

Spreckels Memorial District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday March 2, 2022 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President Magno at 5:30 PM.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President  
Walan Chang, Vice-President  
David Kuhlmann, Director  
Jill Kramm, Director  
Saren Pierson, Secretary

***Present: Magno, Chang, Kuhlmann, Kramm, Pierson***  
***Absent: None***

***QUORUM ESTABLISHED***

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting February 2, 2022

***Motion to approve [Kramm] 2<sup>nd</sup> [Pierson].***

***Ayes: Magno, Chang, Kuhlmann, Kramm, Pierson***

***Noes: None***

***MOTION CARRIED***

6. GENERAL MANAGER'S REPORT:

- a. Financial Reports February.

1. Fund Balances as of 2/28/2022
2. Budget FY 2021 FYTD to 2/28/2022
3. Review of Deposits: County Fund 668 January [Period 7]
4. Review of Deposits: Wells Fargo Payroll Checking February

5. Review of Wells Fargo Bank Statements/Reconciliations January 2022.
6. Review of Expenditures January 2022.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Transfer of \$10,000 from County Fund 668 to Wells Payroll Account.

*Motion to approve [Chang] 2<sup>nd</sup> [Pierson].*

*Ayes: Magno, Chang, Kuhlmann, Kramm, Pierson*

*Noes: None*

**MOTION CARRIED**

- b. Approve Spreckels 4<sup>th</sup> of July Celebration 2022 Contract for Event Coordinator Services with Danielle Parker.

*Motion to approve contract and go forward with the 2022 4<sup>th</sup> of July Celebration [Chang] 2<sup>nd</sup> [Pierson], with the following conditions:*

1. *Board Member shall be added to Paragraph 6 along with General Manager for any changes.*
2. *If 5 and 10k races are not held, contract amount shall be reduced from \$6000 to \$3000.*
3. *Payment schedule shall be: 25% by date of March regular board meeting, 25% by date of regular April meeting and remaining 50% upon final report of event or no later than August regular board meeting.*

*Ayes: Magno, Chang, Kuhlmann, Pierson*

*Noes: Kramm*

**MOTION CARRIED**

8. USE REQUESTS:

- |  |                      |
|--|----------------------|
| a. 28 <sup>th</sup> Division American Legion | Car Show/Vanity Fair |
| b. Joann Garcia                              | Wedding              |

*Motion to approve all [Chang] 2<sup>nd</sup> [Kramm].*

*Ayes: Magno, Chang, Kuhlmann, Kramm, Pierson*

*Noes: None*

**MOTION CARRIED**

9. FUNCTION RECAP:

10. NEW BUSINESS:

11. CONTINUED BUSINESS:

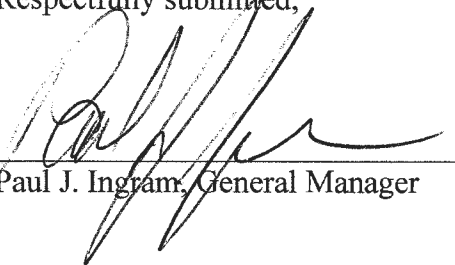
- a. Spreckels 4<sup>th</sup> of July Celebration 2022.
- b. Update Facilities Manager Employment Agreement.
- c. Upcoming Projects.

12. REGULAR MONTHLY FACILITIES REPORTS:
  - a. Review of Building/Equipment Inspection Report.
  - b. Review of Park Operations and Safety Report
13. FUTURE AGENDA ITEMS:
  - a. Repurpose Racquetball Court Structure.
14. ADJOURN REGULAR MEETING: Next meeting Wednesday April 6, 2022 5:30 PM.

*The meeting was adjourned at 6:30 pm.*

*2022 Meeting Dates: January 12, February 2, March 2, April 6, May 4, June 2, June 29, July 6, August 3, September 7, October 5, November 2, December 7.*

Respectfully submitted,



---

Paul J. Ingram, General Manager

Approval date 4/6/2022