

Spreckels Veterans Memorial Building  
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday August 7, 2024 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

### AGENDA

*Agenda order may be adjusted by the Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President  
Walan Chang, Vice-President  
Shaheen Jorgensen, Director  
Carl Christmore, Director  
Darrin Bright, Director

4. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
5. APPROVAL OF MINUTES:
  - a. SVMMD Regular Board Meeting June 26, 2024.
6. GENERAL MANAGER'S REPORT:
  - a. Financial Reports April.
    1. Fund Balances as of 8/7/2024.
    2. Budget FY 2024 FYTD to 6/30/2024.

3. Review of Deposits: County Fund 668 June [Periods 12 & 13].
4. Review of Deposits: Five Star General Checking July.
5. Review of Five Star Bank Statements/Reconciliations June 2024.
6. Review of Expenditures June 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Discussion and Possible Approval:
  1. Transfer \$40,000 from Fund 668 to Five Star General Checking.
  2. Resolution 2024-02: Resolution Certifying Compliance with State Law for Levying Special Assessments.
  3. Resolution 2024-03: Resolution Ordering an Election
  4. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.
  5. Central Coast Engineering: Proposal-Preliminary/Schematic Design Phase. Estimate \$9,400.00.
  6. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
  7. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
  8. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]
  9. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.

8. USE REQUESTS:

- |                                  |                              |
|----------------------------------|------------------------------|
| a. Genevieve Toribino            | Birthday Party               |
| b. Salinas High Class of 1969    | Reunion                      |
| c. Domingo & Hilda Nazario       | 50 <sup>th</sup> Anniversary |
| d. COPA                          | Meeting                      |
| e. Monterey County Cribbage Club | Tournament                   |

9. FUNCTION RECAP:

- a. National Night Out in Park

10. CONTINUED BUSINESS:

- a. Grant Writing Service.
- b. Spreckels 4<sup>th</sup> of July Celebration 2024: Review and final payment to Event Coordinator. Discuss new Event Coordinator process.

11. NEW BUSINESS:

- a. Special Districts Association Monterey County Quarterly Dinner Meeting

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
  - b. Review of Park Operations and Safety Report
13. FUTURE AGENDA ITEMS:
14. ADJOURN REGULAR MEETING: Next meeting Wednesday August 7, 2024 5:30 PM.

***2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.***

### ADA COMPLIANCE

**In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.**

**In Compliance with Government Code section 54957.5**, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelsmd.main@gmail.com.

### Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Veterans Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the August 7, 2024 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962.

  
 \_\_\_\_\_  
 Paul J. Ingram, General Manager

Date 7/31/2024

**To download the full agenda packet, please go to [www.spreckelsmd.specialdistrict.org](http://www.spreckelsmd.specialdistrict.org) and click on the meeting date. Click on the link to the agenda.**

*Spreckels Veterans Memorial Building  
Home of Lt. Billy Paulson VFW Post 6849*

Spreckels Veterans Memorial District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday June 26, 2024 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President Magno at 5:39 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President  
Walan Chang, Vice-President  
Shaheen Jorgensen, Director  
Carl Christmore, Director  
Darrin Bright, Director

*Present: Magno, Jorgensen, Bright  
Absent: Chang, Christmore*

**QUORUM ESTABLISHED**

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

- a. SVMD Regular Board Meeting June 6, 2024.  
*Motion to approve [Bright] 2<sup>nd</sup> [Jorgensen].  
Ayes: Magno, Jorgensen, Bright  
Noes: None*

**MOTION CARRIED**

6. GENERAL MANAGER'S REPORT:

- a. Financial Reports April.
1. Fund Balances as of 6/20/2024.
  2. Budget FY 2022 FYTD to 6/20/2024.
  3. Review of Deposits: County Fund 668 May [Period 11].
  4. Review of Deposits: Five Star General Checking May.
  5. Review of Five Star Bank Statements/Reconciliations May 2024.
  6. Review of Expenditures May 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

1. Transfer \$30,000 from Fund 668 to Five Star General Checking.

***Motion to approve [Bright] 2<sup>nd</sup> [Jorgensen].***

***Ayes: Magno, Jorgensen, Bright***

***Noes: None***

***MOTION CARRIED***

2. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.
3. Central Coast Engineering: Proposal-Preliminary/Schematic Design Phase. Estimate \$9,400.00.
4. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
5. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
6. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]
7. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.
8. Resolution 2024-01: Resolution restricting \$20,000 donation from Spreckels Town Improvement Fund to Playground Poured in Place Rubber Surfacing project.

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Grant Writing Service.
- b. Spreckels 4<sup>th</sup> of July Celebration 2024.

11. NEW BUSINESS:

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday August 7, 2024 5:30 PM.

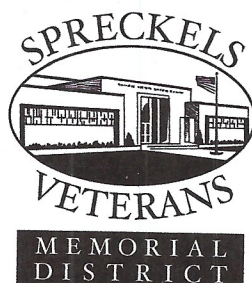
***The meeting was adjourned at 6:16 pm.***

***2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.***

Respectfully submitted,

Approval date \_\_\_\_\_

\_\_\_\_\_  
Paul J. Ingram, General Manager



**SPRECKELS VETERANS MEMORIAL DISTRICT  
FUND BALANCES AS OF 8/7/2024  
AFTER TODAY'S TRANSFER**

<b>COUNTY FUND 668</b>	<b>\$ 63,059.18</b>
<b>FIVE STAR GENERAL CHECKING</b>	<b>\$ 29,602.72</b>
<b>FIVE STAR PAYROLL CHECKING</b>	<b><u>\$ 39.49</u></b>
<b>TOTAL</b>	<b>\$ 92,701.39</b>

Spreckels Veteran's Memorial District  
 Adopted Budget FYE 6/30/2024 FYTD to 6/30/2024

