



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday December 7, 2022 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:34 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

a. Notice of Resignation of Board Member Jill Kramm.

Rick Magno, President
Walan Chang, Vice-President
David Kuhlmann, Director
Saren Pierson, Secretary

Present: Magno, Kuhlmann, Pierson

Absent: Chang

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting November 2, 2022

Motion to approve [Pierson] 2nd [Kuhlmann].

Ayes: Magno, Kuhlmann, Pierson

Noes: None

MOTION CARRIED

6. GENERAL MANAGER'S REPORT:

a. Financial Reports November.

1. Fund Balances as of 11/30/2022

2. Budget FY 2022 FYTD to 11/30/2022

3. Review of Deposits: County Fund 668 October [Period 4]

4. Review of Deposits: Five Star General Checking November.
5. Review of Five Star Bank Statements/Reconciliations October 2022
6. Review of Expenditures October 2022.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Transfer \$10,000 from County Fund 668 to Five Star General Checking.

Motion to approve [Pierson] 2nd [Kuhlmann].

Ayes: Magno, Kuhlmann, Pierson

Noes: None

MOTION CARRIED

- b. Election of Officers CY 2023.

Motion to nominate Magno as President [Kuhlmann] 2nd [Pierson].

Motion to nominate Chang as Vice-President [Magno] 2nd [Kuhlmann].

Motion to nominate Pierson as Secretary [Kuhlmann] 2nd [Magno].

Ayes: Magno, Kuhlmann, Pierson

Noes: None

MOTION CARRIED

- c. Set meeting dates CY 2023.

January 4, February 1, March 1, April 5, May 3, June 7, June 28, August 2, September 6, October 4, November 1, December 6.

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Kitchen Ovens Replacement.

Signed proposal sent. Will not include casters due to expense of electrical upgrade.

- b. Future Projects:

- Del Monte Glass: Front & Kitchen area black aluminum frames \$34,124, Milgard vinyl tan front only \$12,528.
- Sal De Franco: Exterior painting \$32,400.
- Replace sand in playground.
- Replace 2 windbreaks at Park.
- Replace tables and benches at Park.
- Carpet replacement Veterans bar/meeting room.
- Demolish or Repurpose Racquetball Court: Preliminary planning.
- Video Surveillance System.

c. 4th of July Celebration: Continuity Book: Language for Contract.

GM Ingram will consult with Jill Kramm on Continuity Book language for updated Event Coordinator contract.

d. District Name Change.

e. Facility Manager Employment Agreement.

11. NEW BUSINESS

a. Board Member Vacancy.

Notification of Vacancy will be posted by January 1st, 2023.

b. Video Surveillance and Internet Provider.

12. REGULAR MONTHLY FACILITIES REPORTS:

a. Review of Building/Equipment Inspection Report.

b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday January 4, 2023 5:30 PM.

The meeting was adjourned at 6:11 pm.

2022 Meeting Dates: January 12, February 2, March 2, April 6, May 4, June 1, June 29, July 6, August 3, September 7, October 5, November 2, December 7.

Respectfully submitted,

Approval date 1/4/2023


Paul J. Ingram, General Manager