

Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday January 8, 2025 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by the Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. SPECIAL ORDERS:
4. a. Oath of Office: Appointment In Lieu of Election: Shaheen Jorgensen, Darrin Bright.
5. ROLL CALL & ESTABLISHMENT OF QUORUM:
Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Darrin Bright, Director
6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
7. APPROVAL OF MINUTES:
 - a. SVMD Regular Board Meeting September 4, 2024.
 - b. SVMD Regular Board Meeting November 13, 2024
 - c. SVMD Regular Board Meeting December 4, 2024

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports April.
 - 1. Fund Balances as of 12/31/2024.
 - 2. Budget FY 2025 FYTD to 12/31/2024.
 - 3. Review of Deposits: County Fund 668 June [FY 2024-25 Period 5].
 - 4. Review of Deposits: Five Star General Checking December.
 - 5. Review of Five Star Bank Statements/Reconciliations November 2024.
 - 6. Review of Expenditures November 2024.

9. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Discussion and Possible Approval:
 - 1. Election of Officers CY 2025.
 - 2. Set Meeting Dates CY 2025.
 - 3. Transfer \$10,000 from County Fund 668 to Five Star General Checking.
 - 4. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.
 - 5. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
 - 6. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
 - 7. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]
 - 8. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.
 - 9. Wallace Memorial, Inc.: 6 Loose Bronze Emblems Military Service Branches: \$2,130.38
 - 10. VORTEX: ADA Low Energy Door Closers for Park Restrooms. Cost \$29,289.00.
 - 11. CORE Surveillance: Wifi Relay to Park: Cost \$3390.94.

10. USE REQUESTS:

- a. Serena/Jose Leon Quinceanera
- b. CSEA Awards Dinner

11. FUNCTION RECAP:12. CONTINUED BUSINESS:

- a. Grant Writing Service.
- b. Spreckels 4th of July Celebration 2024: Review and final payment to Event Coordinator. Discuss new Event Coordinator process.
- c. SCSD Contract for General and Facilities Management Services.

13. NEW BUSINESS:14. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
 - b. Review of Park Operations and Safety Report
 - c. Monthly Employee Safety Meeting.
15. FUTURE AGENDA ITEMS:
16. ADJOURN REGULAR MEETING: Next meeting Wednesday February 5, 2025 5:30 PM.

2025 Meeting Dates: January 8, February 5, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, December 3.

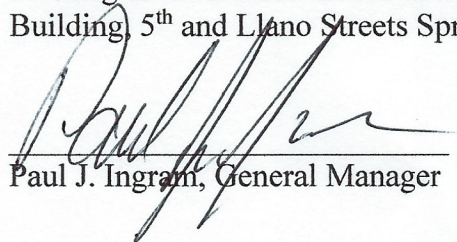
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelsmd.main@gmail.com.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Veterans Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the January 8, 2025 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.


Paul J. Ingram, General Manager

Date 1/3/2025

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.

Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday September 4, 2024 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:37 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Darrin Bright, Director

Present: Magno, Chang, Jorgensen

Absent: Bright

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SVMD Regular Board Meeting June 26, 2024.

Quorum of members who attended not present. Item tabled.

b. SVMD Regular Board Meeting August 7, 2024.

With removal of Carl Christmore from the board roster due to resignation, and item 10. b. "Google Earth" changed to "Google Drive", motion to approve [Chang] 2nd [Jorgensen].

Ayes: Magno, Chang, Jorgensen

Noes: None

MOTION CARRIED

6. GENERAL MANAGER'S REPORT:

a. Financial Reports April.

1. Fund Balances as of 8/28/2024.

2. Budget FY 2025 FYTD to 8/28/2024.
3. Review of Deposits: County Fund 668 June [FY 2024-25 Period 1].
4. Review of Deposits: Five Star General Checking August.
5. Review of Five Star Bank Statements/Reconciliations July 2024.
6. Review of Expenditures July 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

1. Office of the County Counsel: Agreement for Professional Services.

Motion to approve [Jorgensen] 2nd [Chang].

Ayes: Magno, Chang, Jorgensen

MOTION CARRIED

2. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.