Income	Budget	FYTD		
July 4th	\$10,000.00	\$7,450.83	\$2,549.17	74.51%
Memorial Building & Park rent	\$35,000.00	\$47,546.10	-\$12,546.10	135.85%
<b>Sub Total</b>	<b>\$45,000.00</b>	<b>\$54,996.93</b>	<b>-\$9,996.93</b>	<b>122.22%</b>
Property Tax	\$235,000.00	\$250,466.15	-\$15,466.15	106.58%
Special Assessment	\$44,500.00	\$45,552.59	-\$1,052.59	102.37%
Interest on Pooled Investments	\$1,000.00	\$2,981.19	-\$1,981.19	298.12%
<b>Sub Total</b>	<b>\$280,500.00</b>	<b>\$296,018.74</b>	<b>-\$15,518.74</b>	<b>105.53%</b>
<b>Total Income</b>	<b>\$325,500.00</b>	<b>\$351,015.67</b>	<b>-\$25,515.67</b>	<b>107.84%</b>
<b>Expense</b>				
<b>Salaries</b>				
Pay Roll Expenses	\$100,000.00	\$100,238.95	-\$238.95	100.24%
<b>Employee Benefits</b>				
Workers Comp	\$2,500.00	\$2,185.97		87.44%
<b>Total Salary and Benefits</b>	<b>\$102,500.00</b>	<b>\$102,424.92</b>	<b>\$75.08</b>	<b>99.93%</b>
<b>Operations Budget</b>				
4th of July	\$10,000.00	\$13,372.68	-\$3,372.68	133.73%
<b>Professional Services</b>				
Audits	\$1,000.00	\$500.00	\$500.00	50.00%
Administration Fees	\$3,000.00	\$980.83	\$2,019.17	32.69%
Advertising	\$1,000.00	\$1,093.01	-\$93.01	109.30%
Legal Services	\$2,000.00	\$55.40	\$1,944.60	2.77%
Parcel Management	\$3,875.00	\$3,850.00	\$25.00	99.35%
Bank Fees	\$0.00	\$74.30	-\$74.30	#DIV/0!
Property Tax	\$450.00	\$705.28	-\$255.28	156.73%
<b>Sub Total</b>	<b>\$11,325.00</b>	<b>\$7,258.82</b>	<b>\$4,066.18</b>	<b>64.10%</b>
<b>Education</b>				
Board and Staff Education	\$800.00	\$750.00	\$50.00	93.75%
Dues and Subscriptions	\$2,500.00	\$3,529.66	-\$1,029.66	141.19%
<b>Sub Total</b>	<b>\$3,300.00</b>	<b>\$4,279.66</b>	<b>-\$979.66</b>	<b>129.69%</b>
<b>MAINTENANCE</b>				
Building Materials	\$1,500.00	\$1,954.10	-\$454.10	130.27%
Electrical Repairs Hall	\$1,000.00	\$255.00	\$745.00	25.50%
Electrical Repairs Park	\$4,000.00	\$1,269.64	\$2,730.36	31.74%
Equipment Purchase	\$25,000.00	\$3,042.35	\$21,957.65	12.17%
Equipment Rental	\$1,000.00	\$128.42	\$871.58	12.84%
Power Equipment Repairs	\$500.00	\$1,341.81	-\$841.81	268.36%
Plumbing Repairs Hall	\$250.00	\$9,007.00	-\$8,757.00	3602.80%

Spreckels Veteran's Memorial District  
Adopted Budget FYE 6/30/2024 FYTD to 6/30/2024

Plumbing Repairs Park	\$12,000.00	\$1,197.50	\$10,802.50	9.98%
HVAC	\$2,000.00	\$1,875.00	\$125.00	93.75%
Equipment Maint & Repairs Hall	\$3,000.00	\$3,203.82	-\$203.82	106.79%
Equipment Maint & Repairs Park	\$1,000.00	\$1,789.45	-\$789.45	178.95%
Sprinkler Supplies	\$1,000.00	\$1,251.59	-\$251.59	125.16%
Sprinkler System Repairs	\$2,000.00	\$1,437.00	\$563.00	71.85%
Park Plants	\$1,000.00	\$1,103.51	-\$103.51	110.35%
Fuel	\$1,200.00	\$1,019.99	\$180.01	85.00%
Pest Control	\$400.00	\$390.00	\$10.00	97.50%
Landscape Maintenance Contract	\$25,500.00	\$30,132.00	-\$4,632.00	118.16%
Tree Maintenance	\$4,000.00	\$20,917.00	-\$16,917.00	522.93%
Turf Treatment	\$6,500.00	\$7,526.13	-\$1,026.13	115.79%
Water Treatment	\$1,400.00	\$1,363.12	\$36.88	97.37%
<b>Sub Total</b>	<b>\$94,250.00</b>	<b>\$90,204.43</b>	<b>\$4,045.57</b>	<b>95.71%</b>
<b>Utilities</b>				
PG&E Park	\$4,000.00	\$4,585.89	-\$585.89	114.65%
PG&E Hall	\$18,000.00	\$18,283.32	-\$283.32	101.57%
Water / Park	\$20,000.00	\$18,066.45	\$1,933.55	90.33%
Water / Hall	\$4,000.00	\$4,420.33	-\$420.33	110.51%
Sewer	\$2,000.00	\$2,370.06	-\$370.06	118.50%
Telephone and Internet	\$4,000.00	\$5,123.07	-\$1,123.07	128.08%
<b>Sub Total</b>	<b>\$52,000.00</b>	<b>\$52,849.12</b>	<b>-\$849.12</b>	<b>101.63%</b>
<b>Supplies</b>				
Janitorial Supplies	\$4,000.00	\$5,292.57	-\$1,292.57	132.31%
<b>Sub Total</b>	<b>\$4,000.00</b>	<b>\$5,292.57</b>	<b>-\$1,292.57</b>	<b>132.31%</b>
<b>Office/Operating Expenses</b>				
Office Supplies	\$800.00	\$545.78	\$254.22	68.22%
Office Equipment	\$100.00	\$846.20	-\$746.20	846.20%
Post Office Box	\$250.00	\$256.00	-\$6.00	102.40%
Website	\$600.00		\$600.00	0.00%
Postage and Delivery	\$60.00	\$176.10	-\$116.10	293.50%
<b>Sub Total</b>	<b>\$1,810.00</b>	<b>\$1,824.08</b>	<b>-\$14.08</b>	<b>100.78%</b>
<b>Insurance</b>				
General Liability / Property Insurance	\$11,000.00	\$12,904.28	-\$1,904.28	117.31%
<b>Sub Total</b>	<b>\$11,000.00</b>	<b>\$12,904.28</b>	<b>-\$1,904.28</b>	<b>117.31%</b>
<b>Total Operations</b>	<b>\$290,185.00</b>	<b>\$290,410.56</b>	<b>-\$225.56</b>	<b>100.08%</b>
<b>Capital Expense</b>				
Building	\$75,000.00		\$75,000.00	0.00%
Park	\$60,000.00	59023.36	\$976.64	98.37%
<b>Sub Total</b>	<b>\$135,000.00</b>	<b>59023.36</b>		<b>43.72%</b>
<b>Emergency Reserve</b>	<b>-\$99,685.00</b>			
<b>Total Expense</b>	<b>\$325,500.00</b>	<b>\$349,433.92</b>	<b>(\$23,933.92)</b>	<b>107.35%</b>



