



Spreckels Veterans Memorial District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday April 5, 2023 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President Magno at 5:31 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President  
Walan Chang, Vice-President  
David Kuhlmann, Director  
Saren Pierson, Secretary  
Shaheen Jorgensen, Director

*Present: Magno, Chang, Kuhlmann, Jorgensen*  
*Absent: Pierson*

**QUORUM ESTABLISHED**

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting March 2, 2023

*Motion to approve [Kuhlmann] 2<sup>nd</sup> [Jorgensen].*  
*Ayes: Magno, Chang, Kuhlmann, Jorgensen*  
*Noes: None*

**MOTION CARRIED**

6. GENERAL MANAGER'S REPORT:

a. Financial Reports November.

1. Fund Balances as of 3/31/2023
2. Budget FY 2022 FYTD to 3/31/2023
3. Review of Deposits: County Fund 668 February [Period 8]
4. Review of Deposits: Five Star General Checking March.

Spreckels Veterans Memorial District • P.O. Box 7266 • Spreckels, CA 93962  
Park & Veterans Memorial Building Rental (831) 597-1189 • District Business (831) 455-7855  
Email: spreckelsmd.main@gmail.com • www.spreckelsmd.specialdistrict.org

5. Review of Five Star Bank Statements/Reconciliations February 2023.
6. Review of Expenditures February 2023.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Transfer \$20,000.00 from County Fund 668 to Five Star General Checking.

*Motion to approve [Kuhlmann] 2<sup>nd</sup> [Jorgensen].*

*Ayes: Magno, Chang, Kuhlmann, Jorgensen*

*Noes: None*

**MOTION CARRIED**

- b. Park Landscape Contract: Appoint committee to review contract and negotiate with Clarke's Turf and Water for increase in contract cost.

*Jorgensen and Pierson are appointed.*

8. USE REQUESTS:

- |                       |                                 |
|-----------------------|---------------------------------|
| a. Lonzo & Toni Dsuna | 50 <sup>th</sup> Birthday Party |
| b. Melissa Tovar      | Birthday Party                  |
| c. Angie Ramirez      | Birthday Party                  |
| d. Roberta Urquidez   | 18 <sup>th</sup> Birthday       |
| e. Don Domalaog       | Birthday/Class Reunion          |
| f. Josiah Santiago    | Birthday Party                  |
| g. Albert Villa       |                                 |

*Motion to approve all [Kuhlmann] 2<sup>nd</sup> [Jorgensen].*

*Ayes: Magno, Chang, Kuhlmann, Jorgensen*

*Noes: None*

**MOTION CARRIED**

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Kitchen Ovens Replacement.
- b. Future Projects:
  - Del Monte Glass: Front & Kitchen area black aluminum frames \$34,124, Milgard vinyl tan front only \$12,528.
  - Sal De Franco: Exterior painting \$32,400.
  - Replace sand in playground.
  - Replace 2 windbreaks at Park.
  - Replace tables and benches at Park. [\$1500 per unit x (total #) Assembly and installation \$2,500]
  - Carpet replacement Veterans bar/meeting room.
  - Demolish or Repurpose Racquetball Court: Preliminary planning.
  - Video Surveillance System. [Range: \$16,000-\$23,800]

*Remove DeFranco Painting bid from list. Add banners for light poles in park.*

c. 4<sup>th</sup> of July Celebration 2023

*After meeting with Contractor, Chang recommended specifying that the Continuation Book requirement can be in electronic form. Once edits are complete, leave document in meeting room for signatures when all parties are available.*

d. Facility Manager Employment Agreement.

*The existing contract will be provided to Jorgensen for review.*

e. Building Rental Contract Update.

*Document near completion and will be in Word template form.*

11. NEW BUSINESS

a. Boy Scout Troop 60 and Cub Scout Pack 60 effort to sponsor volunteer repainting of Spreckels Veterans Memorial Hall in conjunction with Home Depot and Behr Paints.

*Upon hearing a presentation from Troop 60 adult leader Josh Luna, a motion to allow the volunteer effort was made [Chang] 2<sup>nd</sup> [Jorgensen]. District will provide food for volunteer cooks to prepare for all volunteer painters. A new color rendering will be emailed to the board to make a selection. Scheduling of project will be coordinated between Facilities Manager Joe Velasquez and all participating volunteer organizations.*

12. REGULAR MONTHLY FACILITIES REPORTS:

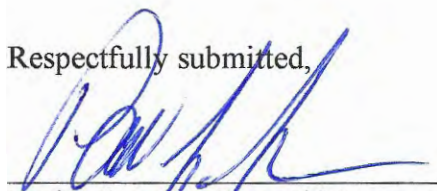
- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday May 3, 2023 5:30 PM.

*The meeting was adjourned at 6:36 pm. The May meeting is postponed from May 3<sup>rd</sup> to May 10<sup>th</sup>.*

Respectfully submitted,



Paul J. Ingram, General Manager

Approval date 6/7/2023