



Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday June 28, 2023 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by Vice-President Chang at 5:34 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
David Kuhlmann, Director
Saren Pierson, Secretary
Shaheen Jorgensen, Director

Present: Chang, Kuhlmann, Pierson, Jorgensen
Absent: Magno

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SVMD Regular Board Meeting June 7, 2023.

Motion to approve [Pierson] 2nd [Jorgensen].
Ayes: Chang, Kuhlmann, Pierson, Jorgensen
Noes: None

MOTION CARRIED

6. GENERAL MANAGER'S REPORT:

a. Financial Reports November.

1. Fund Balances as of 6/28/2023
2. Budget FY 2022 FYTD to 6/28/2023
3. Review of Deposits: County Fund 668 May [Period 11]
4. Review of Deposits: Five Star General Checking June.
5. Review of Five Star Bank Statements/Reconciliations May 2023.

6. Review of Expenditures May 2023.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Transfer \$30,000.00 from County Fund 668 to Five Star General Checking.

***Motion to approve [Jorgensen] 2nd [Kuhlmann].
Ayes: Chang, Kuhlmann, Pierson, Jorgensen
Noes: None***

MOTION CARRIED

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Kitchen Ovens Replacement.
Convection oven needs fire nozzle. Joe will ask Carlon.
- b. CORE Surveillance Video Security System and Network Update.
- c. ***System up and running. When GM Ingram completes transfer from old desktop to new, CORE will set up a training for staff and board.***
- d. 4th of July Celebration 2023.
- e. Behr Paints, Home Depot Volunteer Painting Veterans Memorial Building.
Dedication to take place July 3rd with Jimmy Panetta as keynote speaker.
- f. Facility Manager Employment Agreement.
- g. Building Rental Contract Update.

***Motion to approve final draft to begin use 7/1/2023 [Pierson] 2nd [Kuhlmann].
Ayes: Chang, Kuhlmann, Pierson, Jorgensen.
Noes: None***

MOTION CARRIED

- h. Park Landscape Maintenance Contract.

With correction from Business Manager to General Manager and annual renewal to take place June of every fiscal year, Motion to approve [Pierson] 2nd [Jorgensen].

***Ayes: Chang, Kuhlmann, Pierson, Jorgensen
Noes: None***

MOTION CARRIED

- i. Solicitations for New Ovens Use.
David Estrada of Sabor Latin Infused food truck has requested use of the kitchen Monday's for 2-3 hours. Board will seek to set policy for these types of uses.
- j. Future Projects.
Chang reminded board of light pole banners to honor veterans.

11. NEW BUSINESS:

- a. El Gabilan Tree Service: Estimate to remove 2 large cypress trees in annex with stump grinding \$4,350.00.

Jorgensen will seek a quote from Tope's Tree Service.

- b. Renew Spreckels School Parking Lot MOU.

A meeting with SUSD Sup. Eric Taralo will take place with Joe and board members present.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

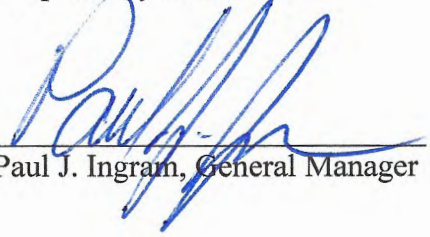
- a. Budget FYE 6/30/2024

14. ADJOURN REGULAR MEETING: Next meeting Wednesday August 2, 2023 5:30 PM.

The meeting was adjourned at 7:19 pm.

2023 Meeting Dates: January 4, February 1, March 1, April 5, May 3, June 7, June 28, August 2, September 6, October 5, November 4, December 6.

Respectfully submitted,



Paul J. Ingram, General Manager

Approval date

8/2/2023