Report ID : MC-FIN-BS-0301	County of Monterey	Page 1 of 4
Run Date : 07/11/2024	Trial Balance By Accounting Distribution	
Run Time : 01:49 PM	Fiscal Year 2024 / 12 through 12	

**Fund** 668 - Spreckels Memorial District  
**Account Type** Asset  
**BSA/Obj/Rev** B-1001 - Cash  
**Sub BSA/Obj/Rev** No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,0000041649		06/10/2024	ACH/EFT FOR JUNE PAYABLES		0.00	(50,000.00)	
JV,1110,PTAX43_24_PT		06/10/2024	ROPS 24-25A Passthrough Payments		1,012.16	0.00	
JV,1110,PTAX44_24_RESIDUALS		06/10/2024	ROPS 24-25A Residual Payments		3,086.03	0.00	
JV,1110,PTAX45_24_HOX		06/10/2024	HOPTR May 15%		122.24	0.00	
JV,1110,PTAX47_24_CS		06/07/2024	Curr Sec - Apr 16-May 2024		4,200.28	0.00	
JV,1110,PTAX48_24_SUPPL		06/10/2024	Current Sup - Apr 16-May 2024		596.30	0.00	
JV,1110,PTAX49_24_PRSUPPL		06/10/2024	Prior Suppl - Jan-May 2024		128.85	0.00	
JV,1110,PTAX50_24_PRUNSEC		06/07/2024	Prior Unsec - June 2023-May 2024		164.83	0.00	
JV,1110,PTAX51_24_PRSEC		06/10/2024	Prior Secured - May 2024		418.74	0.00	
JV,1110,PTAX52_24_CU		06/10/2024	Curr Uns - Oct-May 2024		311.75	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>227,329.10</b>	<b>10,041.18</b>	<b>(50,000.00)</b>	<b>187,370.28</b>
<b>Total for B-1001 - Cash</b>				<b>227,329.10</b>	<b>10,041.18</b>	<b>(50,000.00)</b>	<b>187,370.28</b>

Fund 668 - Spreckels Memorial District  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX47_24_CS		06/07/2024	Curr Sec - Apr 16-May 2024		0.00	(3,584.32)	
<b>Total for Sub-BSA 4010 - Current Secured</b>				<b>(2,552,498.44)</b>	<b>0.00</b>	<b>(3,584.32)</b>	<b>(2,556,082.76)</b>

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX52_24_CU		06/10/2024	Curr Uns - Oct-May 2024		0.00	(311.75)	
<b>Total for Sub-BSA 4015 - Current Unsecured</b>				<b>(102,647.32)</b>	<b>0.00</b>	<b>(311.75)</b>	<b>(102,959.07)</b>

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX51_24_PRSEC		06/10/2024	Prior Secured - May 2024		0.00	(298.87)	
<b>Total for Sub-BSA 4025 - Prior Secured</b>				<b>(45,001.20)</b>	<b>0.00</b>	<b>(298.87)</b>	<b>(45,300.07)</b>

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX50_24_PRUNSEC		06/07/2024	Prior Unsec - June 2023-May 2024		0.00	(164.83)	
<b>Total for Sub-BSA 4030 - Prior Unsecured</b>				<b>(898.75)</b>	<b>0.00</b>	<b>(164.83)</b>	<b>(1,063.58)</b>

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX48_24_SUPPL		06/10/2024	Current Sup - Apr 16-May 2024		0.00	(596.30)	

Fund 668 - Spreckels Memorial District  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 4035 - Current Supplemental

**Total for Sub-BSA 4035 - Current Supplemental** (49,785.91) 0.00 (596.30) (50,382.21)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX49_24_PRSUPPL		06/10/2024	Prior Suppl - Jan-May 2024		0.00	(128.85)	

**Total for Sub-BSA 4040 - Prior Supplemental** (2,934.76) 0.00 (128.85) (3,063.61)

Sub BSA/Obj/Rev 4090 - Other Property Taxes

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4090 - Other Property Taxes** (4,602.28) 0.00 0.00 (4,602.28)

Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX45_24_HOX		06/10/2024	HOPTR May 15%		0.00	(122.24)	

**Total for Sub-BSA 5030 - HOPTR** (12,853.90) 0.00 (122.24) (12,976.14)

Sub BSA/Obj/Rev 5325 - Other In Lieu Revenues

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX43_24_PT		06/10/2024	ROPS 24-25A Passthrough Payments		0.00	(1,012.16)	
JV,1110,PTAX44_24_RESIDUALS		06/10/2024	ROPS 24-25A Residual Payments		0.00	(3,086.03)	

**Total for Sub-BSA 5325 - Other In Lieu Revenues** (103,446.87) 0.00 (4,098.19) (107,545.06)

Report ID : MC-FIN-BS-0301

Run Date : 07/30/2024

Run Time : 02:49 PM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2024 / 13 through 13**

