



Spreckels Memorial District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Thursday March 2, 2023 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President Magno at 5:33 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President  
Walan Chang, Vice-President  
David Kuhlmann, Director  
Saren Pierson, Secretary

*Present: Magno, Chang [via Zoom], Kuhlmann, Pierson*

*Absent: None*

**QUORUM ESTABLISHED**

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting February 1, 2022

*Motion to approve [Kuhlmann] 2<sup>nd</sup> [Pierson]*

*Ayes: Magno, Chang, Kuhlmann, Pierson*

*Noes: None*

**MOTION CARRIED**

6. GENERAL MANAGER'S REPORT:

a. Financial Reports November.

1. Fund Balances as of 2/28/2023
2. Budget FY 2022 FYTD to 2/28/2023
3. Review of Deposits: County Fund 668 December [Period 7]
4. Review of Deposits: Five Star General Checking February.
5. Review of Five Star Bank Statements/Reconciliations January 2023.

6. Review of Expenditures January 2023.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Transfer \$20,000.00 from County Fund 668 to Five Star General Checking.

*Motion to approve [Chang] 2<sup>nd</sup> [Kuhlmann].*

*Ayes: Magno, Chang, Kuhlmann, Pierson*

*Noes: None*

**MOTION CARRIED**

- b. Authorize General Manager to change District public identification to Spreckels Veterans Memorial District in logos, images and public notices.

*Motion to approve [Kuhlmann] 2<sup>nd</sup> [Pierson].*

*Ayes: Magno, Chang, Kuhlmann, Pierson.*

*Noes: None*

**MOTION CARRIED**

- c. Approve Proposal from Big Sky Creative Design to add descriptor “Veterans” to District name in all images and letterhead items: \$422.50

*Motion to approve [Pierson] 2<sup>nd</sup> [Chang].*

*Ayes: Magno, Chang, Kuhlmann, Pierson.*

*Noes: None*

**MOTION CARRIED**

- d. Review and possible approval of updated Spreckels 4<sup>th</sup> of July Celebration Event Coordinator Contract to include Continuity Book requirements in the Exhibit A: Scope of Services.

*Motion to approve [Chang] 2<sup>nd</sup> [Kuhlmann].*

*Ayes: Magno, Chang, Kuhlmann, Pierson.*

*Noes: None*

**MOTION CARRIED**

- e. Possible awarding of Event Coordinator Contract to Danielle Parker for Spreckels 4<sup>th</sup> of July Celebration 2023: \$3000.00

*Motion to approve [Chang] with the requirement of providing the Continuity Book for Spreckels 4<sup>th</sup> of July Celebration 2022 before initial \$750.00 payment is made 2<sup>nd</sup> [Pierson].*

*Ayes: Magno, Chang, Kuhlmann, Pierson.*

*Noes: None*

**MOTION CARRIED**

*[Director Chang will make contact with Event Coordinator to finalize agreement.]*

8. USE REQUESTS:

- |                     |                           |
|---------------------|---------------------------|
| a. Don Domalaog     | Birthday/Class Reunion    |
| b. Josiah Santiago  | Birthday Party            |
| c. Roberta Urquidez | 18 <sup>th</sup> Birthday |
| d. Gabriela Alvarez | Quinceanera               |

***Motion to approve all [Pierson] 2<sup>nd</sup> [Kuhlmann].***

***Ayes: Magno, Chang, Pierson, Kuhlmann***

***Noes: None***

***MOTION CARRIED***

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Kitchen Ovens Replacement.
- b. Future Projects:
  - Del Monte Glass: Front & Kitchen area black aluminum frames \$34,124, Milgard vinyl tan front only \$12,528.
  - Sal De Franco: Exterior painting \$32,400.
  - Replace sand in playground.
  - Replace 2 windbreaks at Park.
  - Replace tables and benches at Park. [\$1500 per unit x (total #) Assembly and installation \$2,500]
  - Carpet replacement Veterans bar/meeting room.
  - Demolish or Repurpose Racquetball Court: Preliminary planning.
  - Video Surveillance System. [Range: \$16,000-\$23,800]
- c. 4<sup>th</sup> of July Celebration 2023
- d. District Name Change.
- e. Facility Manager Employment Agreement.
- f. Building Rental Contract Update.

11. NEW BUSINESS

- a. Clarke's Turf & Water: Increase in contract price for Park Maintenance.

***GM Ingram provided estimate of cost increase based upon the Consumer Price Index from 2017 to present date. A committee to evaluate Park maintenance conditions and negotiate with Landscape Contractor will be appointed at the April 5<sup>th</sup> regular meeting.***

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday April 5, 2023 5:30 PM.

*The meeting was adjourned at 6:42 PM.*

*2023 Meeting Dates: January 4, February 1, March 1, April 5, May 3, June 7, June 28, August 2, September 6, October 5, November 4, December 6.*

Respectfully submitted,

Approval date

4/5/2023

  
Paul J. Ingram, General Manager