

Spreckels Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday June 7, 2017 6:30pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

3. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting 5/3/2017
- b. SMD Special Board Meeting 5/25/2017

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports May

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL
- a. Accept SDRMA claim payment of \$3,139.32, less \$1000 deductible for wind damage loss for Caretaker's Apartment awning.
 - b. Approve SunCoast awning estimate for replacement of Caretaker's Apartment awning.
 - c. Approve JR Fencing estimate for wood fence replacement in Park. \$3,120.00.
 - d. Adopt Reolution 2017-01: Resolution certifying compliance with state law with respect to the levying of general and special taxes, assessments, and property-related fees and charges.
7. USE REQUESTS:
- | | |
|----------------------------|---------------------|
| a. CSEA Chapter 149 | Dinner Dance |
| b. Jasmin Rubio/Joe Flores | Wedding |
| c. Marcos Torres | Birthday/Retirement |
| d. Pacific Valley Bank | Company Picnic |
8. FUNCTION RECAP:
9. NEW BUSINESS:
- a. Budget Fiscal Year Ending 6/30/2018.
10. CONTINUED BUSINESS:
- a. Organ Grinder Painting: Letter to Salinas City Manager Ray Corpuz.
 - b. Spreckels 4th of July Celebration
Order of Business:
 1. Business Manager Paul Ingram: Report on Special Event Encroachment Permit.
 2. Event Manager First Night Monterey: Report on event progress.
 3. Board Members comments and questions.
 4. Open floor for public comment.
 5. Close public comment.
 6. Board, Event Manager or Business Manager response to public comment.
 7. Possible Board Action.
11. REGULAR MONTHLY FACILITIES REPORTS:
- a. Review of Building/Equipment Inspection Report.
 - b. Review of Park Operations and Safety Report

12. REVIEW OF DEPOSITS
13. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:
14. ADJOURN REGULAR MEETING: Next Regular Meeting: August 2, 2017.
[July meeting not scheduled due to holiday]

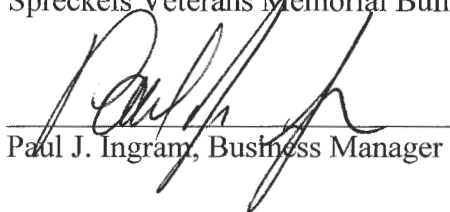
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In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelmd.main@gmail.com.

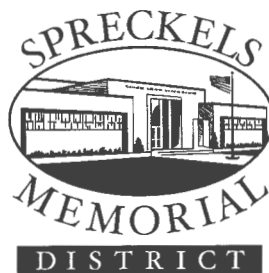
Certification

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the June 7, 2017 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962


Paul J. Ingram, Business Manager

Date 6/2/2017

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



Spreckels Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday May 3, 2017 6:30pm
Spreckels Veterans Memorial Building, 5th & Llamas, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Henningsen at 6:30pm.

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

Present: Henningsen, Eastwood, Foster

Absent: Magno, McDougall

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

4. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting 4/5/2017

Motion to approve [Foster] 2nd [Eastwood]

Ayes: Henningsen, Eastwood, Foster

Noes: None

MOTION CARRIED

5. BUSINESS MANAGER'S REPORT:

a. Financial Reports April

Fund balances and budget year-to-date presented.

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Spreckels 4th of July Celebration: Agreement with First Night Monterey Order of Proceedings:

1. Intro [Board President]
2. Report on Encroachment and Special Event Permit [Business Manager]
3. Board Members discussion and questions to Ellen Martin of FNM.
4. Public Comment.
5. Possible Board Action

President Henningsen gave a report on why the District has become the sponsoring entity and is considering a contract with First Night Monterey to become the event coordinator. Business Manager Ingram gave a report on progress on the street closure encroachment permit. Ellen Martin of FNM introduced herself and answered questions from the audience.

A motion was made [Foster] 2nd [Eastwood] to authorize BM Ingram to continue working on encroachment permit and direct FNM to draft a Memorandum of Understanding to describe FNM's role in coordinating the event and state the fee for services.

Ayes: Henningsen, Eastwood, Foster

Noes: None

MOTION CARRIED

- b. Sun Coast Awning Estimate

BM Ingram was instructed to file a claim with SDRMA to see if they will cover the wind damage to the awning.

7. USE REQUESTS:

- a. Tina Hua Wedding Reception
Motion to approve [Eastwood] 2nd [Foster]
Ayes: Henningsen, Eastwood, Foster
Noes: None **MOTION CARRIED**
- b. Mary Ellen Purro 70th Birthday Party
Motion to approve [Foster] 2nd [Eastwood]
Ayes: Henningsen, Eastwood, Foster
Noes: None **MOTION CARRIED**
- c. Buena Vista Middle School 8th Grade Graduation Dance
Motion to approve at reduced rates of \$300 Rent, \$300 LD&C [Foster] 2nd [Eastwood]
Ayes: Henningsen, Eastwood, Foster
Noes: None **MOTION CARRIED**
- d. Lisa Varney Chalk Art in Park
Motion to approve [Foster] 2nd [Eastwood]
Ayes: Henningsen, Eastwood, Foster
Noes: None **MOTION CARRIED**

- e. Spreckels PTO 1 Mile Color Run in Park
Motion to approve [Foster] 2nd [Eastwood]
Ayes: Henningsen, Eastwood, Foster
Noes: None **MOTION CARRIED**

8. FUNCTION RECAP:

9. NEW BUSINESS:

10. CONTINUED BUSINESS:

- a. Organ Grinder Painting: Letter to Salinas City Manager Ray Corpuz.

President Henningsen and BM Ingram will make an appointment with Asst. City Manager Jim Pia after the 4th of July.

11. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.

Building Caretaker Velasquez reported large trucks are using parking lot to turn around to avoid CHP. Discussed a gate or barricade at entrance.

Director Foster requested that a calendar of when building was used in the past year to determine if building is fully scheduled.

- b. Review of Park Operations and Safety Report

12. REVIEW OF DEPOSITS

13. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:

Motion to approve [Foster] 2nd [Eastwood]
Ayes: Henningsen, Eastwood, Foster
Noes: None **MOTION CARRIED**

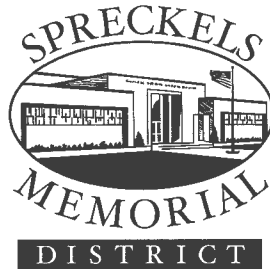
14. ADJOURN REGULAR MEETING: Next Regular Meeting: June 7, 2017.

Meeting was adjourned at 7:55 pm.

Respectfully submitted,

Approval Date _____

Paul J. Ingram, Business Manager



Spreckels Memorial District
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday May 25, 2017 6:00pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by Vice Chair Magno at 6:01 pm

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

Present: Magno, Eastwood, Foster

Absent: Henningsen, McDougall

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

4. ACTION ITEMS: DISCUSSION AND APPROVAL

a. Approve Memorandum of Understanding With First Night Monterey to produce 2017 Spreckels 4th of July Celebration.

A discussion was held after a presentation by Ellen Martin, Executive Director for First Night Monterey on various items related to the 4th of July Celebration. A progress report on securing of the needed Encroachment Permit was presented by Business Manager Paul Ingram

A motion [Foster] was presented to cancel the event and compensate First Night Monterey for their time spent to date on the event. This motion died for lack of a second.

A new motion [Eastwood] 2nd [Magno] was presented to approve the MOU subject to a progress report to be presented at the June 7, 2017 regular

board meeting, with the awareness that the event could be cancelled at that meeting and First Night Monterey would be compensated for their time spent on this event to that date.

Ayes: Magno, Eastwood, Foster

Noes: None

MOTION CARRIED

- b. Approve Contract with California Highway Patrol for Traffic Control for 2017 Spreckels 4th of July Celebration and authorize payment.

As CHP has informed Monterey County Resource Management Agency that a dedicated officer will not be necessary, there is no contract to approve. The regular beat officer will monitor the event while on patrol.