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**Fund** 668 - Spreckels Memorial District  
**Account Type** Asset  
**BSA/Obj/Rev** B-1001 - Cash  
**Sub BSA/Obj/Rev** No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX56_24_CU		06/30/2024	Curr Uns - Jun-Jul 7 2024		0.00	(47.07)	
JV,1110,PTAX57_24_PRSEC		06/30/2024	Prior Secured - June 2024		257.95	0.00	
JV,1110,PTAX58_24_CS		06/30/2024	Curr Sec - Jun-Jul 7 2024		736.30	0.00	
JV,1110,PTAX59_24_SUPPL		06/30/2024	Current Sup - Jun-Jul 7 2024		560.34	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>187,370.28</b>	<b>1,554.59</b>	<b>(47.07)</b>	<b>188,877.80</b>
<b>Total for B-1001 - Cash</b>				<b>187,370.28</b>	<b>1,554.59</b>	<b>(47.07)</b>	<b>188,877.80</b>

Report ID : MC-FIN-BS-0301	<b>County of Monterey</b>	Page 2 of 4
Run Date : 07/30/2024	<b>Trial Balance By Accounting Distribution</b>	
Run Time : 02:49 PM	<b>Fiscal Year 2024 / 13 through 13</b>	

Fund 668 - Spreckels Memorial District  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX58_24_CS		06/30/2024	Curr Sec - Jun-Jul 7 2024		0.00	(546.77)	
<b>Total for Sub-BSA 4010 - Current Secured</b>				<b>(2,556,082.76)</b>	<b>0.00</b>	<b>(546.77)</b>	<b>(2,556,629.53)</b>

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX56_24_CU		06/30/2024	Curr Uns - Jun-Jul 7 2024		47.07	0.00	
<b>Total for Sub-BSA 4015 - Current Unsecured</b>				<b>(102,959.07)</b>	<b>47.07</b>	<b>0.00</b>	<b>(102,912.00)</b>

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX57_24_PRSEC		06/30/2024	Prior Secured - June 2024		0.00	(210.57)	
<b>Total for Sub-BSA 4025 - Prior Secured</b>				<b>(45,300.07)</b>	<b>0.00</b>	<b>(210.57)</b>	<b>(45,510.64)</b>

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA 4030 - Prior Unsecured</b>				<b>(1,063.58)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,063.58)</b>

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX59_24_SUPPL		06/30/2024	Current Sup - Jun-Jul 7 2024		0.00	(560.34)	

Report ID : MC-FIN-BS-0301

Run Date : 07/30/2024

Run Time : 02:49 PM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2024 / 13 through 13**

Page 3 of 4

**Fund** 668 - Spreckels Memorial District  
**Account Type** Liability  
**BSA/Obj/Rev** B-2530 - Assets Held as Agency for Others  
**Sub BSA/Obj/Rev** 4035 - Current Supplemental

**Total for Sub-BSA 4035 - Current Supplemental** (50,382.21) 0.00 (560.34) (50,942.55)

**Sub BSA/Obj/Rev** 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4040 - Prior Supplemental** (3,063.61) 0.00 0.00 (3,063.61)

**Sub BSA/Obj/Rev** 4090 - Other Property Taxes

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4090 - Other Property Taxes** (4,602.28) 0.00 0.00 (4,602.28)

**Sub BSA/Obj/Rev** 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 5030 - HOPTR** (12,976.14) 0.00 0.00 (12,976.14)

**Sub BSA/Obj/Rev** 5325 - Other In Lieu Revenues

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 5325 - Other In Lieu Revenues** (107,545.06) 0.00 0.00 (107,545.06)

**Sub BSA/Obj/Rev** 5415 - Special Assessments

Report ID : MC-FIN-BS-0301

Run Date : 07/30/2024

Run Time : 02:49 PM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2024 / 13 through 13**

Page 4 of 4

**Fund** 668 - Spreckels Memorial District  
**Account Type** Liability  
**BSA/Obj/Rev** B-2530 - Assets Held as Agency for Others  
**Sub BSA/Obj/Rev** 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX57_24_PRSEC		06/30/2024	Prior Secured - June 2024		0.00	(47.38)	
JV,1110,PTAX58_24_CS		06/30/2024	Curr Sec - Jun-Jul 7 2024		0.00	(189.53)	
<b>Total for Sub-BSA 5415 - Special Assessments</b>				<b>(609,432.91)</b>	<b>0.00</b>	<b>(236.91)</b>	<b>(609,669.82)</b>

**Sub BSA/Obj/Rev** No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>3,306,037.41</b>	<b>0.00</b>	<b>0.00</b>	<b>3,306,037.41</b>
<b>Total for B-2530 - Assets Held as Agency for Others</b>				<b>(187,370.28)</b>	<b>47.07</b>	<b>(1,554.59)</b>	<b>(188,877.80)</b>
<b>Total for Fund 668 - Spreckels Memorial District</b>				<b>(0.00)</b>	<b>1,601.66</b>	<b>(1,601.66)</b>	<b>(0.00)</b>
<b>Grand Total</b>				<b>(0.00)</b>	<b>1,601.66</b>	<b>(1,601.66)</b>	<b>(0.00)</b>

**RESOLUTION NO. 2024-02****RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, Spreckels Memorial District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2023-24

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023, upon motion of

\_\_\_\_\_, seconded by \_\_\_\_\_, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: July \_\_\_\_\_, 2023

ATTEST:

\_\_\_\_\_  
Paul J. Ingram, General Manager



EXHIBIT "A"  
TO  
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-  
RELATED FEES AND CHARGES

FISCAL YEAR 2023-24

GENERAL TAXES:

SPECIAL TAXES:

Reference Spreckels Memorial District Resolution No. 08-2, Adopting Special Tax for secured parcels within the Spreckels Memorial District corresponding to District boundaries of the Spreckels Memorial District. Spreckels Memorial District Special Tax consists of \$95 per parcel, authorized under Military and Veterans Code section 1192.5, Government Code section 50077 and California Constitution XIII.A.