3. Central Coast Engineering: Proposal-Preliminary/Schematic Design Phase. Estimate \$9,400.00.

Motion to approve [Jorgensen] 2nd [Chang].

Ayes: Magno, Chang, Jorgensen

Noes: None

MOTION CARRIED

4. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.

5. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.

6. Environmental Planning and Design, Inc.: Proposal for Remodel of Existing Racquetball and Basketball Courts. Cost \$5,940.00

Motion to approve [Jorgensen] 2nd [Chang].

Ayes: Magno, Chang, Jorgensen

Noes: None

MOTION CARRIED

7. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]

8. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.

9. Memorial Plaques: Signworks. Cost \$9,746.25

10. Memorial Plaques: Wallace Memorial [Bronze]. Cost \$10,597.25.

11. Memorial Plaques: Wallace Memorial [Aluminum]. Cost \$7,046.63.

12. VORTEX: ADA Low Energy Door Closers for Park Restrooms. Cost \$29,289.00.

8. USE REQUESTS:

- a. Monterey County Semper Fi Fraternity

USMC 249th Birthday Celebration

- b. Special Districts Association of Monterey County

Quarterly Dinner Meeting Oct. 15th

Motion to approve Semper Fi Fraternity at rental rate of \$450.00 and SDAMC at rental rate of \$225.00 [Chang] 2nd [Jorgensen].

Ayes: Magno, Chang, Jorgensen

Noes: None

MOTION CARRIED

9. FUNCTION RECAP:
10. CONTINUED BUSINESS:
- a. Spreckels Town Improvement Fund: SCSD Resolution to Restrict Funds.
 - b. Grant Writing Service.
 - c. Spreckels 4th of July Celebration 2024: Review and final payment to Event Coordinator.
Discuss new Event Coordinator process.
 - d. SCSD Contract for General and Facilities Management Services.
11. NEW BUSINESS:
12. REGULAR MONTHLY FACILITIES REPORTS:
- a. Review of Building/Equipment Inspection Report.
 - b. Review of Park Operations and Safety Report
13. FUTURE AGENDA ITEMS:
ADA door locks at park restroom. CORE Surveillance relay of Wifi to park.
14. ADJOURN REGULAR MEETING: Next meeting Wednesday October 2, 2024 5:30 PM.
Meeting was adjourned at 8:07 pm.
- 2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.***

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

*Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849*

Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday November 13, 2024 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:33 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Darrin Bright, Director
Present: Magno, Jorgensen, Bright
Absent: Chang

4. PUBLIC COMMENTS:

Becky Friedman spoke regarding Operation Giveback which sponsors 300 children from local schools for a holiday gift giveaway. They wish to have a gift-wrapping event on Wednesday December 4th. Motion to approve event from 1:00 pm to 10:00 pm for rent of \$100 [Jorgensen] 2nd [Bright].
Ayes: Magno, Jorgensen, Bright
Noes: None

MOTION CARRIED

5. APPROVAL OF MINUTES:

a. SVMD Regular Board Meeting June 26, 2024.
Motion to approve [Bright] 2nd [Jorgensen].
Ayes: Magno, Jorgensen, Bright
Noes: None

MOTION CARRIED

b. SVMD Regular Board Meeting September 4, 2024.
Quorum of board members who were present at the meeting not present for this vote.
Item tabled.

- c. SVMD Regular Board Meeting October 2, 2024
Motion to approve [Bright] 2nd [Jorgensen]
Ayes: Magno, Jorgensen, Bright
Noes: None