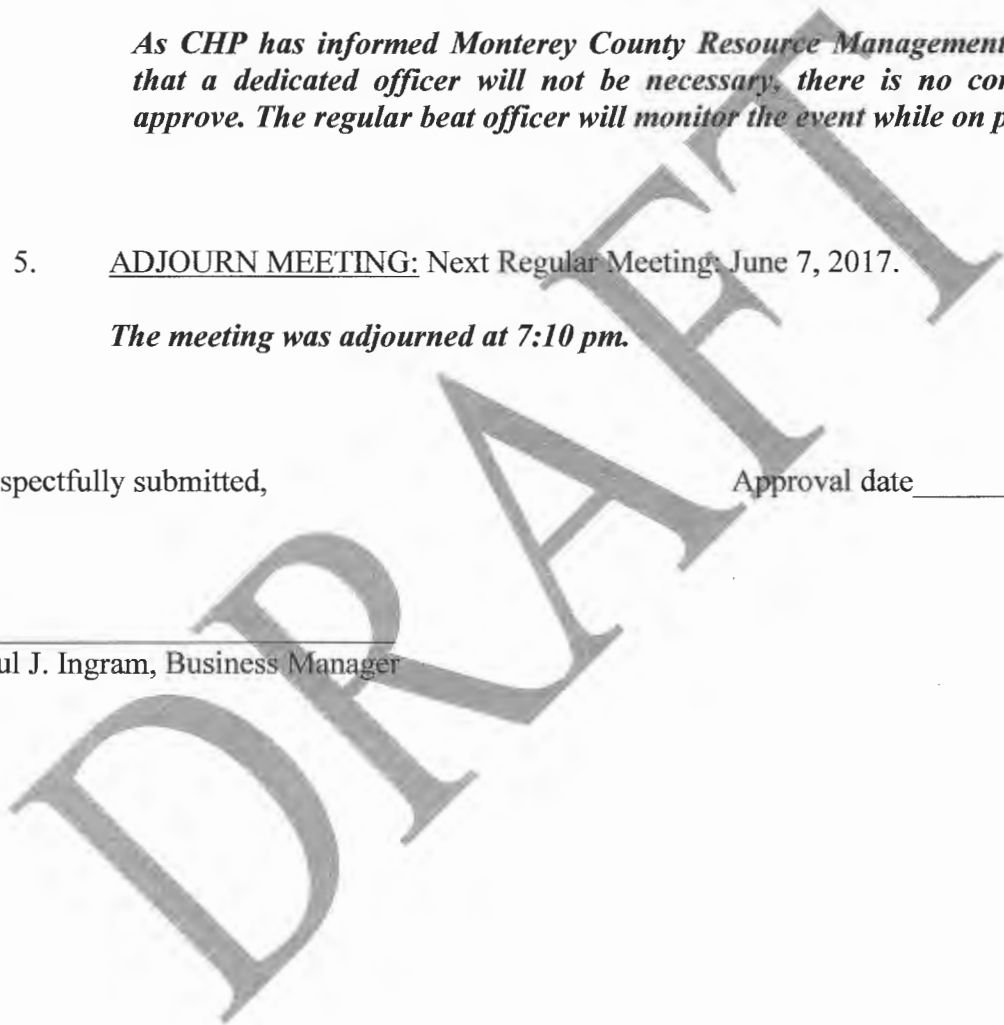
- 5. ADJOURN MEETING: Next Regular Meeting: June 7, 2017.

The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, Business Manager



**SPRECKELS MEMORIAL DISTRICT FUND
BALANCES AS OF 6/7/2017 AFTER TODAY'S
DEPOSIT, PAYABLES AND TRANSFER OF
\$50,000.00.**

COUNTY FUND 668	\$276,257.79
RABOBANK CHECKING	<u>\$ 45,329.20</u>
TOTAL	\$321,586.99

2:03 PM

06/07/17

Cash Basis

Spreckels Memorial District Profit & Loss Budget vs. Actual

July 1, 2016 through June 7, 2017

	Jul 1, '16 - Jun 7, 17	Budget	\$ Over Budget	% of Budget
Income				
Memorial Building & Park Rent				
Building Income				
LD&C	0.00	0.00	0.00	0.0%
LD&C Refund	0.00	0.00	0.00	0.0%
Rent	26,935.36	0.00	26,935.36	100.0%
Building Income - Other	0.00	0.00	0.00	0.0%
Total Building Income	26,935.36	0.00	26,935.36	100.0%
Park Income	0.00	0.00	0.00	0.0%
Memorial Building & Park Rent - Other	0.00	25,000.00	-25,000.00	0.0%
Total Memorial Building & Park Rent	26,935.36	25,000.00	1,935.36	107.7%
Check Reversal	0.00	0.00	0.00	0.0%
Donations	200.00	0.00	200.00	100.0%
TAX INCOME				
Property Tax Revenue				
County Revenue	173,867.03	0.00	173,867.03	100.0%
Property Tax Revenue - Other	0.00	168,500.00	-168,500.00	0.0%
Total Property Tax Revenue	173,867.03	168,500.00	5,367.03	103.2%
AB15 4X Prop 1A Repayment	0.00	0.00	0.00	0.0%
5415-Special Assessments	43,469.21	43,700.00	-230.79	99.5%
EDD Refund	0.00	0.00	0.00	0.0%
Other User Fees	0.00	0.00	0.00	0.0%
TAX INCOME - Other	0.00	0.00	0.00	0.0%
Total TAX INCOME	217,336.24	212,200.00	5,136.24	102.4%
Total Income	244,471.60	237,200.00	7,271.60	103.1%
Expense				
AB15 X4 Transfer to SRAF	0.00	0.00	0.00	0.0%
Accounting Services	0.00	500.00	-500.00	0.0%
Administration Fees	361.00	2,200.00	-1,839.00	16.4%
Advertizing	423.50	1,000.00	-576.50	42.4%
Audit Costs	4,500.00	37,500.00	-33,000.00	12.0%
Bank Fees	47.00	0.00	47.00	100.0%
Board & Staff Education	128.22	300.00	-171.78	42.7%
Building Improvements	0.00	0.00	0.00	0.0%
Building Materials	474.91	1,200.00	-725.09	39.6%
Building Repairs	3,150.96	2,000.00	1,150.96	157.5%
Cable Reimbursement	0.00	0.00	0.00	0.0%
Cash Out	0.00	0.00	0.00	0.0%
Communications	0.00	0.00	0.00	0.0%
Dues & Subscriptions	2,003.02	1,400.00	603.02	143.1%
Election Costs	0.00	0.00	0.00	0.0%
Electrical Repairs	0.00	1,000.00	-1,000.00	0.0%
Equipment Purchase	2,079.38	2,500.00	-420.62	83.2%
Equipment Rental	1,048.72	0.00	1,048.72	100.0%
Equipment Repairs	1,186.18	300.00	886.18	395.4%
Gasoline	602.97	350.00	252.97	172.3%
General Liability/Property Ins.	4,865.18	4,000.00	865.18	121.6%
HVAC	730.00	200.00	530.00	365.0%
IRS	0.00	0.00	0.00	0.0%
Janitorial Supplies	3,798.67	3,200.00	598.67	118.7%
Legal Services	199.43	200.00	-0.57	99.7%
Licenses & Permits	500.00	0.00	500.00	100.0%
Maintenance Equipment				
Building	1,948.58	1,600.00	348.58	121.8%
Park	519.00	2,000.00	-1,481.00	26.0%
Maintenance Equipment - Other	0.00	0.00	0.00	0.0%
Total Maintenance Equipment	2,467.58	3,600.00	-1,132.42	68.5%
Office Equipment	42.13	100.00	-57.87	42.1%
Office Supplies	835.79	500.00	335.79	167.2%
Parcel Management	4,774.64	0.00	4,774.64	100.0%
Park Improvements	2,839.88	0.00	2,839.88	100.0%
Park Landscape Maintenance	20,800.00	25,000.00	-4,200.00	83.2%
Park Maintenance Contract	4,160.00	0.00	4,160.00	100.0%
Park Plants	12.84	0.00	12.84	100.0%
Park Repairs	4,907.50	0.00	4,907.50	100.0%
Park Supplies	35.43	0.00	35.43	100.0%
Payroll Expenses	60,933.36	62,000.00	-1,066.64	98.3%
Payroll Taxes	3,060.68	14,000.00	-10,939.32	21.9%
Pest Control	415.00	400.00	15.00	103.8%
Petty Cash	0.00	0.00	0.00	0.0%
Plumbing Repairs	5,545.11	1,200.00	4,345.11	462.1%
Post Office Box	132.00	130.00	2.00	101.5%
Postage & Delivery	102.47	147.00	-44.53	69.7%
Power & Gas	16,542.93	15,000.00	1,542.93	110.3%
Printing	0.00	0.00	0.00	0.0%
Professional Fees	5,000.00	0.00	5,000.00	100.0%
Property Tax	385.24	400.00	-14.76	96.3%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%