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

## Resolution No. 2024-03

# RESOLUTION ORDERING AN ELECTION, REQUESTING THE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION

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## SPRECKELS MEMORIAL DISTRICT

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

**WHEREAS**, the resolution of the governing body of the city or district shall specify the services requested; and

**WHEREAS**, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS**, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

**WHEREAS**, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

**WHEREAS**, pursuant to Elections Code Section 13307, whenever an election called by a district, city, or other political subdivision has offices to be filled, it is required to fix and determine the number of words that a candidate may submit on the candidate's statement to be either 200 or 400 words and to determine if the candidate and or the political subdivision will pay the cost of the statement; and

**WHEREAS**, Elections Code Section 15651 requires the city or district to determine the means and manner in which a tie vote is to be resolved in the event that two or more persons receive an equal number of votes and the highest number of votes ("tie votes") for an office to be voted upon; and

**WHEREAS**, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

**WHEREAS**, various district, county, state and other political subdivision elections may be or have been called to be held on a **NOVEMBER 5, 2024**

**NOW THEREFORE, BE IT RESOLVED AND ORDERED** that the governing body of the

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**SPRECKELS MEMORIAL DISTRICT**

hereby orders an election be called and consolidated with any and all elections also called to be held on **NOVEMBER 5, 2023** insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the **SPRECKELS MEMORIAL DISTRICT** requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403.

**BE IT FURTHER RESOLVED AND ORDERED** that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

**BE IT FURTHER RESOLVED AND ORDERED** that the Monterey County Elections Department conduct the election for the purpose of electing **Three [3]** Members to this Governing Board on the **November 5, 2024** ballot:

SEATS OPEN	OFFICE	TERM	DIST/DIV (if applicable)
Shaheen Jorgensen	Director	4 Years	
Carl Christmore	Director	4 Years	
Darrin Bright	Director	4 Years	

**BE IT FURTHER RESOLVED AND ORDERED** that pursuant to Election Code Section 13307 the **SPRECKELS MEMORIAL DISTRICT** has resolved that all costs of the Candidate’s statement be paid by the **DISTRICT** and that no candidate may submit a statement of over **200** words.

**BE IT FURTHER RESOLVED AND ORDERED** that pursuant to code **§15651**, a tie vote shall be resolved by **TIE BREAKING METHOD**.

**BE IT FURTHER RESOLVED AND ORDERED** that tie votes shall be determined by **COIN TOSS**.

**PASSED AND ADOPTED** by the **SPRECKELS MEMORIAL DISTRICT** on this **7th** day of **AUGUST, 2024** by the following vote:

- AYES:**
- NOES:**
- ABSTENTIONS:**
- ABSENT:**

SIGNED: \_\_\_\_\_  
Chairperson of said Governing Board

ATTEST: \_\_\_\_\_  
Secretary

3:36 PM

07/31/24

Accrual Basis

## Spreckels Memorial District Profit & Loss Detail January 1 through August 7, 2024

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Income</b>								
<b>4th of July Income</b>								
<b>Vendor Fees</b>								
Deposit	06/28/2024		PayPal	Deposit		Five Star Gene...	5,029.71	5,029.71
Deposit	08/01/2024		PayPal	Deposit		Five Star Gene...	192.53	5,222.24
Total Vendor Fees							5,222.24	5,222.24
Total 4th of July Income							5,222.24	5,222.24
<b>4th of July Expense</b>								
<b>Contracted Services</b>								
Check	06/27/2024	1057	Mike Clark	Silvercloud Band		Five Star Gene...	250.00	250.00
Check	06/27/2024	1058	Jim Smith	Silvercloud Band		Five Star Gene...	250.00	500.00
Check	06/27/2024	1059	David Hurdle	Silvercloud Band		Five Star Gene...	250.00	750.00
Check	06/27/2024	1060	Mike Brooks	Silvercloud Band		Five Star Gene...	250.00	1,000.00
Check	06/27/2024	DCARD	Star Sanitation, LLC			Five Star Gene...	3,481.07	4,481.07
Total Contracted Services							4,481.07	4,481.07
<b>Security</b>								
Check	07/10/2024	2000192	Danielle Parker			Five Star Gene...	700.00	700.00
Total Security							700.00	700.00
<b>Event Management</b>								
Check	02/07/2024	1049	Danielle Parker			Five Star Gene...	1,165.00	1,165.00
Check	04/03/2024	1051	Danielle Parker			Five Star Gene...	1,165.00	2,330.00
Check	08/07/2024		Danielle Parker			Five Star Gene...	1,170.00	3,500.00
Total Event Management							3,500.00	3,500.00
<b>Permit Fees</b>								
Check	06/27/2024	DCARD	Monterey County Bu...	Encroachment Permit		Five Star Gene...	3,162.24	3,162.24
Check	06/27/2024	DCARD	OPC MSC*Service ...	Online Payment Service Charge		Five Star Gene...	86.96	3,249.20
Check	06/27/2024	DCARD	Monterey County En...			Five Star Gene...	532.00	3,781.20
Check	06/27/2024	DCARD	OPC MSC*Service ...	Online Pay Service Charge		Five Star Gene...	14.63	3,795.83
Total Permit Fees							3,795.83	3,795.83
Total 4th of July Expense							12,476.90	12,476.90

Net Loss (\$7,252.56)

# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

## USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name \_\_\_\_\_ Genevieve Tonbio Contact Person

Mailing Address 337 Margaret St City & Zip Code Salinas

Work Telephone # \_\_\_\_\_ Home Telephone # \_\_\_\_\_ Call Phone # 831-578-1787

DATE OF FUNCTION: Jan 19<sup>th</sup> 2025  
 Day of Week, Date & Year

TYPE OF FUNCTION: Birthday Party

Circle areas of use required:

- Kitchen
- Barbeque Room
- Bar Facilities:  Yes  No
- Meeting Room
- Banquet Room
- Dancing:  Yes  No
- Auditorium
- Other \_\_\_\_\_
- PA System:  Yes  No

HOURS OF USE: 4 to 11 NUMBER OF GUESTS 150

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE [Signature] DATE 8/5/2024

FOR OFFICE USE ONLY:

Rental Fee \$ 1900 LD&C Deposit \$ 1000

Approval Date \_\_\_\_\_ Disapproved on \_\_\_\_\_

# of Security Required 3 Postponed \_\_\_\_\_

DATE DEPOSIT RECEIVED \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

DATE BALANCE RECEIVED \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

DATE RETURNED LD&C MAILED \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

## USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Salinas High Class of 1969 Phil Catalano

Organization Name

Contact Person

1020 Iverson Cirde

Mailing Address

Salinas, 93901

City & Zip Code

Work Telephone #

Home Telephone #

831-750-6346

Cell Phone #

DATE OF FUNCTION:

Sat Sept 21<sup>st</sup> 2024

Day of Week, Date & Year

TYPE OF FUNCTION:

Class Reunion

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities:  Yes - No

Meeting Room

Banquet Room

Dancing:  Yes - No

Auditorium

Other \_\_\_\_\_

PA System:  Yes - No

HOURS OF USE: 5 to 9

NUMBER OF GUESTS 60

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE Phil Catalano

DATE 7/16/24

### FOR OFFICE USE ONLY:

Rental Fee

\$ 1000

LD&C Deposit

\$ 1000

Approval Date

Disapproved on

# of Security Required

1

Postponed

DATE DEPOSIT RECEIVED

CASH

CHECK #

DATE BALANCE RECEIVED

CASH

CHECK #

DATE RETURNED LD&C MAILED

AMOUNT \$

CHECK #

Johnny Bar

831-272-5719

JOSE Security

831-248-9721

# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

## USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name

4000 Tierra del Sol

Contact Person

Domingo, Hilda Nazario

Mailing Address

City & Zip Code

Hollister CA 95023

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION:

March 22<sup>nd</sup> 2025

Day of Week, Date & Year

TYPE OF FUNCTION:

50<sup>th</sup> Anniversary

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other \_\_\_\_\_

PA System: Yes - No

HOURS OF USE:

5 to 12

NUMBER OF GUESTS

100

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE

Domingo Nazario

DATE

7-8-2024

### FOR OFFICE USE ONLY:

Rental Fee

\$ 1000

LD&C Deposit

\$ 1000

Approval Date

Disapproved on

# of Security Required

23

Postponed

DATE DEPOSIT RECEIVED

CASH

CHECK #

DATE BALANCE RECEIVED

CASH

CHECK #

DATE RETURNED LD&C MAILED

AMOUNT \$

CHECK #

# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

## USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

COPA

Rosa Vitela

Organization Name

Contact Person

95 Alta Vista Avenue

Watsonville, CA 95070

Mailing Address

City & Zip Code

831-728-3210

N/A

831-840-3349

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION:

Sat Oct 26<sup>th</sup> 2024

Day of Week, Date & Year

TYPE OF FUNCTION:

Assembly Meeting for Organization

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other \_\_\_\_\_

PA System: Yes - No

HOURS OF USE: 12pm to 7pm

NUMBER OF GUESTS 300

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE

Rosa M Vitela

DATE

8-7-2024

### FOR OFFICE USE ONLY:

Rental Fee

\$ 1000

LD&C Deposit

\$ 1000

Approval Date

\_\_\_\_\_

Disapproved on

\_\_\_\_\_

# of Security Required

0

Postponed

\_\_\_\_\_

DATE DEPOSIT RECEIVED

\_\_\_\_\_

CASH

CHECK # \_\_\_\_\_

DATE BALANCE RECEIVED

\_\_\_\_\_

CASH

CHECK # \_\_\_\_\_

DATE RETURNED LD&C MAILED

\_\_\_\_\_

AMOUNT \$

\_\_\_\_\_

CHECK #

\_\_\_\_\_



# SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 \* SPRECKELS, CA 93962

## USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

MONTEREY COUNTY  
CRIBBAGE CLUB

RICHARD LIND

Organization Name

Contact Person

P.O. Box 7059

SPRECKELS CA 93962

Mailing Address

City & Zip Code

831 595 9920

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION:

FRI-MON, 14-17 FEB 2025

Day of Week, Date & Year

TYPE OF FUNCTION:

CRIBBAGE TOURNAMENT

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other \_\_\_\_\_

PA System: Yes - No

HOURS OF USE:

8a to 9p

NUMBER OF GUESTS

30-60

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE

DATE

8/7/2025

### FOR OFFICE USE ONLY:

Rental Fee

\$ \_\_\_\_\_

LD&C Deposit

\$ \_\_\_\_\_

Approval Date

\_\_\_\_\_

Disapproved on

\_\_\_\_\_

# of Security Required

\_\_\_\_\_

Postponed

\_\_\_\_\_

DATE DEPOSIT RECEIVED

\_\_\_\_\_

CASH \_\_\_\_\_

CHECK # \_\_\_\_\_

DATE BALANCE RECEIVED

\_\_\_\_\_

CASH \_\_\_\_\_

CHECK # \_\_\_\_\_

DATE RETURNED LD&C MAILED

\_\_\_\_\_

AMOUNT \$ \_\_\_\_\_

CHECK # \_\_\_\_\_

\_\_\_\_\_

Cribbage Tournament, Spreckels Veterans Memorial Building

Monterey County Cribbage Club (#82), member American Cribbage Congress

Dates of event: Feb 14-17, 2025

Schedule:

Friday (Feb 14)

Doors open at 4:00 pm, set up tables and chairs, cribbage boards

Potluck Dinner 4:30 to 5:50 pm

Nine Game Doubles tournament 6:00 to 9:00 pm

Saturday (Feb 15)

Doors open at 7:30 am for participants to sign in

Pastries and coffee

Main Tournament (22 games) begins at 8:15 am

Lunch (provided) break 12:15 – 1:15 pm

Play resumes at 1:15 until 22 games are completed (approx. 4:00 pm)

Dinner break ~4:00 – 5:30

Top 25% qualify for playoffs, which begin at 5:30 pm (one round); ends at 6:45 pm

Sunday (Feb 16)

Doors open at 7:15 am; pastries and coffee provided

Main Event playoffs continue starting at 7:30 – number of rounds determined by number of entries

Consolation registration before play begins at 8:15 am (9 games) and lasts until ~12:30 pm

Lunch break 12:30 – 1:30 pm (players on their own for lunch will suggest T%A Café, places in South Salinas)

Consolation playoffs begin 1:30 pm – number of rounds determined by number of entries

Competition ends around 4:30 pm

Dinner Break 4:30 – 5:45 pm

Sunday Night Special (9 games, no playoffs) starts at 6:00 pm (no playoffs), ends at 9:00 pm