6. GENERAL MANAGER'S REPORT:

- a. Financial Reports April.
1. Fund Balances as of 10/31/2024.
 2. Budget FY 2025 FYTD to 10/31/2024.
 3. Review of Deposits: County Fund 668 June [FY 2024-25 Period 3].
 4. Review of Deposits: Five Star General Checking October.
 5. Review of Five Star Bank Statements/Reconciliations September 2024.
 6. Review of Expenditures September 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Discussion and Possible Approval:
1. Transfer \$20,000 from County Fund 668 to Five Star General Checking.
Motion to approve [Jorgensen] 2nd [Bright]
Ayes: Magno, Jorgensen, Bright
Noes: None ***MOTION CARRIED***
 2. Resolution 2024-02: Resolution to Adopt Budget FYE 6/30/2025.
Motion to approve [Jorgensen] 2nd [Bright].
Ayes: Magno, Jorgensen, Bright.
Noes: None ***MOTION CARRIED***
 3. Appointment of Ricard Mojica to the Board Vacancy due to the resignation of Carl Christmore.
Motion to approve [Jorgensen] 2nd [Bright].
Ayes: Magno, Jorgensen, Bright
Noes: None ***MOTION CARRIED***
 4. Approval of SVMD Landscaping Contract with Clarke's Turf & Water effective July 1, 2024 and expiring 6/30/2025.
Motion to approve renewal of contract with monthly invoices to include copies of material receipts [Jorgensen] 2nd [Bright].
Ayes: Magno, Jorgensen, Bright
Noes: None ***MOTION CARRIED***
 5. Onboard of E Griffin-Ortiz as a volunteer for grant writing services.
Motion to approve [Jorgensen] 2nd [Bright].
Ayes: Magno, Jorgensen, Bright
Noes: None ***MOTION CARRIED***
 6. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit.
 Cost \$10,300.00.

7. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
8. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
9. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]
10. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.
11. El Gabilan Tree Service: Estimate for Palm Trees.

Motion to approve at cost of \$7,260.00 [Jorgensen] 2nd [Bright].

Ayes: Magno, Jorgensen, Bright

Noes: None

MOTION CARRIED

12. Wallace Memorial, Inc.: 6 Loose Bronze Emblems Military Service Branches: \$2,130.38
13. VORTEX: ADA Low Energy Door Closers for Park Restrooms. Cost \$29,289.00.
14. CORE Surveillance: Wifi Relay to Park: Cost \$3390.94.

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Grant Writing Service.

Motion to approve subscription to California Grant Watch at \$200 per year [Bright] 2nd [Jorgensen].

Ayes: Magno, Jorgensen, Bright

Noes: None

MOTION CARRIED

- b. Spreckels 4th of July Celebration 2024: Review and final payment to Event Coordinator. Discuss new Event Coordinator process.
- c. SCSD Contract for General and Facilities Management Services.

11. NEW BUSINESS:

- a. Monterey Bay Regional Air Resources District: LEEP Landscape Equipment Reimbursement Program.

Motion to approve purchase of Greenworks 48" Zero Turn electric mower with mulch kit and HD mulch blade. Total cost of \$23,123.58 [Jorgensen] 2nd [Bright].

Ayes: Magno, Jorgensen, Bright

Noes: None

MOTION CARRIED

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

- 14. ADJOURN REGULAR MEETING: Next meeting Wednesday December 4, 2024 5:30 PM.
The meeting was adjourned at 7:33 pm.
2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

DRAFT

Spreckels Veterans Memorial Building
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Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday December 4, 2024 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by Vice-President Chang at 5:32 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Darrin Bright, Director

Present: Chang, Jorgensen, Bright
Absent: Magno

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

Represent Boy Scout Troop 60 were Scoutmaster Maria Carney and committee chair Karen Woodson, along with Senior Patrol Leader Christopher Carey. Discussions revolved around behaviors of scouts at the monthly meeting and allowable activities. Further discussions will be held.

5. APPROVAL OF MINUTES:

- a. SVMD Regular Board Meeting September 4, 2024.
Item tabled for lack of quorum of board members present at the meeting.
- b. SVMD Regular Board Meeting November 13, 2024
Item tabled for lack of quorum of board members present at the meeting.

6. GENERAL MANAGER'S REPORT:

- a. Financial Reports April.
 1. Fund Balances as of 11/30/2024.

2. Budget FY 2025 FYTD to 11/30/2024.
3. Review of Deposits: County Fund 668 June [FY 2024-25 Period 4].
4. Review of Deposits: Five Star General Checking November.
5. Review of Five Star Bank Statements/Reconciliations October 2024.
6. Review of Expenditures September 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

1. Transfer \$20,000 from County Fund 668 to Five Star General Checking.

Motion to approve [Bright] 2nd [Jorgensen].