2:03 PM

06/07/17

**Spreckels Memorial District
Profit & Loss Budget vs. Actual**

Cash Basis

July 1, 2016 through June 7, 2017

	Jul 1, '16 - Jun 7, 17	Budget	\$ Over Budget	% of Budget
Regular Building Expense	0.00	0.00	0.00	0.0%
Regular Park Maintenance	0.00	0.00	0.00	0.0%
Reimbursement	75.16	0.00	75.16	100.0%
Sewer	1,049.82	1,100.00	-50.18	95.4%
Special Building Maintenance	0.00	0.00	0.00	0.0%
Sprinkler Supplies	128.98	0.00	128.98	100.0%
Sprinkler System Repairs	1,160.00	500.00	660.00	232.0%
Tax Penalties & Interest	1,845.47	5,530.00	-3,684.53	33.4%
Tax Return 2007	0.00	0.00	0.00	0.0%
Telephone & Internet	1,560.24	1,900.00	-339.76	82.1%
Transportation	0.00	0.00	0.00	0.0%
Travel Expense	0.00	0.00	0.00	0.0%
Tree Maintenance	1,225.00	10,000.00	-8,775.00	12.3%
Turf Treatment	6,525.00	6,500.00	25.00	100.4%
Water	10,172.85	8,200.00	1,972.85	124.1%
Water Treatment	1,336.56	1,400.00	-63.44	95.5%
Website	600.00	0.00	600.00	100.0%
Workers Compensation Insurance	710.37	500.00	210.37	142.1%
Total Expense	185,481.17	215,957.00	-30,475.83	85.9%
Net Income	58,990.43	21,243.00	37,747.43	277.7%

Spreckels Memorial District
Proposed Budget Fiscal Year 2016-2017

INCOME

Memorial Building & Park Rent	\$ 25,000
Property Tax Revenue	\$168,500
Special Assessment Revenue	<u>\$ 43,700</u>
TOTAL INCOME	\$237,200

EXPENSE

Audit Expense	\$ 37,500
Accounting Services	\$ 500
Administration Fees	\$ 2,200
Advertising	\$ 1,000
Board & Staff Education	\$ 300
Building Materials	\$ 1,200
Building Repairs	\$ 2,000
Dues & Subscriptions	\$ 1,400
Electrical Repairs	\$ 1,000
Equipment Purchase	\$ 2,500
Equipment Repairs	\$ 300
Fuel	\$ 350
General Liability/Property Insurance	\$ 4,000
HVAC Repairs	\$ 200
Janitorial Supplies	\$ 3,200
Legal Services	\$ 200
Maintenance Equipment Building	\$ 1,600
Maintenance Equipment Park	\$ 2,000
Office Equipment	\$ 100
Office Supplies	\$ 500
Park Landscape Maintenance	\$ 25,000
Payroll Expenses	\$ 62,000
Payroll Taxes	\$ 14,000
Pest Control	\$ 400
Plumbing Repairs	\$ 1,200
Post Office Box Rental	\$ 130
Postage & Delivery	\$ 147
Power & Gas	\$ 15,000
Property Tax	\$ 400
Sewer	\$ 1,100
Sprinkler System Repairs	\$ 500
Tax Penalties & Interest	\$ 5,530
Telephone & Internet	\$ 1,900
Tree Maintenance	\$ 10,000
Turf Treatment	\$ 6,500
Water	\$ 8,200
Water Treatment	\$ 1,400
Workers Compensation Insurance	\$ 500
Funds To Reserve	<u>\$ 20,243</u>
TOTAL EXPENSE	\$237,200

Spreckels Memorial District

From: Danny Pena <dpena@sdrma.org>
Sent: Thursday, June 1, 2017 9:16 AM
To: spreckelsmd.main@gmail.com
Subject: RE: SDRMA#6968 - Spreckels Memorial District - 02/16/2017
Attachments: SprecklesXactimateClaim6968.pdf

Hi Paul,

I am in receipt of the adjuster's report and Xactimate estimate for the awning. Based on the attached, I am able to issue payment to the District in the amount of \$3,139.32. If this is acceptable to the District, please respond and I will place in line for payment. Thanks!

Danny Peña, WCCP
 Senior Claims Examiner



Special District Risk Management Authority
 1112 I Street, Suite 300
 Sacramento, California 95814
 T 800.537.7790 or 916.231.4141 F 916.231.4111
dpena@sdrma.org
www.sdrma.org

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From: Danny Pena
Sent: Tuesday, May 16, 2017 2:40 PM
To: 'spreckelsmd.main@gmail.com' <spreckelsmd.main@gmail.com>
Subject: SDRMA#6968 - Spreckels Memorial District - 02/16/2017

Hi Paul,

I wanted to let you know that I have assigned the company SGD, Inc to go out and inspect the District's property. They will be in contact to schedule an inspection date. Please let me know if there are any questions. Thanks!

Danny Peña, WCCP
 Senior Claims Examiner



Special District Risk Management Authority
 1112 I Street, Suite 300
 Sacramento, California 95814
 T 800.537.7790 or 916.231.4141 F 916.231.4111
dpena@sdrma.org
www.sdrma.org

Spreckels Memorial District

From: Danny Pena <dpena@sdrma.org>
Sent: Thursday, June 1, 2017 9:47 AM
To: Spreckels Memorial District
Subject: RE: SDRMA#6968 - Spreckels Memorial District - 02/16/2017

Actually, it doesn't. The \$1,000 deductible can be deducted from this amount, and the district would receive payment in the amount of \$2,139.32.

Danny Peña, WCCP
 Senior Claims Examiner



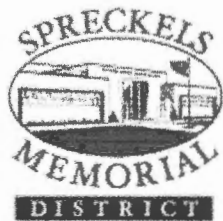
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From: Spreckels Memorial District [mailto:spreckelsmd.main@gmail.com]
Sent: Thursday, June 01, 2017 9:42 AM
To: Danny Pena <dpena@sdrma.org>
Subject: RE: SDRMA#6968 - Spreckels Memorial District - 02/16/2017

Thank you Danny. Does this account for the deductible?



Paul J. Ingram, Business Manager
 Spreckels Memorial District
 P.O. Box 7266, Spreckels, CA 93962
 Park & Memorial Building Rental (831) 455-2022
 District Business (831) 455-7855
 Email: SpreckelsMD.main@gmail.com
www.SpreckelsPark.org

From: Danny Pena [mailto:dpena@sdrma.org]
Sent: Thursday, June 1, 2017 9:16 AM
To: spreckelsmd.main@gmail.com
Subject: RE: SDRMA#6968 - Spreckels Memorial District - 02/16/2017

Hi Paul,

SunCoast Awning
 907 River St
 Santa Cruz, CA 95060
 (831)423-7918
 Rob@suncoastawning.com
 www.suncoastawning.com



ESTIMATE 2235

DATE 04/21/2017

ADDRESS

Joe Velasquez
 Spreckels Memorial
 P. O. Box 7266
 Sprickels, Ca 93962

ACTIVITY	QTY	AMOUNT
Drop Arm Awning Furnish one (1) Onyx® by Durasol - Drop arm retractable awning. Dimensions to be 32' 9" wide with a 3' 3" projection from building. Awning to be wall mounted. Operation to be motorized and controlled with a hand-held RTS (radio) transmitter. Fabric to be Sunbrella 100% solution dyed acrylic - color TBD. Valance - TBD. Frame color - TBD. Braid-binding color - TBD. **Price excludes all electrical work**	1	3,709.00T
Shipping	1	349.00
Installation Installation	1	1,200.00

CA CONTRACTOR LICENSE #1012197

* Unless mentioned above, the "Total Cost" does not include graphics, submitting drawings or engineering.
 * To begin your project please sign and return this proposal with a 50% deposit of the manufactured product. The remaining balance is due the day of project completion. Proposal expire 60 days from date submitted.
 Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above original proposal.
 I have read and approve this proposal in its entirety. The prices, specifications and conditions are satisfactory and hereby accepted. SunCoast Awning is authorized to do the work as specified.

