



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday July 6, 2016 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Henningsen at 6:41pm

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall

Present: Henningsen, Magno, Eastwood, McDougall [Quorum Established]

Absent: None

Also Present: Joe Velasquez, James Riley, Elizabeth Williams, Rich Foster, Walan Chang, Dave Clarke

3. PUBLIC COMMENTS:

SVFC Chief Rich Foster thanked the board and the community for a successful 4th of July event and expressed hope the community could take over the event from SVFC for the future.

Liz Williams brought to attention the purchase of the POW/MIA flags for the Park and Memorial Building.

James Riley expressed the desire to donate a 6 to 7 foot palm tree to be placed in the park. If the board approves, he would make provision to have it dug up, transported and planted in the park. Board will consider as an action item for next meeting.

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting 6/1/2016

Motion to approve [Eastwood], 2nd [Magno]

Ayes: Henningsen, Magno, Eastwood, McDougall

Noes: None

Motion carried.

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports June.

Presented P&L's for last fiscal year and month of June.

6. PUBLIC HEARING:

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Board Vacancy: Appointment to fill vacancy from resignation of Jill Kramm.

Applicants [In order of applications received]

Richard Foster, Walan Chang

Applicant Elizabeth Williams expressed the opinion that her name should have appeared on the agenda. Business Manager Ingram offered an apology.

Because of legal opinion received from District Counsel that appointment must be made to a military veteran a motion [McDougall], was made to void the previous appointment of Elizabeth William at the June 1st regular meeting [2nd Eastwood].

Ayes: Henningsen, Magno, Eastwood, McDougall

Noes: None Motion carried

Director McDougall asked applicants Foster and Chang if they would be able to serve at least until December 31, 2017. Both said they would.

A motion [McDougall] was made to appoint Walan Chang. [2nd by Eastwood]

Ayes: McDougall, Eastwood

Noes: Henningsen, Magno

For lack of three votes, motion did not carry.

A motion [Magno] was made to appoint Rich Foster [2nd by Eastwood]

Ayes: Magno, Eastwood, Henningsen

Noes: McDougall

Motion carried and Foster is appointed to the position. BM Ingram will notify the Clerk of the Board of Supervisors and County Elections.

Director Eastwood expressed that it was a hard decision and thanked all applicants.

8. USE REQUESTS:

- a. Mollie Mendoza Birthday Party
b. Montessori Learning Center School Holiday Celebration

Motion to approve all [Eastwood], 2nd [Magno]

Ayes: Henningsen, Magno, Eastwood, McDougall

Noes: None Motion carried

9. FUNCTION RECAP:

10. NEW BUSINESS:

- a. Hutch's Plumbing Estimate for Park Restroom Fixtures

Board reviewed rough estimate. Since estimate was over \$25,000, project would have to go out to bid. BM Ingram suggested hiring a professional to create a sheet of specifications and bid documents. Director Henningsen will contact General Contractor or other professional to ask about bid specifications and documents.

- b. Liz Williams: VFW Women's Auxiliary Closet

After a presentation by Liz, a motion was made [Magno], 2nd [Eastwood] to allow Auxiliary to place their charters on the wall in the meeting room and use the two glass cabinets next to the Organ Grinder painting to display casket flags belonging to veterans who have passed.

Ayes: Henningsen, Magno, Eastwood, McDougall

Noes: None Motion carried

- c. Business Manager: Employment Agreement

Business Manager Ingram informed the board that special projects hours work has ceased as of June 31st. Remaining file cabinets have been emptied and documents not scanned have been labeled, placed in document boxes and stored in the closet room.

He informed the board that he has drafted Employment Agreements for both SMD and SCSD. He asked that a committee of two SMD and two SCSD board members meet on Wednesday July 27th to review the agreements and discuss permanent compensation.

The board agreed that one board member from each district would be adequate. President Henningsen appointed Director Eastwood to represent SMD.

SCSD will appoint its representative at their July 20th regular meeting. Finished agreements and recommendations from the committee will be presented to SMD at the August 3rd regular meeting and SCSD at the August 17th regular meeting.

As the normal payment schedule is for the previous month, agreed upon compensation will be retroactive to July 1st.

11. CONTINUED BUSINESS: MEMORIAL BUILDING:

- a. Organ Grinder Painting: Letter to Salinas City Manager Ray Corpuz.

Board reviewed letter drafted by Director Eastwood and approved President Henningsen to sign and mail by a motion [Magno] and 2nd [McDougall]

Ayes: Henningsen, Magno, Eastwood, McDougall

Noes: None Motion carried

- b. Budget Development Committee

BM Ingram will provide Director McDougall with a P&L for FY 2015-16 and she will begin to draft a budget for the upcoming fiscal year.

12. CONTINUED BUSINESS: MEMORIAL PARK:

- a. Park Signage
- b. Park Reservation Form & Deposit

13. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

Caretaker Velasquez reported flagpole light at Annex needs to be adjusted to properly illuminate flag at night. Will require a lift vehicle.

14. REVIEW OF DEPOSITS

15. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:

With the exception of payment to Monterey Peninsula Engineering, a motion to approve was made [Magno], 2nd [McDougall].

Ayes: Henningsen, Magno, Eastwood, McDougall

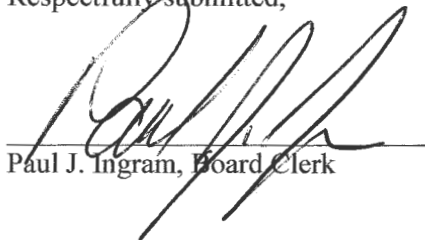
Noes: None

Motion carried

16. ADJOURN REGULAR MEETING: Next Regular Meeting: August 3, 2016.

Meeting was adjourned at 7:50 pm.

Respectfully submitted,



Paul J. Ingram, Board Clerk

Approved: 8/2/2016