Ayes: Chang, Jorgensen, Bright

Noes: None

MOTION CARRIED

2. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.
3. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
4. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
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8. VORTEX: ADA Low Energy Door Closers for Park Restrooms. Cost \$29,289.00.
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8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Grant Writing Service.
- b. Spreckels 4th of July Celebration 2024: Review and final payment to Event Coordinator. Discuss new Event Coordinator process.
- c. SCSD Contract for General and Facilities Management Services.

11. NEW BUSINESS:

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS: *Continued discussions with Troop 60.*

14. ADJOURN REGULAR MEETING: Next meeting Wednesday January 8, 2024 5:30 PM.
The meeting was adjourned at 6:52 pm.

2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.

DRAFT

**SPRECKELS VETERANS MEMORIAL DISTRICT
FUND BALANCES AS OF 12/31/2024**

COUNTY FUND 668	\$ 17,651.49
FIVE STAR GENERAL CHECKING	\$ 5,472.44
FIVE STAR PAYROLL CHECKING	<u>\$ 924.55</u>
TOTAL	\$ 24,048.59

Income	Budget	FYTD							
July 4th	\$10,000.00	\$192.53	\$9,807.47	1.93%					
Memorial Building & Park rent	\$35,000.00	\$23,575.00	\$11,425.00	67.36%					
Sub Total	\$45,000.00	\$23,767.53	\$21,232.47	52.82%					
Property Tax	\$235,000.00	\$14,271.07	\$220,728.93	6.07%					
Special Assessment	\$44,500.00	\$160.62	\$44,339.38	0.36%					
Interest on Pooled Investments	\$1,000.00		\$1,000.00	0.00%					
Sub Total	\$280,500.00	\$14,431.69							
Donation	\$20,000.00	\$20,000.00	\$0.00						
Sub Total	\$20,000.00	\$20,000.00	\$0.00	100.00%					
Total Income	\$345,500.00	\$43,767.53	\$301,732.47	12.67%					
Expense									
Salaries									
Pay Roll Expenses	\$100,000.00	\$53,313.33	\$46,686.67	53.31%					
Employee Benefits									
Workers Comp	\$2,500.00	\$2,255.63	\$244.37	90.23%					
Total Salary and Benefits	\$102,500.00	\$55,568.96	\$46,931.04	54.21%					
Operations Budget									
4th of July	\$10,000.00	\$700.00	\$9,300.00	7.00%					
Professional Services									
Audits	\$1,000.00		\$1,000.00	0.00%					
Administration Fees	\$3,000.00		\$3,000.00	0.00%					
Advertising	\$1,000.00	\$286.61	\$713.39	28.66%					
Legal Services	\$2,000.00	\$55.40	\$1,944.60	2.77%					
Parcel Management	\$3,875.00		\$3,875.00	0.00%					
Bank Fees	\$0.00	\$27.14	-\$27.14	#DIV/0!					
Property Tax	\$450.00	\$722.50	-\$272.50	160.56%					
Sub Total	\$11,325.00	\$1,091.65	\$10,233.35	9.64%					
Education									
Board and Staff Education	\$800.00	\$160.00	\$640.00	20.00%					
Dues and Subscriptions	\$2,500.00	\$2,938.40	-\$438.40	117.54%					
Sub Total	\$3,300.00	\$3,098.40	\$201.60	93.89%					
MAINTENANCE									
Building Materials	\$1,500.00	\$1,754.27	-\$254.27	116.95%					
Electrical Repairs Hall	\$1,000.00	\$440.00	\$560.00	44.00%					
Electrical Repairs Park	\$4,000.00	\$481.31	\$3,518.69	12.03%					
Equipment Purchase	\$25,000.00	\$23,123.58	\$1,876.42	92.49%					
Equipment Rental	\$1,000.00		\$1,000.00	0.00%					
Power Equipment Repairs	\$500.00	\$1,016.10	-\$516.10	203.22%					
Plumbing Repairs Hall	\$250.00	\$3,359.66	-\$3,109.66	1343.86%					
Plumbing Repairs Park	\$12,000.00		\$12,000.00	0.00%					
HVAC	\$2,000.00		\$2,000.00	0.00%					
Equipment Maint & Repairs Hall	\$3,000.00		\$3,000.00	0.00%					
Equipment Maint & Repairs Park	\$1,000.00	\$982.65	\$17.35	98.27%					
Sprinkler Supplies	\$1,000.00	\$1,548.11	-\$548.11	154.81%					
Sprinkler System Repairs	\$2,000.00	\$2,279.00	-\$279.00	113.95%					
Park Plants	\$1,000.00	\$1,096.36	-\$96.36	109.64%					
Fuel	\$1,200.00	\$498.89	\$701.11	41.57%					
Pest Control	\$400.00	\$260.00	\$140.00	65.00%					
Landscape Maintenance Contract	\$25,500.00	\$16,616.00	\$8,884.00	65.16%					
Tree Maintenance	\$4,000.00	\$2,028.00	\$1,972.00	50.70%					
Turf Treatment	\$6,500.00	\$6,605.00	-\$105.00	101.62%					
Water Treatment	\$1,400.00	\$681.57	\$718.43	48.68%					
Sub Total	\$94,250.00	\$62,770.50	\$31,479.50	66.60%					
Utilities									
PG&E Park	\$4,000.00	\$2,169.62	\$1,830.38	54.24%					
PG&E Hall	\$18,000.00	\$11,745.03	\$6,254.97	65.25%					
Water / Park	\$20,000.00	\$14,668.27	\$5,331.73	73.34%					