SUBTOTAL 5,258.00
 TAX (8.875%) 329.17

TOTAL \$5,587.17

Accepted By

Accepted Date

Contractor License #1012197

SunCoast Awning
 907 River St
 Santa Cruz, CA 95060
 (831)423-7918
 Rob@suncoastawning.com
 www.suncoastawning.com



ESTIMATE 2227

DATE 04/20/2017

ADDRESS

Joe Velasquez
 Spreckels Memorial
 P. O. Box 7266
 Sprickels, Ca 93962

ACTIVITY	QTY	AMOUNT
Fixed Awning Fabricate one (1) lean-to style fixed awning. Approximate dimensions are 32' wide with a 40" drop (height) and 32" projection from the face of the building. Sides not included. No valance. Roof to be 1-2" tall 29 gauge corrugated metal roofing material. Frame to be constructed with galvanized Gatorshield steel tubing. All welds to be primed with cold galvanizing compound and entire frame painted with spray on enamel - color TBD.	1	1,785.58T
Installation Installation	1	960.00
CA CONTRACTOR LICENSE #1012197 * Unless mentioned above, the "Total Cost" does not include graphics, submitting drawings or engineering. * To begin your project please sign and return this proposal with a 50% deposit of the manufactured product. The remaining balance is due the day of project completion. Proposal expire 60 days from date submitted. Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above original proposal. I have read and approve this proposal in its entirety. The prices, specifications and conditions are satisfactory and hereby accepted. SunCoast Awning is authorized to do the work as specified.	SUBTOTAL TAX (8.875%)	2,745.58 158.47
TOTAL		\$2,904.05

Accepted By

Accepted Date

Contractor License #1012197

JR FENCING

P.O. BOX 6551
 Salinas, CA. 93912
 License # 721779

Estimate/Contract

DATE	ESTIMATE #
5/4/2017	7480

Phone #	831-455-2208
Fax #	831-455-2238

NAME / ADDRESS
Spreckels Park 3rd & Hatton Ave. Spreckels, CA. 93908

Due Date	SALESPERSON	Project	EXPIRES ON
Due upon completion	JR	7' Tall Green coated ...	06/05/2017
DESCRIPTION	QTY	UNIT PRICE	TOTAL
7' Tall Green powder coated Viewguard plus chain link fence. Using 2-7/8 end and 2-3/8 line post set 3' in concrete, 1-5/8 top rail, 7 gauge spring tension bottom wire, and 9 gauge viewguard fabric. Unit price per foot includes tear down and removal of the existing fence. Any additional bonds, permits, and or insurance requirements will be added to the total.	65	48.00	3,120.00
SIGNATURE _____	TOTAL		\$3,120.00

All work will be performed in accordance with standard practice. Property lines must be marked by purchaser and seller assumes no responsibility for location of property lines. Seller is not responsible for any permits. Purchaser is aware and agrees that underlying rock, concrete, shale, hardpan, hidden pipe, electrical wiring, or other substance that will require jackhammering, drilling or if any other condition is unknown to the seller involving extra labor cost, will result in additional charges apart from this agreement, seller shall honor rescission by purchaser under such state and federal laws pertaining to such action taken by purchaser, guarantees or warranties shall be honored by seller only if in written form or certified. No verbal assurance or guarantees and warranties shall have any validity at any time. The above conditions are binding to the contract. A late charge of 1.5% per month (A.P.R.) is billed on accounts still open 30 days after date of invoice.

RESOLUTION NO. 2017-01**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, Spreckels Memorial District _____ ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2017-18

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this ____ day of _____, 20____, upon motion of _____, seconded by _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: June ____, 2017

ATTEST:

TO

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES

FISCAL YEAR 2017-18

GENERAL TAXES:

SPECIAL TAXES:

Reference Spreckels Memorial District Resolution No. 08-2, Adopting Special Tax for secured parcels within the Spreckels Memorial District corresponding to District boundaries of the Spreckels Memorial District. Spreckels Memorial District Special Tax consists of \$95 per parcel, authorized under Military and Veterans Code section 1192.5, Government Code section 50077 and California Constitution XIII.A.

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

Spreckels 4th of July Celebration 2017

Status on 06/02/17

The following are the steps, requirements and conditions In obtaining a Special Event Encroachment Permit.

1. Permittee shall fill out an Encroachment permit application signed and dated completed application and submit signed original to County of Monterey – Resources Management Agency (RMA) website or can be obtained from the Department of Public Works office at 168 West Alisal Street 2nd Floor – Salinas Ca 93901. (Submitted)
2. Submit a brief summary of the Event to include place, time & dates, approximate number of participants, routes and maps. (Submitted)
3. Submit the Certificate of Liability Insurance (minimum \$1,000,000) and Certificate of Additional Insured naming the County of Monterey, its officers, agents and employees as Additional Insured. (Amended Certificate of Liability Insurance should read as follows: Certificate of Additional Insured naming the County of Monterey, its officers, agents and employees as additional insured). (Submitted needs to be amended) *amended and approved 5/17 by Julie pgs. 2,3,4*
4. Submit CHP contract for Traffic Control and approval from the County Sheriff s Department. (Submitted) *Sheriff's Department approval added Pg. 5*
5. Submit Traffic Control Plan showing locations of warning signs, direction signs, barricades, detours, routes as needed for the Event. (Submitted)
6. Contract or letter from AMR or Fire Departments providing emergency services. (Not submitted) *Pg. 6 see email from Monterey County Regional Fire District Deputy Fire Marshall Dorothy Priolo. Condition #6 states AMR or Fire Departments. MCRFD does not require AMR on site. Please confirm condition #6 is met.*
7. Notification to Property Owners. (Not submitted) *Pgs. 7 & 8*
8. Location Map. (Submitted)
9. Require Fee: \$500.00 per Event. (Not submitted) *Will be hand delivered or mailed Thursday 6/8 upon final approval of event by Spreckels Memorial District Board of Directors.*

If you have any questions, please call Julie Filice at (831) 755-4932 on Monday thru Friday between 7:00a.m. to 3:00p.m.

Spreckels Memorial District

From: Filice, Julie Ext.4932 <filicej@co.monterey.ca.us>
Sent: Wednesday, May 17, 2017 11:46 AM
To: Spreckels Memorial District
Cc: asantos@sdrma.org
Subject: RE: Spreckels 4th of July Traffic Control Maps

Thank you Paul it's perfect. Julie

From: Spreckels Memorial District [mailto:spreckelsmd.main@gmail.com]
Sent: Wednesday, May 17, 2017 11:35 AM
To: Filice, Julie Ext.4932 <filicej@co.monterey.ca.us>
Cc: asantos@sdrma.org
Subject: RE: Spreckels 4th of July Traffic Control Maps

Dear Julie,
 Please see the attached Certificate of Insurance and view the highlighted areas on both pages. If there are further changes needed, please "reply all", which will include Alexandra Santos of Special District Risk Management Authority. Thank you,
 Paul Ingram



Paul J. Ingram, Business Manager
 Spreckels Memorial District
 P.O. Box 7266, Spreckels, CA 93962
 Park & Memorial Building Rental (831) 466-2022
 District Business (831) 466-7855
 Email: SpreckelsMD.main@gmail.com
 www.SpreckelsPark.org

From: Filice, Julie Ext.4932 [mailto:filicej@co.monterey.ca.us]
Sent: Friday, May 12, 2017 11:12 AM
To: Spreckels Memorial District <spreckelsmd.main@gmail.com>
Subject: RE: Spreckels 4th of July Traffic Control Maps

Paul,
 The Certificate of Liability Insurance must name us Additional Insured as follows:
 County of Monterey, its officers, agents and employees. It also must show a Coverage of \$1,000,000.00. Julie

From: Spreckels Memorial District [mailto:spreckelsmd.main@gmail.com]
Sent: Friday, May 12, 2017 10:13 AM
To: Filice, Julie Ext.4932 <filicej@co.monterey.ca.us>
Subject: FW: Spreckels 4th of July Traffic Control Maps

Dear Julie,
 Please see attached Traffic Control Maps submitted to CHP. Once approved, will these satisfy conditions 4, 5 and 8? I will work on 6 and 7 next week. I have the \$500 check in hand to send when you are ready. Have a pleasant weekend.
 Sincerely,



1112 I Street, Suite 300
 Sacramento, California 95814-2865
 T 916.231.4141 or 800.537.7790 * F 916.231.4111

Maximizing Protection. Minimizing Risk. *www.sdrms.org

This endorsement changes the Liability Coverage Agreement. Please read it carefully.

COVERAGE PERIOD: 7/04/2017 through 7/05/2017

MEMBER AGENCY

Spreckels Memorial District
 Post Office Box 7266
 Spreckles, California 93962

ADDITIONAL COVERED PARTY

County of Monterey
 Department of Public Works - Encroachments
 168 West Alisal Street, 3rd Floor
 Salinas, California 93901

This endorsement modifies the Liability Coverage Agreement provided under the following:

Personal Injury and Property Damage Liability Coverage – General Liability

General Issuer: Special District Risk Management Authority - Coverage LCA-SDRMA-2017-18
 Coverage Limits: \$1,000,000 per Occurrence

Personal Injury and Property Damage Liability Coverage – Auto Liability

General Issuer: Special District Risk Management Authority - Coverage LCA-SDRMA-2017-18
 Coverage Limits: \$1,000,000 per Occurrence

It is hereby agreed that this endorsement is added to the Liability Coverage Agreement issued to Spreckels Memorial District by Special District Risk Management Authority ("SDRMA") adding the following as an **Additional Covered Party**.

