and relies on the Monterey County Regional Fire Department and the under-resourced Monterey County Sheriff's Office for these vital services; and

WHEREAS, permitting of this facility will have no benefit to the Town of Spreckels and would significantly lessen the community's reputation as a safe, desirable and attractive small hometown; and

WHEREAS, a large number of medical cannabis facilities are currently permitted in the cities surrounding the Town of Spreckels, including eight permits issued to commercial cannabis companies by the City of Salinas in mid-2017:

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Spreckels Veterans Memorial District, as duly elected representatives of the Citizens of the Town of Spreckels, does hereby adopt this Resolution to express unwavering opposition to the issuing of any permit for any cannabis-related facility within the boundaries of the District, and requests the County of Monterey to exercise its authority to reject the request for a use permit currently before the County.

ADOPTED, this 2nd day of August, 2017, with a MOTION by Ron Eastwood and SECONDED by Cathy M'Donogh

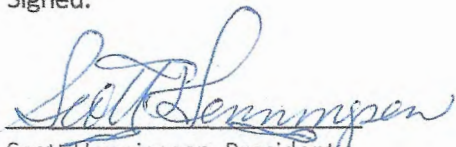
AYES: Scott Henningsen, Rick Magno, Ron Eastwood, Cathy M'Donogh, Rich Foster

NOES: None

ABSTAIN: None

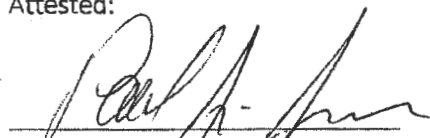
ABSENT: None

Signed:



Scott Henningsen, President

Attested:



Paul J. Ingram, Business Manager

Proposed Edits to Resolution 2017-04 Modified to address proposed cannabis facility for former McShane's Nursery:

- Add paragraph: "Whereas, a new cannabis facility has been proposed for the former McShane's Nursery, located on the South side of Highway 68, which is the west boundary of Spreckels Memorial District, and,"

BUILDING EQUIPMENT INSPECTION:

INSPECT FOR PROPER OPERATION OF: DISHWASHER

REFRIGERATOR UNITS  
OVENS  
COOKTOPS  
HOT WELLS  
COFFEE URN  
PLUMBING FIXTURES  
P A SYSTEM  
BANQUET ROOM

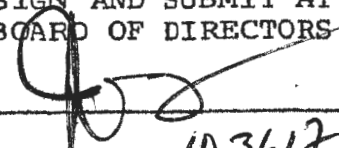
✓	date	✓	date	✓	date	✓	date	✓	date	✓	date
✓	10-7	✓	10-8	✓	10-13	✓	10-15	✓	10-28	✓	10-28
✓											
✓											
✓											
✓											
✓											
✓											
✓											
✓											

AFTER EACH FUNCTION

SPECT CHAIR LEGS FOR MISSING LEG PADS  
SPECT TAILES FOR LOOSE SCREWS IN RAILS

3 ADDITIONAL SHEETS AS MAY BE REQUIRED

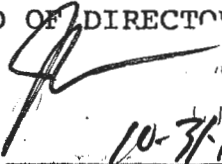
SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

  
Date 10-31-17

SCHEDULE OF WEEKLY BUILDING EQUIPMENT INSPECTION

	Week #1	Week #2	Week #3	Week #4
INSPECT ALL (4) HOT WATER HEATERS FOR: LEAKS				
" " PILOT LIGHTS	✓	✓	✓	✓
CHECK EMERGENCY LIGHTING BATTERY	✓	✓	✓	✓

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Date  10-31-17

SCHEDULE OF MONTHLY BUILDING EQUIPMENT INSPECTION

						✓	Date
CHECK FOR PROPER OPERATION ON AIR CONDITION UNIT FOR:							
					AUDITORIUM	✓	6-31
"	"	"	"	"	BANQUET ROOM	✓	
"	"	"	"	"	KITCHEN	✓	
"	"	"	"	"	LOUNGE	✓	
"	"	"	"	"	MEETING ROOM	✓	
INSPECT ALL ROOF AIR CONDITION AND HEATER DUCTS							
INSPECT EXHAUST FANS FOR PROPER OPERATION AND LUBRICATION ON:							
					KITCHEN HOOD	✓	
"	"	"	"	"	DISHWASHER	✓	
"	"	"	"	"	BATHROOM	✓	
"	"	"	"	"	OFFICE	✓	
					BANQUET ROOM	✓	