Monday (Feb 17)

Doors open at 7:30 am for President's Day One-Day tournament (coffee and pastries provided)

Play begins at 8:15 am for Main Event (12 games) and lasts until 12:30

Lunch 12:30-1:30

Playoffs for main 1:30-4:30

Consolation play (8 games) starts at 1:30 and ends at 3:30

Consolation playoffs start at 3:45 and end at 5:00

3:36 PM  
07/31/24  
Accrual Basis

**Spreckels Memorial District  
Profit & Loss Detail  
January 1 through August 7, 2024**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Income</b>								
<b>4th of July Income</b>								
<b>Vendor Fees</b>								
Deposit	06/28/2024		PayPal	Deposit		Five Star Gene...	5,029.71	5,029.71
Deposit	08/01/2024		PayPal	Deposit		Five Star Gene...	192.53	5,222.24
<b>Total Vendor Fees</b>							5,222.24	5,222.24
<b>Total 4th of July Income</b>							5,222.24	5,222.24
<b>4th of July Expense</b>								
<b>Contracted Services</b>								
Check	06/27/2024	1057	Mike Clark	Silvercloud Band		Five Star Gene...	250.00	250.00
Check	06/27/2024	1058	Jim Smith	Silvercloud Band		Five Star Gene...	250.00	500.00
Check	06/27/2024	1059	David Hurdle	Silvercloud Band		Five Star Gene...	250.00	750.00
Check	06/27/2024	1060	Mike Brooks	Silvercloud Band		Five Star Gene...	250.00	1,000.00
Check	06/27/2024	DCARD	Star Sanitation, LLC			Five Star Gene...	3,481.07	4,481.07
<b>Total Contracted Services</b>							4,481.07	4,481.07
<b>Security</b>								
Check	07/10/2024	2000192	Danielle Parker			Five Star Gene...	700.00	700.00
<b>Total Security</b>							700.00	700.00
<b>Event Management</b>								
Check	02/07/2024	1049	Danielle Parker			Five Star Gene...	1,165.00	1,165.00
Check	04/03/2024	1051	Danielle Parker			Five Star Gene...	1,165.00	2,330.00
Check	08/07/2024		Danielle Parker			Five Star Gene...	1,170.00	3,500.00
<b>Total Event Management</b>							3,500.00	3,500.00
<b>Permit Fees</b>								
Check	06/27/2024	DCARD	Monterey County Bu...	Encroachment Permit		Five Star Gene...	3,162.24	3,162.24
Check	06/27/2024	DCARD	OPC MSC*Service ...	Online Payment Service Charge		Five Star Gene...	86.96	3,249.20
Check	06/27/2024	DCARD	Monterey County En...			Five Star Gene...	532.00	3,781.20
Check	06/27/2024	DCARD	OPC MSC*Service ...	Online Pay Service Charge		Five Star Gene...	14.63	3,795.83
<b>Total Permit Fees</b>							3,795.83	3,795.83
<b>Total 4th of July Expense</b>							12,476.90	12,476.90

*Net Loss (\$7,252.56)*

4:50 PM

08/02/23

Accrual Basis

**Spreckels Memorial District**  
**Profit & Loss Detail**  
 January 1 through August 2, 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Income</b>								
<b>Labor for SCSD</b>								
Deposit	03/22/2023		Spreckels Communi...	Joe and Tim ...		Five Star Gene...	452.50	452.50
Total Labor for SCSD							452.50	452.50
<b>4th of July Income Donations</b>								
Deposit	07/11/2023		Tanimura & Antle	Deposit		Five Star Gene...	1,000.00	1,000.00
Total Donations							1,000.00	1,000.00
<b>Vendor Fees</b>								
Deposit	06/26/2023		PayPal	4th of July Ve...		Five Star Gene...	7,032.62	7,032.62
Deposit	06/29/2023		PayPal	Deposit		Five Star Gene...	1,231.31	8,263.93
Deposit	07/11/2023		Hoda Caracalla DB...	Deposit		Five Star Gene...	200.00	8,463.93
Deposit	07/11/2023		PayPal	Deposit		Five Star Gene...	821.12	9,285.05
Deposit	08/01/2023		Hong Hee Kim	4th of July Ve...		Five Star Gene...	200.00	9,485.05
Total Vendor Fees							9,485.05	9,485.05
Total 4th of July Income							10,485.05	10,485.05
<b>Expense</b>								
<b>4th of July Expense</b>								
<b>Equipment Rental</b>								
Check	06/28/2023	DCARD	Star Sanitation, LLC			Five Star Gene...	4,801.98	4,801.98
Check	06/29/2023	DCARD	Star Sanitation, LLC			Five Star Gene...	1,427.50	6,229.48
Total Equipment Rental							6,229.48	6,229.48
<b>Supplies</b>								
Check	06/29/2023	DCARD	Star Network			Five Star Gene...	24.98	24.98
Check	07/18/2023	20001...	Adam Parker	Fuel for Loader		Five Star Gene...	50.21	75.19
Total Supplies							75.19	75.19
<b>Contracted Services</b>								
Check	02/08/2023	20000...	Tri-Cities Disposal &...			Five Star Gene...	150.72	150.72
Check	07/11/2023	1036	Mike Clark	Silvertrain Band		Five Star Gene...	1,000.00	1,150.72
Total Contracted Services							1,150.72	1,150.72
<b>Promotional Materials</b>								
Check	06/22/2023	DCARD	Mike's Signs			Five Star Gene...	360.00	360.00
Total Promotional Materials							360.00	360.00
<b>Event Management</b>								
Check	04/12/2023	1028	Danielle Parker	1st & 2nd Inst...		Five Star Gene...	1,500.00	1,500.00
Check	08/02/2023	1038	Danielle Parker	Final Installm...		Five Star Gene...	1,500.00	3,000.00
Total Event Management							3,000.00	3,000.00
Total 4th of July Expense							10,815.39	10,815.39

Net Profit \$361.34

BUILDING EQUIPMENT INSPECTION:

SPECT FOR PROPER OPERATION OF: DISHWASHER

	✓	date	✓	date	✓	date	✓	date	✓	date	✓	date
DISHWASHER	✓	7-20	✓	7-29	✓	8-3						
REFRIGERATOR UNITS	✓		✓		✓							
OVENS	✓		✓		✓							
COOKTOPS	✓		✓		✓							
HOT WELLS	✓		✓		✓							
<del>COFFEE URN</del>												
PLUMBING FIXTURES	✓		✓		✓							
P A SYSTEM	✓		✓		✓							
BANQUET ROOM	✓		✓		✓							

AFTER EACH FUNCTION

SPECT CHAIR LEGS FOR MISSING LEG PADS

SPECT TAILS FOR LOOSE SCREWS IN RAILS

ADDITIONAL SHEETS AS MAY BE REQUIRED

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Joe Velazquez  
Date 8.8.2024

MONTHLY

SCHEDULE OF MONTHLY BUILDING EQUIPMENT INSPECTION

CHECK FOR PROPER OPERATION ON AIR CONDITION UNIT FOR:

"	"	"	"	"	"
"	"	"	"	"	"
"	"	"	"	"	"
"	"	"	"	"	"

AUDITORIUM

BANQUET ROOM

KITCHEN

LOUNGE

MEETING ROOM

✓	Date
✓	8-7-2029
✓	
✓	
✓	
✓	

INSPECT ALL ROOF AIR CONDITION AND HEATER DUCTS

INSPECT EXHAUST FANS FOR PROPER OPERATION AND LUBRICATION ON:

"	"	"	"
"	"	"	"
"	"	"	"
"	"	"	"

KITCHEN HOOD

DISHWASHER

BATHROOM

OFFICE

*Banquet Room*

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

*Joe Velazquez*

Date 8-7-2029

SCHEDULE OF WEEKLY BUILDING EQUIPMENT INSPECTION

	Week #1	Week #2	Week #3	Week #4
INSPECT ALL (4) HOT WATER HEATERS FOR: LEAKS	✓	✓	✓	✓
" " " " PILOT LIGHTS	✓	✓	✓	✓
CHECK EMERGENCY LIGHTING BATTERY	✓	✓	✓	✓

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

*Joe Valeri*  
Date: 8-7-2024



## BLOODBORNE PATHOGENS

### *Infection Control Awareness*



Bloodborne pathogens (BBPs) are infectious microorganisms present in blood or other potentially infectious materials (OPIM) that can cause disease in humans.

#### TYPES OF BBPS:

The most common types of pathogens include:

- **Hepatitis B Virus (HBV)** – It is the most infectious BBP and can survive outside the body for up to a week. It causes inflammation of the liver. Symptoms may include flu-like symptoms, abdominal pain, jaundice, dark urine, and clay-colored stools.
- **Hepatitis C Virus (HCV)** – It causes liver disease. The virus does not survive well outside the body. Treatments are available but no vaccine. Symptoms may include abdominal pain, jaundice, fatigue, appetite loss, nausea, dark-colored urine, and pale stools.
- **Human Immunodeficiency virus (HIV)** – It attacks the body's immune system and causes AIDS. There is no cure or vaccine available and can sometimes take up to 10 years or more to develop symptoms. It can cause flu-like symptoms, night sweats or fever, weight loss, fatigue, swollen glands, and AIDS-related illnesses.

While not all blood or OPIM carry these harmful pathogens, it's impossible to know for sure so we must take universal precautions to prevent the spread of BBPs.

#### HOW BBPS ARE SPREAD

BBPs can be spread a variety of ways, but the most common transmission modes in the workplace include:

- Exposure through broken skin
- Exposure through mucous membranes (eyes, nose, mouth)
- Punctures by sharp objects or needle sticks
- When cleaning up blood or OPIM
- When providing first aid

#### PREVENTING THE SPREAD

The key to prevention is understanding when you may be exposed to BBPs. There are some job classifications where most employees have an occupational exposure and there are other job classifications where only some employees may have an exposure, depending on the task.

Examples of job classifications where **most** employees have an occupational exposure:

- Firefighters
- EMTs / Paramedics
- Lifeguards
- Healthcare

Examples of job classifications where **some** employees may have an occupational exposure:

- Janitorial
- Maintenance
- Wastewater operations
- Parks and recreation workers



## PREVENTING THE SPREAD

Talk to your supervisor to identify tasks and operations where you may be exposed to BBPs. Always assume blood and OPIM is contaminated and take the following universal precautions when exposed to BBPs in the workplace:

- Personal Protective Equipment - Always protect your hands, face, and body when working around sources of BBPs. This may include wearing the appropriate personal protective equipment (PPE) such as disposable nitrile, rubber, or latex gloves, goggles, face shields, and protective clothing.
- Handling Sharps - If handling sharps that may be contaminated, try not to handle with bare hands. Use tongs, pliers, or any other means to protect your hands and dispose in a sharps container.
- Handwashing - Immediately after exposure thoroughly wash your hands with soap and water. If you can not immediately wash your hands, avoid touching your eyes and mouth until your hands have been washed.



## HEPATITIS B VACCINATIONS

If it has been determined that your job classification has an occupational exposure to BBPS, your employer is required to offer you the vaccination at no cost to you.

You may refuse your employer's offer, but if you do, you must sign a declination form. If you change your mind at a later date and decide you do want the vaccination, your employer must provide it to you at no cost.

Receiving the Hepatitis B vaccination is one way you can protect yourself from acquiring the hepatitis B virus. This vaccination is considered to be safe and effective in controlling the virus.

The vaccination is a series of three shots administered over a six-month period. There may be some minor side effects for the shot, such as soreness, swelling, or redness at the injection site, but the long-term benefits certainly outweigh the short-term discomfort.

## DECONTAMINATION

If you are asked to clean-up a blood/OPIM spill, be sure to wear your required PPE, spray the area with an EPA-rated germicide and allow to stand for 10 minutes after the initial clean-up. Dispose of wipes or towels used in the clean-up process in bio-hazard containers.

Remember to review the germicide's safety data sheet for any additional PPE requirements and safe handling requirements.

This *Safety Talk* provides general awareness training on bloodborne pathogen exposures and prevention measures. If this information is unclear or if you have any additional questions, please talk to you supervisor.