County of Monterey, its officers, agents and employees are named as additional covered parties regarding the Encroachment Permit for the Spreckles 4th of July Celebration.

The coverage afforded by this **ENDORSEMENT** shall be primary with respect to any other valid and collectible insurance the County of Monterey may possess, including any self-insured retention County of Monterey may have, and any other insurance the County of Monterey does possess shall be considered excess insurance only and shall not be called upon to contribute with this coverage but only with respect to liability arising out of the ongoing operations of the Member Agency named above and provided further that this coverage does not apply to the sole negligence of the additional covered party named above. Coverage shall not be extended for the active negligence of the additional named party in any case where an agreement to indemnify the additional named party would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

All other terms and conditions remained unchanged.

Coverage provided by this endorsement, under the terms, conditions and exclusions contained in the Liability Coverage Agreement issued by SDRMA to Spreckels Memorial District shall not be reduced or canceled without thirty (30) days written notice given to the County of Monterey via certified mail.

THIS ENDORSEMENT CHANGES THE LIABILITY COVERAGE AGREEMENT. PLEASE READ IT CAREFULLY.



The inclusion of more than one Covered Party shall not operate to impair the rights of one Covered Party against another Covered Party and the coverages afforded shall apply as though separate policies have been issued to each Covered Party except that the inclusion of more than one covered party shall not increase the limit of liability of SDRMA.

Effective date of this endorsement is: July 4, 2017

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

Signed by:

Gregory S. Hall, ARM
 Chief Executive Officer

Issue Date 07/04/2017	NON-MEMBER'S CERTIFICATE OF COVERAGE				1.02														
This is to certify that coverages listed below have been issued to the Member named below for the period indicated. This certificate is not an insurance policy or an agreement of coverage and does not amend, extend or alter the coverage afforded by the agreements listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage described herein is subject to all the terms, exclusions, and conditions of the specific coverage document.																			
This certificate of coverage evidences the limits of liability in effect at the inception of the agreements shown; limits shown may have been reduced by paid claims. This certificate is issued as a matter of information only and confers no rights upon the certificate holder.																			
Participating Member: Spreckels Memorial District Post Office Box 7266 Spreckels, CA 93962-7266	Member Number: BOP-6942	Entity Affording Coverage: Special District Risk Management Authority 1112 'I' Street, Suite 300 Sacramento, California 95814 800.537.7790 www.sdrma.org																	
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Type of Coverage</th> <th style="width:20%;">Policy Number</th> <th style="width:15%;">Effective Date</th> <th style="width:15%;">Expiration Date</th> <th style="width:20%;">Limits</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;"> <input checked="" type="checkbox"/> General Liability Personal Injury and Property Damage </td> <td style="padding: 2px;">LCA-SDRMA-201718</td> <td style="padding: 2px;">07/01/2017</td> <td style="padding: 2px;">07/01/2018</td> <td style="padding: 2px;">Per Occurrence \$1,000,000</td> </tr> <tr> <td style="padding: 2px;"> <input checked="" type="checkbox"/> Auto Liability Personal Injury and Property Damage </td> <td style="padding: 2px;">LCA-SDRMA-201718</td> <td style="padding: 2px;">07/01/2017</td> <td style="padding: 2px;">07/01/2018</td> <td style="padding: 2px;">Per Occurrence \$1,000,000</td> </tr> </tbody> </table>	Type of Coverage	Policy Number	Effective Date	Expiration Date	Limits	<input checked="" type="checkbox"/> General Liability Personal Injury and Property Damage	LCA-SDRMA-201718	07/01/2017	07/01/2018	Per Occurrence \$1,000,000	<input checked="" type="checkbox"/> Auto Liability Personal Injury and Property Damage	LCA-SDRMA-201718	07/01/2017	07/01/2018	Per Occurrence \$1,000,000				
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<input checked="" type="checkbox"/> Auto Liability Personal Injury and Property Damage	LCA-SDRMA-201718	07/01/2017	07/01/2018	Per Occurrence \$1,000,000															
Description: All listed coverage is in effect only for the time period specified. County of Monterey, its officers, agents and employees are named as additional covered parties regarding the Encroachment Permit for the Spreckels 4th of July Celebration.																			
Cancellation: Should any of the above-described policies be cancelled before the expiration dates thereof, the issuing company will endeavor to mail 30 days written notice to the above-named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.																			
Certificate Dates:	Effective Date 07/04/2017	Expiration Date 07/05/2017	Certificate Type: <input checked="" type="checkbox"/> Additional Covered Party <input type="checkbox"/> Loss Payee <input type="checkbox"/> Evidence of Coverage																
CERTIFICATE HOLDER County of Monterey Department of Public Works - Encroachments 168 West Alisal Street, 3rd Floor Salinas, CA 93901			 Gregory S. Hall - Chief Executive Officer																



MONTEREY COUNTY, CALIFORNIA
SHERIFF'S OFFICE
Keeping the peace since 1850

²⁴
STEVE BERNAL
Sheriff-Coroner

June 2, 2017

Julie Felice
Monterey County Public Works

Re: Spreckels 4th of July Celebration

Ms. Felice:

I have review the information concerning the encroachment permit submitted by Paul Ingram on behalf of the Spreckels Memorial District in regard to the 4th of July Celebration scheduled for July 4, 2017.

This is a repeat event and I am not aware of any previous issues that would be a cause for concern. As mentioned above, the event is scheduled to take place on July 4, 2017 and the plan is to close the following roads: Spreckels Blvd between Llano Ave and Hatton Rd, Railroad Ave between First and Third streets, and Hatton Road between Fourth and Fifth streets. The closure will have a very minimal impact on traffic in the area.

The Monterey County Sheriff's Office does not oppose and has no issues with the 4th of July Celebration being held on July 4, 2017.

Please contact me at 755-3728 if you have any questions.

Sincerely,

Cmdr. Joe Moses

Community Services Division

Spreckels Memorial District

From: dpriolomc@gmail.com on behalf of Dorothy Priolo <dpriolo@mcrfd.org>
Sent: Thursday, June 1, 2017 1:28 PM
To: Spreckels Memorial District
Cc: Escobar, Freda x5689; Filice, Julie Ext.4932; Dave Jensen; 5500 Mike Urquides Team 6
Subject: Re: FW: Spreckels 4th of July Traffic Control Maps

Paul

This message is sent to confirm that the Monterey County Regional Fire District had approved the following elements related to the July 4th celebration in Spreckels, 2017:

1. Emergency Plan - No additional staffing is required during the event. No ambulance will be required by our agency, but we would not object if you choose to contact have any additional resources on hand, such as an AMR ambulance.

The engine company from the Toro fire station will respond from the Toro station to emergencies that may occur.

2. Inspections - They will also conduct the event booth inspections the morning of the event.

There will be no fee this year for the services rendered since there will be no overtime incurred as a result of the customary special event services.

3. Encroachment Permit for Street Closure - we concur with the plan proposed for the closure of the streets in Spreckels during the time of the celebration event.

If you have any questions, please let me know.

Dorothy Priolo
 Deputy Fire Marshal
 Monterey County Regional Fire District

On May 31, 2017 11:03 AM, "Spreckels Memorial District" <spreckelsmd.main@gmail.com> wrote:

Dear Dorothy,

As of my last communication to you, Spreckels Memorial District has contracted with 1st Night Monterey to act as manager for the Spreckels 4th of July Celebration. I must note that they are solely providing management assistance and this is not a 1st Night Monterey event. Attached are the working maps for the event. As you can see, the traffic control plan has been approved by California Highway Patrol. Also attached is a site plan for Spreckels Memorial Park. New vendor and exhibitor applications have been drafted. This site plan will be updated as vendors and exhibitors apply. With the dissolution of Spreckels Volunteer Fire Company, first responders that have historically always been a part of the event will no longer be present. Condition #6 of the steps, requirements and conditions requires a contract from AMR or the Fire Department providing emergency services to be included. Like CHP and the Sheriff's Department, if it is your judgement that MCRFD can respond from the Portola Drive station and need not be actually present at the event, please send us that

It is time again for the - SPRECKELS 4th OF JULY CELEBRATION - 10K RUN and 4th Annual 10K/5K/1K Walk

The Spreckels Memorial District would like to remind you that traffic will be restricted around Spreckels Park and ABSOLUTLEY NO VEHICLE TRAFFIC will be allowed in town during the hours of 8:30 AM and 10:30 AM on Monday, July 4th while the race is taking place. This includes ALL residents with or without a pass.

Residents of Nacional Street: We would like to ask for your help in creating a more ideal parking situation on your street. To allow for better access to parking and emergency vehicles, please park across the street from your house, facing the field (not in front of your house) This will set the example for others parking there.

