



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS
Wednesday June 26, 2019 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 6:30 pm.

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

[Business Manager Ingram reported receipt of an emailed letter of resignation from Cathy McDougall for reasons of no longer living within District boundaries. A notice of Board Vacancy will be posted as soon as possible.]

Rick Magno, Ron Eastwood, Jill Kramm, Walan Chang

Present: Magno, Eastwood, Kramm

Absent: Change

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

Rick Gutierrez presented a proposal to rent dumpsters for a town clean up. Total cost would be \$531.87.

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting May 1, 2019

Motion to approve [Eastwood] 2nd [Kramm].

Ayes: Magno, Eastwood, Kramm

Noes: None

MOTION CARRIED

5. BUSINESS MANAGER'S REPORT:

Spreckels Memorial District • P.O. Box 7266 • Spreckels, CA 93962
Park & Memorial Building Rental (831) 455-2022 • District Business (831) 455-7855
Email: spreckelsmd.main@gmail.com • www.spreckelsmd.specialdistrict.org

- a. Financial Reports February.
 - 1. Review of Fund Balances as of 5/31/2019
 - 2. Review Budget Year to Date to 5/31/2019
 - 3. Review of Deposits: County Fund 668 April 2019
 - 4. Review of Deposits: Rabobank May 2019
 - 5. Review of Rabobank Statement April 2019
 - 6. Review of Bank Reconciliation April 2019
 - 7. Review of Expenditures April 2019.

All reports presented.

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Transfer of \$20,000.00 from County Fund 668 to Rabobank Checking.

Motion to approve [Eastwood] 2nd [Kramm].

Ayes: Magno, Eastwood, Kramm

Noes: None

MOTION CARRIED

- b. Approve Business Manager attendance for CSDA conferences: Human Resources Boot Camp [Wednesday August 7th] and Financial Management [Thursday August 8th] Location: El Dorado Hills Community Services District.

Motion to approve [Kramm] 2nd [Eastwood].

Ayes: Magno, Eastwood, Kramm

Noes: None

MOTION CARRIED

- c. Budget FYE 6/30/2020: **Resolution 2019-01: Resolution to Adopt Budget.** Review draft budget, adjust and adopt final.

Motion to approve [Eastwood] 2nd [Kramm].

Ayes: Magno, Eastwood, Kramm

Noes: None

MOTION CARRIED

- d. **Resolution 2019-02: Resolution to Levy Special Tax.**

Motion to approve [Eastwood] 2nd [Kramm]

Ayes: Magno, Eastwood, Kramm

Noes: None

MOTION CARRIED

- e. Approval of New Rental Rates.

Motion to approve [Kramm] 2nd [Eastwood].

Ayes: Magno, Eastwood, Kramm
Noes: None

MOTION CARRIED

7. USE REQUESTS:

None

8. FUNCTION RECAP:

9. NEW BUSINESS:

- a. Hiring of New Employee for Park Restroom Janitorial.

Business Manager Ingram will work with Park Caretaker Velasquez on a job description, work schedule and wage scale to be presented to the board at the August 7th regular meeting.

10. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration 2019.

Final details were discussed.

11. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
b. Review of Park Operations and Safety Report

Reports presented. Includes: staining on concrete benches and lights in for tennis court and horseshoe pit.

12. FUTURE AGENDA ITEMS:

13. ADJOURN REGULAR MEETING: Next meeting Wednesday August 7, 2019 6:30 PM.

Meeting was adjourned at 7:20 pm.

2019 Meeting Dates: January 9th, February 6th, March 6th, April 3rd, May 1st, June 5th, June 26th, August 7th, September 4th, October 2nd, November 6th, December 4th.

Respectfully submitted,



Paul J. Ingram, Business Manager

Approval date