Water / Hall	\$4,000.00	\$2,059.44	\$1,940.56	51.49%				
Sewer	\$2,000.00	\$1,121.16	\$878.84	56.06%				
Telephone and Internet	\$4,000.00	\$3,012.22	\$987.78	75.31%				
Sub Total	\$52,000.00	\$34,775.74	\$17,224.26	66.88%				
Supplies								
Janitorial Supplies	\$4,000.00	\$3,492.63	\$507.37	87.32%				
Sub Total	\$4,000.00	\$3,492.63	\$507.37	87.32%				
Office/Operating Expenses								
Office Supplies	\$800.00	\$415.10	\$384.90	51.89%				
Office Equipment	\$100.00		\$100.00	0.00%				
Post Office Box	\$250.00		\$250.00	0.00%				
Website	\$600.00		\$600.00	0.00%				
Postage and Delivery	\$60.00	\$73.00	-\$13.00	121.67%				
Sub Total	\$1,810.00	\$488.10	\$1,321.90	26.97%				
Insurance								
General Liability / Property Insurance	\$11,000.00		\$11,000.00	0.00%				
Sub Total	\$11,000.00	\$0.00	\$11,000.00	0.00%				
Total Operations	\$290,185.00	\$161,985.98	\$128,199.02	55.82%				
Capital Expense								
Building	\$75,000.00		\$75,000.00	0.00%				
Park	\$60,000.00	68888.25	-\$8,888.25	114.81%				
Sub Total	\$135,000.00	68888.25		51.03%				
Emergency Reserve	-\$99,685.00							
Total Expense	\$325,500.00	\$230,874.23	\$94,625.77	70.93%				

Report ID : MC-FIN-BS-0301

Run Date : 12/11/2024

Run Time : 02:27 PM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2025 / 5 through 5

Page 1 of 4

Fund 668 - Spreckels Memorial District
Account Type Asset
BSA/Obj/Rev B-1001 - Cash
Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,0000043296		11/18/2024	ACH/EFT FOR NOV.PAYABLES		0.00	(20,000.00)	
JV,1110,0000043320		11/22/2024	ACH/EFT FOR NOVEMBER PAYABLES		0.00	(20,000.00)	
JV,1110,PTAX09_25_PRSEC		11/19/2024	Prior Secured - Sep-Oct 2024		549.84	0.00	
JV,1110,PTAX10_25_PRSUPPL		11/19/2024	Prior Suppl - Sep-Oct 2024		58.92	0.00	
JV,1110,PTAX11_25_CU		11/19/2024	Curr Uns - Jul-Sept 2024		12,935.71	0.00	
JVA,1110,INTALLOCQ12025-07		11/01/2024	InterestAllocation 1st Qtr2024-25		1,028.23	0.00	
Total for Sub-BSA No Sub-BSA Specified				81,441.51	14,572.70	(40,000.00)	56,014.21
Total for B-1001 - Cash				81,441.51	14,572.70	(40,000.00)	56,014.21

