



Spreckels Memorial District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS  
**Wednesday May 2, 2018 6:30pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President Henningsen at 6:30 pm.*

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall

*Present: Henningsen, Magno, Eastwood*  
*Absent: McDougall*

**QUORUM ESTABLISHED**

3. PUBLIC COMMENTS:

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting 4/4/2018

*Motion to approve [Magno] 2<sup>nd</sup> [Eastwood]*  
*Ayes: Henningsen, Magno, Eastwood*  
*Noes: None*

**MOTION CARRIED**

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports March
1. Review of Fund Balances April 30, 2018
  2. Review of Expenditures April 30, 2018
  3. Review of Deposits: Rabobank April 2018
  4. Review of Deposits: County Fund 668 February 2018
  5. Review of Budget Year-to-date.

*Reports presented. Business Manager Paul Ingram reported Direct Deposit for payroll has been activated. He will give a full report at the June 6, 2018 on how the pay cycle will change.*

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Transfer of \$10,000 from County Fund 668 to Rabobank Checking.

*Because of approved checks for Accrued Vacation written to Building Caretaker Joe Velazquez, a motion [Magno] 2<sup>nd</sup> [Eastwood] to transfer \$20,000 was made.*

*Ayes: Henningsen, Magno, Eastwood*

*Noes: None*

**MOTION CARRIED**

7. USE REQUESTS:

8. FUNCTION RECAP:

9. NEW BUSINESS:

- a. Spreckels Elementary School Color Run Friday, May 25<sup>th</sup> 2018: Darrin Bright.

*Spreckels School PTO representative Darrin Crist gave a description of the event and answered questions from the board.*

*Motion to approve event [Eastwood] 2<sup>nd</sup> [Magno]*

*Ayes: Henningsen, Magno, Eastwood*

*Noes: None*

**MOTION CARRIED**

- b. LAFCO Informal Review of Potential Reorganization Options for SMD and SCSD.

*BM Ingram reported a draft of the report had been received earlier in the day. He has planned to meeting with LAFCO staff the following day to review the report. After that review, he will circulate the report to board members from both SMD and SCSD. He proposed that all board members digest the extensive report and that it would become an ongoing agenda item for both districts so that discussions on possible actions could take place.*

10. CONTINUED BUSINESS:

- a. Audits FY's 2009 to 2017: Business Manager Audit Progress Report

***BM Ingram reported that Senior Auditor Robert White has left the employment of Fechter and Company and his colleague Michael Fink would be taking over all audits for both Spreckels districts.***

b. 2018 Spreckels 4<sup>th</sup> of July Celebration: Progress Report

***Board stressed that the June 6<sup>th</sup> regular meeting would be the last time the SMD board would meet to hear progress from the event committee. BM Ingram is instructed to contact Event Manager Dani Parker to make sure she is present for that meeting. BM Ingram will be in downtown Salinas on Thursday May 3<sup>rd</sup> and will stop by Monterey County Resource Management Agency to check on encroachment permit progress.***

c. Memorial Building Restroom ADA Improvements Project

***BM Ingram reported that to date only one bid had been received which was based on access to the jobsite in between booked events at the hall. BM Ingram presented drafted letters to three contractors that asks them to bid the project based upon full access to the site between January 2, 2019 and February 28, 2019, with no interruptions due to booked events. The letters give a bid deadline of May 30, 2018 and ask for a confirmation that they will or will not be bidding the project.***

d. Memorial Benches: Order Progress

***President Henningsen will meet with BM Ingram to determine wording on Memorials during the week of 5/7/2018 to 5/11/2018.***

e. Complete Wireless Systems cell tower to replace light pole.

f. Organ Grinder Painting.

***BM Ingram will seek a meeting with Salinas City Deputy Manager Jim Pia during the week of 5/7/2018 to 5/11/2018.***

11. REGULAR MONTHLY FACILITIES REPORTS:

a. Review of Building/Equipment Inspection Report.

***BC Velasquez reported burner problems with the Hall kitchen stove. Hobart will try to repair but may be time to replace.***

b. Review of Park Operations and Safety Report

12. FUTURE AGENDA ITEMS:

***Board wishes to discuss jump houses in park.***

13. ADJOURN REGULAR MEETING: Next meeting Wednesday June 6, 2018  
6:30 PM.

*Meeting was adjourned at 7:13 pm.*

**Respectfully Submitted**

**Approval date** 6/6/2018

  
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**Paul J. Ingram, Business Manager**