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Date 6-31-17

## Deposit Summary

Spreckels Memorial District

Summary of Deposits to County Fund 668 on 11/01/2017

<b>Chk No.</b>	<b>PmtMethod</b>	<b>Rcd From</b>	<b>Memo</b>	<b>Amount</b>
		Spreckels Community Services District	Telephone & Internet	49.18
		Danielle Price	Building Rent	400.00
		Pacific Service Employees Association	Building Rent	225.00
		Sylvia Teixeira	LD&C Deposits	500.00
		Alan Stumpf	LD&C Deposits	500.00
		Robert Jaurigue	LD&C Deposits	300.00
<b>Less Cash Back:</b>				
<b>Deposit Total:</b>				<b>1,974.18</b>



## Spreckels Memorial District

Register: Rabobank Checking

From 11/01/2017 through 11/01/2017

Sorted by: Date, Type, Number/Ref

*Accts. Payable*

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>
11/01/2017	4349	Joseph Velasquez	-split-		2,709.88
11/01/2017	4350	Paul J Ingram	-split-		1,043.13
11/01/2017	4351	Paul Ingram	Office Equipment		366.43
11/01/2017	4352	Clarke's Turf & Water	Park Maintenance Cont...		2,080.00
11/01/2017	4353	Clarke's Turf & Water	Fuel		46.93
11/01/2017	4354	Quality Water Enterp...	Water Treatment		105.83
11/01/2017	4355	Castroville Plumbing	Plumbing Repairs		162.50
11/01/2017	4356	Hutch's Plumbing, Inc.	Plumbing Repairs		913.88
11/01/2017	4357	Spreckels Water Co...	Water		960.42
11/01/2017	4358	Target Pest Control	Pest Control		65.00
11/01/2017	4359	Lisa Siler	LD&C Deposits		500.00
11/01/2017	4360	Central Coast Engine...	Engineering/Architectu...		1,500.00

*Total \$ 10,454.00*

# Office DEPOT OfficeMax

SALINAS - (831) 755-0990

10/20/2017 1:58 PM

\*\*\*\*\* REPRINT \*\*\*\*\*

Reprint Transaction # 62601020170051134



D2PTTGP9P34564YX6W

SALE	6260-5-1133-462568-17.7.2	
409919	PRINTER,HP,OJ	299.99
	Instant Savings	-100.00
	Promotion	

**You Pay 199.99SS**

944750	2YR,PRTR,150-1	35.99 E
EMP ID:	462568	

Register your SquareTrade Plan  
online at [www.OfficeDepot.com/](http://www.OfficeDepot.com/)  
Protection or call 844-637-7768

1 906401829595

800332	LETTER OPENR,S	
2 @ 2.19		4.38

**You Pay 4.38SS**

431632	HEWLETT PACKAR	108.99
	Promotion	-10.90

**You Pay 98.09SS**

Sales Tax: 27.98

Total: 366.43

Debit Card 7377: 366.43

TDS Chip Read  
AID A000000980840 US DEBIT  
TVR 8000048000  
CVS PIN Verified

INGRAM PLASTERING INC. 1335689194

Total Savings:

**\$110.90**

\*\*\*\*\*

!!! WANT TO READ CARD V!!!!

**Invoice****CASTROVILLE PLUMBING & HEATING, INC.**

Contractor's lic. #202314  
 11503 Merritt Street  
 Castroville, CA 95012  
 (831)633-2510 Fax (831)633-5924

Date	Invoice #
10/26/2017	9184

Bill To
SPRECKELS MEMORIAL DISTRICT PO BOX 7266 SPRECKELS, CA 93962

Work Order #	Terms	Service Date	Location
2434	Net 30	10/25/2017	

Qty	Description	Rate	Amount
	Unclogged main line in park restroom.		
	Mytana senior cable usage	21.50	21.50
1.5	Plumber's time	94.00	141.00
	Sales Tax	7.50%	0.00
		<b>Total</b>	<b>\$162.50</b>

A FINANCE CHARGE OF 1.5% WILL BE APPLIED 30 DAYS AFTER INVOICE DATE.  
 NOTE: ANY ACCOUNTS PAID WITH A CREDIT CARD WILL BE CHARGED A 3% PROCESSING FEE.

**Invoice**

Hutch's Plumbing, Inc.  
 549-B Brunken Ave.  
 Salinas, Ca. 93901  
 Ph. 831-754-3740  
 Fx. 831-754-3751

Date	Invoice #
10/5/2017	1504

Bill To
VFW 6849, Lt. Billy Paulsen Jr. PO Box 7025 Spreckels, CA 93962

P.O. No.	Terms	Project
Spreckles Hall	Due on receipt	Spreckels

Quantity	Description	Rate	Amount
	Plumbing Material	680.90	680.90
	Sales Tax	62.98	62.98
2	Labor, Hrs. Supply and install new 2 inch backflow	85.00	170.00
		<b>Total</b>	<b>\$913.88</b>