Report ID : MC-FIN-BS-0301

Run Date : 12/11/2024

Run Time : 02:27 PM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2025 / 5 through 5

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Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4010 - Current Secured				(2,556,629.53)	0.00	0.00	(2,556,629.53)

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX11_25_CU		11/19/2024	Curr Uns - Jul-Sept 2024		0.00	(12,935.71)	
Total for Sub-BSA 4015 - Current Unsecured				(102,912.00)	0.00	(12,935.71)	(115,847.71)

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX09_25_PRSEC		11/19/2024	Prior Secured - Sep-Oct 2024		0.00	(549.84)	
Total for Sub-BSA 4025 - Prior Secured				(46,263.60)	0.00	(549.84)	(46,813.44)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4030 - Prior Unsecured				(1,063.58)	0.00	0.00	(1,063.58)

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Report ID : MC-FIN-BS-0301	County of Monterey	Page 3 of 4
Run Date : 12/11/2024	Trial Balance By Accounting Distribution	
Run Time : 02:27 PM	Fiscal Year 2025 / 5 through 5	

Fund	668 - Spreckels Memorial District
Account Type	Liability
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev	4035 - Current Supplemental
Total for Sub-BSA 4035 - Current Supplemental	
	(50,942.55) 0.00 0.00 (50,942.55)

Sub BSA/Obj/Rev	4040 - Prior Supplemental						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
		11/19/2024	Prior Suppl - Sep-Oct 2024		0.00	(58.92)	
Total for Sub-BSA 4040 - Prior Supplemental					(3,197.87)	(58.92)	(3,256.79)

Sub BSA/Obj/Rev	4090 - Other Property Taxes						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4090 - Other Property Taxes					(4,602.28)	0.00	(4,602.28)

Sub BSA/Obj/Rev	5030 - HOPTR						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 5030 - HOPTR					(12,976.14)	0.00	(12,976.14)

Sub BSA/Obj/Rev	5325 - Other In Lieu Revenues						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 5325 - Other In Lieu Revenues					(107,545.06)	0.00	(107,545.06)

Sub BSA/Obj/Rev	5415 - Special Assessments
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Deposit Summary

20
1/3/2025 2:54 PM

Spreckels Memorial District

Summary of Deposits to Five Star General Checking on 12/04/2024

Chk No.	PmtMethod	Rcd From	Memo	Amount
		Alex Lepe	Building Rent	500.00
		MTL	Building Rent	100.00
		Rock Solid Jade	Building Rent	600.00
		Spreckels Community Services District	Office Rent	100.00
Less Cash Back:				
Deposit Total:				1,300.00

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name _____ Contact Person - Serena / Jose Leon

403 Brighton St., Salinas Salinas, ca. 93907

Mailing Address _____ City & Zip Code _____

Work Telephone # _____ Home Telephone # (831) 594-4894 Cell Phone # (831) 594-4894

DATE OF FUNCTION: July 19th 2025
Day of Week, Date & Year

TYPE OF FUNCTION: Quincenera

Circle areas of use required:

<input checked="" type="checkbox"/> Kitchen	<input checked="" type="checkbox"/> Barbeque Room	Bar Facilities: <input checked="" type="checkbox"/> Yes - <input type="checkbox"/> No
<input checked="" type="checkbox"/> Meeting Room	<input checked="" type="checkbox"/> Banquet Room	Dancing: <input checked="" type="checkbox"/> Yes - <input type="checkbox"/> No
<input checked="" type="checkbox"/> Auditorium	Other _____	PA System: <input checked="" type="checkbox"/> Yes - <input type="checkbox"/> No

