

Spreckels Memorial District  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**Thursday June 28, 2017 6:00pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

**AGENDA**

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

1. CALL TO ORDER:

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

3. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

4. ACTION ITEMS: DISCUSSION AND APPROVAL

- a. Approve Resolution 2017-02 Approving interim funding for Fiscal Year 2017-18.
- b. Approve additional compensation for Park Caretaker for 4<sup>th</sup> of July Celebration.

5. NON-ACTION ITEMS: DISCUSSION

- a. 2017 Spreckels 4<sup>th</sup> of July Celebration: Update from Ellen Martin of First Night Monterey.
- b. Budget Fiscal Year 2017-18: Budget Session

6. ADJOURN MEETING: Next Regular Meeting: August 2, 2017.

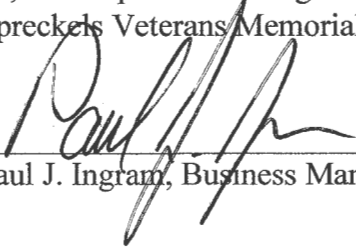
**ADA COMPLIANCE**

**In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.**

**In Compliance with Government Code section 54957.5**, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelmd.main@gmail.com.

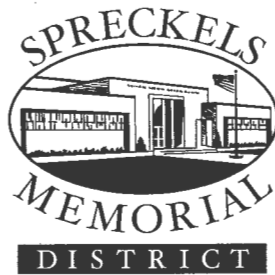
**Certification**

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Memorial District, do hereby declare that the foregoing agenda was posted at least (24) hours prior to the June 28, 2017 Special Meeting of the District Board of Directors scheduled for 6:00 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962

  
\_\_\_\_\_  
Paul J. Ingram, Business Manager/Board Clerk

  
\_\_\_\_\_  
Date

**To download the full agenda packet go to [www.spreckelsmd.specialdistrict.org](http://www.spreckelsmd.specialdistrict.org). Click on the June 28 meeting notice. A link to the agenda will appear.**



**RESOLUTION NO. 2017-02**

**A RESOLUTION OF THE SPRECKELS MEMORIAL DISTRICT APPROVING  
INTERIM FUNDING FOR FISCAL YEAR 2017-18**

**WHEREAS**, the District has considered estimates of revenue from all sources, and estimates of expenditures required for the proper conduct of the activities of the Spreckels Memorial District for Fiscal Year 2017-18; and

**WHEREAS**, fiscal conditions and review time may be required for the District Board to consider the FY 2017-18 budget; and

**WHEREAS**, it is the intention of the Spreckels Memorial District to grant interim spending authority to allow for the continued orderly operations of the District for a period of sixty (60) days.

**WHEREAS**, the District is in the process of developing an annual budget for fiscal year 2017-2018; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Spreckels Memorial District Board as follows:

**Section 1.** The Board of Directors hereby finds that the foregoing recitals are true and correct.

**Section 2.** The Board of Directors of the Spreckels Memorial District, does hereby continue District appropriations at the FY 2016-17 Budget levels as approved and the budget has full force and effect until adoption of the new FY 2017-18 budget,

**PASSED AND ADOPTED** by the Board of Directors of the Spreckels Memorial District at a regular meeting duly held on the 20th day of June 2017, by the following vote:

AYES,

NOES,

ABSTAIN,

ABSENT,

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**Scott Henningsen, President**

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**Paul J. Ingram, Clerk of the Board**