Residents of Spreckels Boulevard

In an effort to keep safe all the walkers and runners we ask that you park your cars on the opposite side of the street until 10:30am or last runner has past. This allows us to keep the street open and the runners safe from traffic. We will post no parking signs on the street.

Attached are two parking passes to place in the window of your vehicle so you may travel freely in and out of town before and after the race (not between 8:30 and 10:30 am)*.

*Best access during the event can be made from Spreckels Blvd. to Railroad Ave. on the south and Nacional Street on the north, avoiding Harkins Road during the hours of 8:30 and 10:30 am.

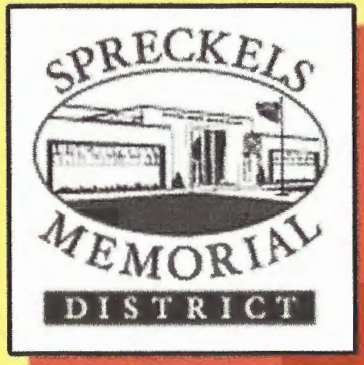
7:30-8:30 am Race Registration (3rd & Spreckels Park)
8:30 am Youth 1 mile run begins (start/finish line on 3rd St)
9:00 am - 5K & 10K begins (start/finish line on 3rd St)
10:30 am Parade Registration (VFW Hall 5th & Hatton)
11:00 am Awards Ceremony (near registration tent)
12:00 pm Parade begins (VFW Hall 5th & Hatton)
4:00 pm Activities End

As part of our 4th of July celebration we would like to remind all of our neighbors that fireworks of any type, including Safe and Sane, are illegal in the town of Spreckels. This is a county ordinance. If you discharge fireworks you could be cited.

**We sincerely appreciate your cooperation and hope you enjoy the
4th of July with us!**

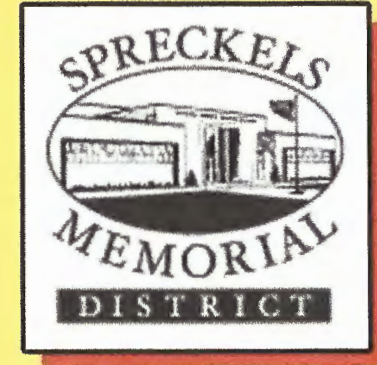
If you have any questions or concerns, please contact the Steve McDougall at:
[831-272-4499](tel:831-272-4499) or email us at spreckels4thofjuly@gmail.com

2017
Spreckels
July 4th
Celebration



Residential
Parking Pass

2017
Spreckels
July 4th
Celebration



Residential
Parking Pass

EXHIBIT A Scope of Service

Contractor will plan, direct and implement all aspects of the 4th of July event at Spreckels Memorial Park on behalf of the Spreckels Memorial District . Contractor will coordinate pre-event activities, manage race and programming, provide for music entrainment and coordinate all vendor activities.

Additional work shall include:

- • Day of event management including working with Board in soliciting volunteers.
- • Work with Spreckels steering committee to help with the production and logistics of the event.
- • Develop stage program with local talent. Propose program, solicit bands and manage contracts, invoices and payments.
- • Source, select and manage run vendors and event vendors.
- • Recruit and schedule volunteer groups and manage volunteer staff
- • Coordinate with the Spreckels the ordering of equipment and oversee day of event duties.
- • Design, copy, layout and print posters and distribute signs, fliers as needed.
- • Write and distribute Public Service Announcements, press releases and other marketing and advertising promotions as approved by Spreckels Memorial Board.
- Create Sponsorship Packet and work with the Board to solicit donations-
- Est: \$8-10K T&A, \$3K from D'Ariggo Brother and another \$5K from local businesses.
- First Night Monterey has the right to include their sponsors names in signage, T Shirts, etc

EXHIBIT B
Service to be provided by Spreckels

The following items shall be provided by the Spreckels and are not the responsibility of the contractor:

- • Special Event Permits with County, permitting and coordinating
- • Contractual services:
 - Police and event security
 - Temporary Restroom Facilities
 - Public Work sanitary event maintenance

Event Management and Production Fee: \$10,000

This includes 200+ hours of event management

100 hours for Lisa Claussen, 100hours for Ellen Martin

Reimbursement:

- Media and Advertisement • Entertainment: _____

EXHIBIT C
Compensation

Any Expenses exceeding such budgeted amounts must be pre-authorized, in writing by the Spreckels . Contractor represents and warrants that all services performed under this Agreement will be of professional quality conforming to generally accepted industry practices

EXHIBIT D
Insurance Requirements

Contractor shall procure and maintain for the duration of the contract, *and for two years thereafter*, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employers' Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.

If the contractor maintains higher limits than the minimums shown above, the Spreckels requires and shall be entitled to coverage for the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Spreckels .

May 3, 2017

Dear Spreckels Memorial District Board,

Thank you all for your continuing service to our community and maintenance of Spreckels Park.

It is our understanding that the Board plans to continue the 4th of July events in Spreckels this year. We would ask that the Board consider the following in planning the event this year.

1. **Do not block off Second Street during the event.** This street is not accessible between 6am and 5pm with craft vendor booths. We have many older residents living on this street and we believe it is a safety hazard not to have access to medical emergency vehicles and staff during the day. Maybe consider moving the vendors to another street with few homes (Llano between 2nd & 3rd?)
2. **Provide an itemization of the costs and net profit of this event, including the cost of contracting the event out.** We would like to know the estimated actual costs and net profit to the district in continuing this event, as well as what the money is earmarked for.

Thank you for your consideration,

Vinay Saha via EPM
 Jaag D Kuku 5/2/17
~~Janet~~ 5/2/17
 [Signature] 5/2/17
 Kinsal Shrivastava 5/2/17

April 30th, 2017

TO: Memorial District of Spreckels

FROM: Jo Ellen Barton, 67 2nd Street

Friends,

I have supported the Spreckels 4th of July for over 25 years with my cooperation and money. As the money made went to local groups within Spreckels, it was my pleasure to do so.

After this lengthy period of time I have grown older.

Our volunteer fire department is no longer available for elder emergencies.

I request that 2nd Street remain open at all times on the 4th insuring our safety and the availability of emergency services for all.

It is my understanding that First Night Monterey will be signing a contract with the Memorial District, and via this contract the 4th of July celebration will continue.

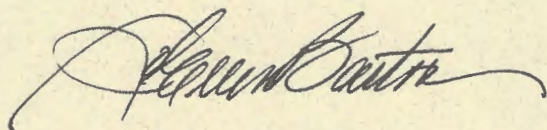
Will this contract be made available for residents to read?

If the contract is broken by the Memorial District how much is the penalty, if any?

If any proceeds will be retained by the Memorial District what will they be used for?

Will fireworks be allowed or monitored in the park?

If there are not sufficient volunteers to organize and put on the celebration who is ultimately monetarily responsible?



SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

CSGA-Chapter 149
Organization Name

Becky Delameter
Contact Person

967 Sloat Dr.
Mailing Address

93907
City & Zip Code

831-905-3381 Same
Work Telephone # Home Telephone #

Same
Cell Phone #

DATE OF FUNCTION: May 19th 2018
Day of Week, Date & Year

TYPE OF FUNCTION: Dinner Dance

Circle areas of use required:

- Kitchen
- Barbeque Room
- Bar Facilities: Yes - No
- Meeting Room
- Banquet Room
- Dancing: Yes - No
- Auditorium
- Other _____
- PA System: Yes - No

HOURS OF USE: 6:00 to 10:00
~~5:00~~

NUMBER OF GUESTS 200 max -

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE Becky Delameter

DATE 5-20-17

FOR OFFICE USE ONLY:

Rental Fee \$ 900 LD&C Deposit \$ 500

Approval Date _____ Disapproved on _____

of Security Required 3-4 Postponed _____

DATE DEPOSIT RECEIVED _____ CASH _____ CHECK # _____

DATE BALANCE RECEIVED _____ CASH _____ CHECK # _____

DATE RETURNED LD&C MAILED _____ AMOUNT \$ _____ CHECK # _____

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name _____ Jasmin Rubia / Joe Flores Contact Person

Mailing Address _____ P.O. BOX 72094 _____ Spreckels, CA 93962 City & Zip Code

Work Telephone # _____ Home Telephone # 831-596-9575 Cell Phone # 831-229-8367

DATE OF FUNCTION: April 21st 2018
Day of Week, Date & Year

TYPE OF FUNCTION: Wedding

Circle areas of use required:

- | | | |
|--|--|--------------------------|
| <input checked="" type="checkbox"/> Kitchen | <input type="checkbox"/> Barbeque Room | Bar Facilities: Yes - No |
| <input type="checkbox"/> Meeting Room | <input checked="" type="checkbox"/> Banquet Room | Dancing: Yes - No |
| <input checked="" type="checkbox"/> Auditorium | <input type="checkbox"/> Other _____ | PA System: Yes - No |

HOURS OF USE: 4pm to 11pm NUMBER OF GUESTS 120

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE [Signature] DATE 5/7/17

FOR OFFICE USE ONLY:

Rental Fee \$ 550 LD&C Deposit \$ 500

Approval Date _____ Disapproved on _____

of Security Required 4 Postponed _____

DATE DEPOSIT RECEIVED _____ CASH _____ CHECK # _____

DATE BALANCE RECEIVED _____ CASH _____ CHECK # _____

DATE RETURNED LD&C MAILED _____ AMOUNT \$ _____ CHECK # _____

*Resident
RATE*

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name _____ Contact Person MARCOS TORRES
 Mailing Address 853 LA CUESTA CT. City & Zip Code SALINAS CA 93905
 Work Telephone # _____ Home Telephone # _____ Cell Phone # 831-770-9530

DATE OF FUNCTION: SAT 2/3/18
 Day of Week, Date & Year

TYPE OF FUNCTION: BIRTHDAY / RETIREMENT

Circle areas of use required:

Kitchen _____ Barbeque Room _____ Bar Facilities: Yes - No
 Meeting Room _____ Banquet Room _____ Dancing: Yes - No
 Auditorium _____ Other _____ PA System: Yes - No

HOURS OF USE: 6:00pm to 11:00pm NUMBER OF GUESTS 50-75

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE Marcos Torres DATE 5/30/17

FOR OFFICE USE ONLY:

Rental Fee \$ 600 LD&C Deposit \$ 300
 Approval Date _____ Disapproved on _____
 # of Security Required 1-2 Postponed _____
 DATE DEPOSIT RECEIVED _____ CASH _____ CHECK # _____
 DATE BALANCE RECEIVED _____ CASH _____ CHECK # _____
 DATE RETURNED LD&C MAILED _____ AMOUNT \$ _____ CHECK # _____

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

PARK

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Pacific Valley Bank

Sarah Ochoa

Organization Name

Contact Person

422 Main St.

Salinas CA 93901

Mailing Address

City & Zip Code

831-771-4309

N/A

831-521-1252

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION:

7-29-17

Day of Week, Date & Year

TYPE OF FUNCTION:

Company Picnic / BBQ

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other Memorial Park

PA System: Yes - No

Table set up in baseball field

HOURS OF USE:

11 to 5

NUMBER OF GUESTS

Approx 150

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE

J. Ochoa

DATE

5-10-17

FOR OFFICE USE ONLY:

Rental Fee

\$ 100

LD&C Deposit

\$ 100

TAX ID W-9

Approval Date

Disapproved on

of Security Required

Postponed

DATE DEPOSIT RECEIVED

CASH

CHECK #

DATE BALANCE RECEIVED

CASH

CHECK #

DATE RETURNED LD&C MAILED

AMOUNT \$

CHECK #

BUILDING EQUIPMENT INSPECTION:

5-17

INSPECT FOR PROPER OPERATION OF:	✓	date	✓	date	✓	date	✓	date	✓	date	✓	date
DISHWASHER	✓	5-5	✓	5-13	✓		✓	5-26	✓	5-28		
REFRIGERATOR UNITS	✓		✓		✓		✓		✓			
OVENS	✓		✓		✓		✓		✓			
COOKTOPS	✓		✓		✓		✓		✓			
HOT WELLS	✓		✓		✓		✓		✓			
COFFEE URN	✓		✓		✓		✓		✓			
PLUMBING FIXTURES	✓		✓		✓		✓		✓			
P A SYSTEM	✓		✓		✓		✓		✓			
BANQUET ROOM	✓		✓		✓		✓		✓			
									<u>AFTER EACH FUNCTION</u>			
SPECT CHAIR LEGS FOR MISSING LEG PADS	✓		✓		✓		✓		✓			
SPECT TAILLES FOR LOOSE SCREWS IN RAILS	✓		✓		✓		✓		✓			

3 ADDITIONAL SHEETS AS MAY BE REQUIRED

Refridgeator is ICEY BY THE FAN.
Called Polar to come fix.

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

[Signature]
Date 5-31-17

SCHEDULE OF MONTHLY BUILDING EQUIPMENT INSPECTION

						✓	Date
CHECK FOR PROPER OPERATION ON AIR CONDITION UNIT FOR:							5-31
"	"	"	"	"	"	✓	}
AUDITORIUM							
"	"	"	"	"	"	✓	
BANQUET ROOM							
"	"	"	"	"	"	✓	
KITCHEN							
"	"	"	"	"	"	✓	
LOUNGE							
"	"	"	"	"	"	✓	
MEETING ROOM							
INSPECT ALL ROOF AIR CONDITION AND HEATER DUCTS							
INSPECT EXHAUST FANS FOR PROPER OPERATION AND LUBRICATION ON:							
Maintenance was done in May on						✓	
all fan's & exhaust units							
"	"	"	"	"	"	✓	
KITCHEN HOOD							
"	"	"	"	"	"	✓	
DISHWASHER							
"	"	"	"	"	"	✓	
BATHROOM							
"	"	"	"	"	"	✓	
OFFICE							
BANQUET Room							

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Date 5-31-17

SCHEDULE OF WEEKLY BUILDING EQUIPMENT INSPECTION

		Week #1	Week #2	Week #3	Week #4
INSPECT ALL (4) HOT WATER HEATERS FOR:	LEAKS	✓	✓	✓	✓
"	"	✓	✓	✓	✓
	PILOT LIGHTS				
CHECK EMERGENCY LIGHTING BATTERY					



Calling Greg for battery streets.

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Date 5-31-17

20

Deposit Summary

Spreckels Memorial District

Summary of Deposits to Rabobank Checking on 06/07/2017

Chk No.	PmtMethod	Rcd From	Memo	Amount
		Margeret Campos	Rent for wedding	550.00
		Central Coast Federal CU	Rent for Dinner Awards	450.00
		Mary Ellen Parra	Deposit for Birthday party	500.00
		Lilia H. Perez	Rent for Baby Shower	200.00
		Valentin Reyes	Rent for Dinner/Dance	900.00
		Spero School LLC	Rent for Recital	400.00
		California School Employees Associ...	Rent for Dinner/Dance	600.00
		Cal State University Fresno Foundati...	Rent for luncheon	600.00
		Anna Bigelow	Rent for Wedding	900.00
		Alyssa Miranda	Rent for Wedding	900.00
		Spreckels Community Services District	Telephone & Internet Reimbursment	46.82
Less Cash Back:				
Deposit Total:				6,046.82

Accts Payable 6/7/2017

Spreckels Memorial District

41

6/7/2017 1:49 PM

Register: Rabobank Checking

From 06/07/2017 through 06/07/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/07/2017	4246	Misprinted check	Bank Fees	VOID:		X		66,324.56
06/07/2017	4249	Clarke's Turf & Water	Park Maintenance Cont...		2,080.00			64,244.56
06/07/2017	4250	Clarke's Turf & Water	-split-		114.86			64,129.70
06/07/2017	4251	Paul Ingram	-split-		257.70			63,872.00
06/07/2017	4252	Carlton's Fire	-split-		371.55			63,500.45
06/07/2017	4253	McShane's Nursery	Park Plants		12.84			63,487.61
06/07/2017	4254	Super Steam	Maintence Equipment:...		743.00			62,744.61
06/07/2017	4255	Quality Water Enterp...	Water Treatment		105.83			62,638.78
06/07/2017	4256	SDRMA	-split-		5,464.01			57,174.77
06/07/2017	4257	Spreckels Water Co...	Water		915.86			56,258.91
06/07/2017	4258	First Night Monterey	Professional Fees	4th of July Cel...	5,000.00			51,258.91
06/07/2017	4259	San Lorenzo Lumber	Building Materials		28.65			51,230.26
06/07/2017	4260	American Supply Co...	Janitorial Supplies		878.46			50,351.80
06/07/2017	4261	Janette Reyes	LD&C Deposits	\$500 deposit re...	400.00			49,951.80
06/07/2017	4262	California American ...	Sewer		2.98			49,948.82
06/07/2017	4263	Employment Develo...	Payroll Liabilities	VOID:		X		49,948.82
06/07/2017	4264	Employment Develo...	-split-	117-4039-6	125.87			49,822.95
06/07/2017	4247	Joseph Velasquez	-split-		2,709.88			47,113.07
06/07/2017	4248	Paul J Ingram	-split-		1,783.87			45,329.20

TOTAL \$ 20,995.36

see splits next 2 pgs.