HOURS OF USE: 3pm to 11pm NUMBER OF GUESTS 150-180

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE Serena Leon DATE 12/13/24

FOR OFFICE USE ONLY:

Rental Fee	\$ <u>1900</u>	LD&C Deposit	\$ <u>1000</u>
Approval Date	_____	Disapproved on	_____
# of Security Required	<u>3</u>	Postponed	_____
DATE DEPOSIT RECEIVED	_____	CASH _____	CHECK # _____
DATE BALANCE RECEIVED	_____	CASH _____	CHECK # _____
DATE RETURNED LD&C MAILED	_____	AMOUNT \$ _____	CHECK # _____

JOSE Security
931-240-9721

Johnny (Bar)
931-272-5719

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

CSEA - California School Employee Association Joe Sanchez

Organization Name

Contact Person

1431 Burgundy Way

Gonzales 93926

Mailing Address

City & Zip Code

831 262 2782

Home Telephone #

831 262 2782

Cell Phone #

DATE OF FUNCTION:

May 17 2025

Day of Week, Date & Year

TYPE OF FUNCTION:

Awards Dinner

Circle areas of use required:

Kitchen

Barbeque Room ?

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other _____

PA System: Yes - No

HOURS OF USE:

4 to 11

NUMBER OF GUESTS

200

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE

Joe Sanchez

DATE

1-4-25

FOR OFFICE USE ONLY:

Rental Fee

\$

1000

LD&C Deposit

\$

1000

Approval Date

Disapproved on

of Security Required

Postponed

DATE DEPOSIT RECEIVED

CASH

CHECK #

DATE BALANCE RECEIVED

CASH

CHECK #

DATE RETURNED LD&C MAILED

AMOUNT \$

CHECK #

BUILDING EQUIPMENT INSPECTION:

INSPECT FOR PROPER OPERATION OF: DISHWASHER _____

REFRIGERATOR UNITS _____

OVENS _____

COOKTOPS _____

HOT WELLS _____

COFFEE URN _____

PLUMBING FIXTURES _____

P A SYSTEM _____

BANQUET ROOM _____

✓	date	✓	date	✓	date	✓	date	✓	date	✓	date
✓	12-6	✓	12-7	✓	12-14	✓	12-21				
✓		✓		✓		✓					
✓		✓		✓		✓					
✓		✓		✓		✓					
✓		✓		✓		✓					
✓		✓		✓		✓					
✓		✓		✓		✓					
✓		✓		✓		✓					
✓		✓		✓		✓					

AFTER EACH FUNCTION

INSPECT CHAIR LEGS FOR MISSING LEG PADS _____

INSPECT TABLES FOR LOOSE SCREWS IN RAILS _____

3 ADDITIONAL SHEETS AS MAY BE REQUIRED

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

[Signature]
Date 1-9-2025

SCHEDULE OF MONTHLY BUILDING EQUIPMENT INSPECTION

CHECK FOR PROPER OPERATION ON AIR CONDITION UNIT FOR:

" " " " " "
" " " " " "
" " " " " "
" " " " " "

AUDITORIUM
BANQUET ROOM
KITCHEN
LOUNGE
MEETING ROOM

Table with 2 columns: Checkmark (all checked) and Date (1-9-2025)

INSPECT ALL ROOF AIR CONDITION AND HEATER DUCTS

INSPECT EXHAUST FANS FOR PROPER OPERATION AND LUBRICATION ON:

" " " "
" " " "
" " " "

KITCHEN HOOD
DISHWASHER
BATHROOM
OFFICE
Banquet Room

Table with 2 columns: Checkmark (all checked) and Date (1-9-2025)


SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Date 1-9-2025

SCHEDULE OF WEEKLY BUILDING EQUIPMENT INSPECTION

	Week #1	Week #2	Week #3	Week #4
INSPECT ALL (4) HOT WATER HEATERS FOR: LEAKS	✓	✓	✓	✓
" " PILOT LIGHTS	✓	✓	✓	✓
CHECK EMERGENCY LIGHTING BATTERY				

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING


Date 1-8-2020