## Spreckels Memorial District Profit & Loss Budget vs. Actual

July 2016 through June 2017

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Memorial Building & Park Rent				
Building Income				
Rent	26,935.36	0.00	26,935.36	100.0%
Total Building Income	26,935.36	0.00	26,935.36	100.0%
Memorial Building & Park Rent - Other	0.00	25,000.00	-25,000.00	0.0%
<b>Total Memorial Building &amp; Park Rent</b>	<b>26,935.36</b>	<b>25,000.00</b>	<b>1,935.36</b>	<b>107.7%</b>
Donations	200.00			
<b>TAX INCOME</b>				
Property Tax Revenue				
County Revenue	174,460.10	0.00	174,460.10	100.0%
Property Tax Revenue - Other	0.00	168,500.00	-168,500.00	0.0%
Total Property Tax Revenue	174,460.10	168,500.00	5,960.10	103.5%
5415-Special Assessments	43,704.70	43,700.00	4.70	100.0%
<b>Total TAX INCOME</b>	<b>218,164.80</b>	<b>212,200.00</b>	<b>5,964.80</b>	<b>102.8%</b>
<b>Total Income</b>	<b>245,300.16</b>	<b>237,200.00</b>	<b>8,100.16</b>	<b>103.4%</b>
<b>Expense</b>				
Accounting Services	0.00	500.00	-500.00	0.0%
Administration Fees	2,333.00	2,200.00	133.00	106.0%
Advertizing	423.50	1,000.00	-576.50	42.4%
Audit Costs	4,500.00	37,500.00	-33,000.00	12.0%
Bank Fees	47.00			
Board & Staff Education	128.22	300.00	-171.78	42.7%
Building Materials	474.91	1,200.00	-725.09	39.6%
Building Repairs	3,150.96	2,000.00	1,150.96	157.5%
Dues & Subscriptions	2,003.02	1,400.00	603.02	143.1%
Electrical Repairs	0.00	1,000.00	-1,000.00	0.0%
Equipment Purchase	2,079.38	2,500.00	-420.62	83.2%
Equipment Rental	1,048.72			
Equipment Repairs	1,186.18	300.00	886.18	395.4%
Gasoline	602.97	350.00	252.97	172.3%
General Liability/Property Ins.	4,865.18	4,000.00	865.18	121.6%
HVAC	730.00	200.00	530.00	365.0%
Janitorial Supplies	3,798.67	3,200.00	598.67	118.7%
Legal Services	199.43	200.00	-0.57	99.7%
Licenses & Permits	500.00			
Maintenance Equipment				
Building	1,948.58	1,600.00	348.58	121.8%
Park	519.00	2,000.00	-1,481.00	26.0%
Total Maintenance Equipment	2,467.58	3,600.00	-1,132.42	68.5%
Office Equipment	42.13	100.00	-57.87	42.1%
Office Supplies	835.79	500.00	335.79	167.2%
Parcel Management	4,774.64			
Park Improvements	2,839.88			
Park Landscape Maintenance	20,800.00	25,000.00	-4,200.00	83.2%
Park Maintenance Contract	4,160.00			
Park Plants	12.84			
Park Repairs	4,907.50			
Park Supplies	35.43			
Payroll Expenses	60,933.36	62,000.00	-1,066.64	98.3%
Payroll Taxes	3,060.68	14,000.00	-10,939.32	21.9%
Pest Control	415.00	400.00	15.00	103.8%
Plumbing Repairs	5,545.11	1,200.00	4,345.11	462.1%
Post Office Box	132.00	130.00	2.00	101.5%
Postage & Delivery	102.47	147.00	-44.53	69.7%
Power & Gas	16,542.93	15,000.00	1,542.93	110.3%
Professional Fees	5,000.00			
Property Tax	385.24	400.00	-14.76	96.3%
Reimbursement	75.16			
Sewer	1,049.82	1,100.00	-50.18	95.4%
Sprinkler Supplies	128.98			
Sprinkler System Repairs	1,160.00	500.00	660.00	232.0%
Tax Penalties & Interest	1,845.47	5,530.00	-3,684.53	33.4%
Telephone & Internet	1,560.24	1,900.00	-339.76	82.1%
Tree Maintenance	1,225.00	10,000.00	-8,775.00	12.3%
Turf Treatment	6,525.00	6,500.00	25.00	100.4%
Water	10,172.85	8,200.00	1,972.85	124.1%
Water Treatment	1,336.56	1,400.00	-63.44	95.5%
Website	600.00			
Workers Compensation Insurance	710.37	500.00	210.37	142.1%
<b>Total Expense</b>	<b>187,453.17</b>	<b>215,957.00</b>	<b>-28,503.83</b>	<b>86.8%</b>
<b>Net Income</b>	<b>57,846.99</b>	<b>21,243.00</b>	<b>36,603.99</b>	<b>272.3%</b>

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