



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday October 5, 2022 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:32 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
David Kuhlmann, Director
Jill Kramm, Director
Saren Pierson, Secretary

Present: Magno, Chang, Kramm, Pierson
Absent: Kuhlmann

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

Shaheen Jorgensen: Please set the park lights to stay on until 7:00 am for early morning walkers.

Rick Gutierrez: Proposed holiday decorating should be done in the park. Residents will begin planning and make presentation to the board at November 2nd regular meeting.

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting July 6, 2022

Quorum of members present not at meeting so tabled further.

b. SMD Regular Board Meeting September 7, 2022

Motion to approve [Kramm] 2nd [Chang].
Ayes: Chang, Kramm, Pierson [Magno absent]

Noes: None

MOTION CARRIED

6. GENERAL MANAGER'S REPORT:

a. Financial Reports April.

1. Fund Balances as of 9/30/2022
2. Budget FY 2022 FYTD to 9/30/2022
3. Review of Deposits: County Fund 668 August [Period 2]
4. Review of Deposits: Five Star General Checking September
5. Review of Five Star Bank Statements/Reconciliations August 2022
6. Review of Expenditures August 2022.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Transfer \$15,000 from County Fund 668 to Five Star General Checking.

Motion to approve [Chang] 2nd [Pierson].

Ayes: Magno, Chang, Kramm, Pierson

Noes: None

MOTION CARRIED

- b. Resolution #2022-02: Resolution to Adopt Budget FYE 6/30/2023.

Motion to approve [Kramm] 2nd [Pierson].

Ayes: Magno, Chang, Kramm, Pierson

Noes: None

MOTION CARRIED

8. USE REQUESTS:

9. FUNCTION RECAP:

10. NEW BUSINESS:

- a. Update time allowance for District Utility Worker.

General Manager presented possible increase in hours allowed to reflect hours Worker has been recording to cut down on special hours. Facilities Manager will meet with Worker to review timesheets.

- b. CSDA logins for webinar access.

All board member email addresses will be reported to CSDA so that board members can create their own logins and access webinars.

11. CONTINUED BUSINESS:

- a. 4th of July 2022: Continuity Book

Event Coordinator will present Continuity Book at November 2nd regular meeting and requirement will be added to scope of work in Event Coordinator contract.

- b. Upcoming Projects.
- c. Kitchen Ovens Replacement.

Estimate for installation received from Monterey Bay Restaurant Equipment but does not describe exact models to be installed. Facilities Manager will meet with Hobart when salesperson returns from vacation.

- d. Facilities Manager Employment Agreement.
- e. District Name Change.

Estimate of graphics changes received from Big Sky Creative. General Manager is instructed to go forward with seeking resolution from District Counsel so that board may adopt at November 2nd meeting.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

Safety meeting downloaded from SDRMA website for Facilities Manager and District Utility Worker to hold a monthly safety meeting.

13. FUTURE AGENDA ITEMS:

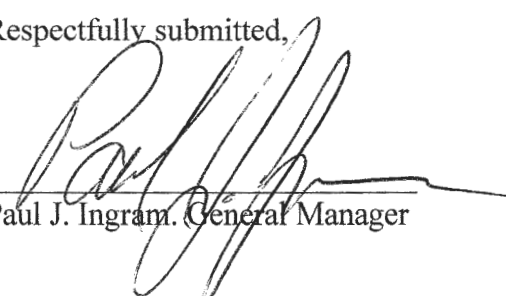
14. ADJOURN REGULAR MEETING: Next meeting Wednesday November 2, 2022 5:30 PM.

Meeting was adjourned at 6:30 pm.

2022 Meeting Dates: January 12, February 2, March 2, April 6, May 4, June 1, June 29, July 6, August 3, September 7, October 5, November 2, December 7.

Respectfully submitted,

Approval date 11/2/2022


Paul J. Ingram, General Manager