Spreckels Memorial District

Register: Rabobank Checking

From 06/07/2017 through 06/07/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/07/2017	4246	Misprinted check	Bank Fees	VOID:		X		66,324.56
06/07/2017	4249	Clarke's Turf & Water	Park Maintenance Cont...		2,080.00			64,244.56
06/07/2017	4250	Clarke's Turf & Water	-split- Gasoline		114.86 -49.35			64,129.70
			Sprinkler Supplies	Rotator Nozzle...	-65.51			
06/07/2017	4251	Paul Ingram	-split- Dues & Subscriptions	QuickBooks Pa...	257.70 -208.97			63,872.00
			Reimbursement	5/12 Mileage R...	-18.90			
			Reimbursement	5/24 Mileage R...	-18.90			
			Office Supplies	Paper from Off...	-10.93			
06/07/2017	4252	Carlton's Fire	-split- Building	Semi Annual S...	371.55 -309.65			63,500.45
			Janitorial Supplies	First Aid Suppl...	-61.90			
06/07/2017	4253	McShane's Nursery	Park Plants		12.84			63,487.61
06/07/2017	4254	Super Steam	Maintence Equipment:...		743.00			62,744.61
06/07/2017	4255	Quality Water Enterp...	Water Treatment		105.83			62,638.78
06/07/2017	4256	SDRMA	-split- General Liability/Prope...		5,464.01 -4,865.18			57,174.77
			Workers Compensation...		-598.83			
06/07/2017	4257	Spreckels Water Co...	Water		915.86			56,258.91
06/07/2017	4258	First Night Monterey	Professional Fees	4th of July Cel...	5,000.00			51,258.91
06/07/2017	4259	San Lorenzo Lumber	Building Materials		28.65			51,230.26
06/07/2017	4260	American Supply Co...	Janitorial Supplies		878.46			50,351.80
06/07/2017	4261	Janette Reyes	LD&C Deposits	\$500 deposit re...	400.00			49,951.80
06/07/2017	4262	California American ...	Sewer		2.98			49,948.82

Spreckels Memorial District

Register: Rabobank Checking

From 06/07/2017 through 06/07/2017

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
06/07/2017	4263	Employment Develo...	Payroll Liabilities	VOID:	X		49,948.82
06/07/2017	4264	Employment Develo...	-split-	117-4039-6		125.87	49,822.95
			Payroll Liabilities			-122.80	
			Payroll Liabilities			-3.07	

Invoice

Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Date	Invoice #
6/5/2017	1150

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Park Maintenance for the month of May	2,080.00	2,080.00
	Sales Tax	7.50%	0.00
Thank you for your business. 262-9800		Total	\$2,080.00

Invoice

Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Date	Invoice #
6/5/2017	1151

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

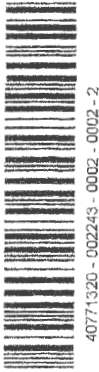
Quantity	Description	Rate	Amount
1	Gas	49.35	49.35T
5	MP Rotator high efficiency nozzle	7.50	37.50T
1	Parts to repair valve at Veterans Hall	20.00	20.00T
	Sales Tax	7.50%	8.01

Thank you for your business. 262-9800	Total	\$114.86
---------------------------------------	--------------	----------

PAUL J INGRAM
 LINDA T INGRAM

Account Number Ending in: 7955 **Page 3 of 4**
Statement for Period: April 13, 2017 to May 12, 2017

VISA GOLD



You qualify for Promotional Convenience Checks.

Make sure to use the promotional convenience checks you recently received to consolidate balances or make a purchase. Take advantage of this promotional APR before it expires.

TRANSACTIONS				
Tran. Date	Posting Date	Description	Reference Number	Amount
PAUL J INGRAM		Card ending in: 7955		
04/28	05/01	Intuit *Payroll 800-446-8848 CA	74692167118000631486002	208.97 CR
05/05	05/05	Balance Transfer: 00101 07304900310	74218147125073049003105	1,025.07
05/09	05/09	PAYMENT RECEIVED -- THANK YOU	91780601252009630947295	83.34 CR

INTEREST CHARGED				
Tran. Date	Posting Date	Description	Reference Number	Amount
05/12	05/12	INTEREST CHARGE-PURCHASE		28.66
05/12	05/12	INTEREST CHARGE-BALANCE TRANSFER PROMO		0.65
TOTAL INTEREST FOR THIS PERIOD				\$29.31

INTEREST CHARGE CALCULATION			
* Your Annual Percentage Rate (APR) is the annual interest rate on your account.			
Type of Balance	Annual Percentage Rate (APR)*	Balance Subject to Interest Rate	Interest Charge
PURCHASES	11.00% (v)	\$3,169.47	\$28.66
CASH ADVANCES	15.00% (v)	\$0.00	\$0.00
	2.90%	\$273.35	\$0.65
(v) = Variable Rate			
2017 Year-to-Date Totals			
Total fees charged in 2017			\$0.00
Total interest charged in 2017			\$149.58

Office DEPOT OfficeMax

OfficeMax STORE 6260
1241 N. Davis Rd.
Salinas, CA. 93907
(831) 755-0990

05/17/2017 17.3.2 9:51 AM
STR 6260 REG 1 TRN 2252 EMP 788948

SALE

Product ID	Description	Total
395679	PAPER,POLARIS,	
2 @ 9.99		19.98
Promotion		-9.98
You Pay		10.00SS
Subtotal:		10.00
Sales Tax:		0.93
Total:		10.93
Debit Card 7377:		10.93

TDS Chip Read
AID A0000000980840 US DEBIT
TVR 8000048000
CVS PIN Verified

INGRAM PLASTERING INC. 1335689194
Please create your online rewards
account at officedepot.com/rewards.
You must complete your account to
claim your rewards and view your
status.

Total Savings:
\$9.98

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
**\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.**
(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback
and enter the survey code below:
14VV PJHK P6W3



Carlton's Fire Extinguisher

Invoice

P.O Box 4548
 Salinas, CA 93912-4548
 Phone: 831-424-6152
 Fax: 831-424-1079

Date	Invoice #
5/23/2017	172336

Bill To
SPRECKELS MEMORIAL DIST P.O. BOX 7266 SPRECKELS, CA 93962-7266

Ship To
5TH ST SPRECKELS CA 93962

P.O. Number	Terms	Rep	Project
	30 DAYS NET	JP	

Quantity	Item Code	Description	Price Each	Amount
1	KS	KITCHEN HOOD	120.00	120.00
3	LINKS 360	KITCHEN SYSTEM SERVICE 360 DEGREE FUSIBLE LINK	15.00	45.00T
1	KS	BBQ HOOD	120.00	120.00
1	LINKS 450	KITCHEN SYSTEM SERVICE 450 DEGREE FUSIBLE LINK	15.00	15.00T
	FUEL SURCHARGE	FUEL SURCHARGE	5.00	5.00
		Sales Tax	7.75%	4.65

Total	\$309.65
Payments/Credits	\$0.00
Balance Due	\$309.65

Carlton's Fire Extinguisher

Invoice

P.O Box 4548
 Salinas, CA 93912-4548
 Phone: 831-424-6152
 Fax: 831-424-1079

Date	Invoice #
5/18/2017	31303

Bill To
SPRECKELS MEMORIAL DIST P.O. BOX 7266 SPRECKELS, CA 93962-7266

Ship To
5TH ST SPRECKELS CA 93962

P.O. Number	Terms	Rep	Project
	30 DAYS NET	ME	

Quantity	Item Code	Description	Price Each	Amount
	F	FIRST AID SUPPLIES	57.45	57.45T
		Sales Tax	7.75%	4.45

Total	\$61.90
--------------	----------------

Payments/Credits	\$0.00
-------------------------	---------------

Balance Due	\$61.90
--------------------	----------------

Carlson's

50

FIRE EXTINGUISHER SALES & SERVICE, INC.

31303

P.O. Box 4548 • Salinas, CA 93912-4548 • (831) 424-6152 • (800) 400-6152

Name Speckles Memorial Bldg Tel _____ Date 5-18 20 17

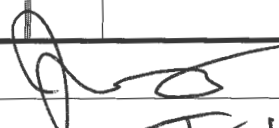
Location 5th St Speckles CA 93962

Billing Address P.O. 7266 Speckles CA 93962

SOLD BY <i>ME</i>	CASH	CHECK	CHEQUE	CHARGE <input checked="" type="checkbox"/>
----------------------	------	-------	--------	---

Qty	Product Name	Unit Price	Amount	Qty	Product Name	Unit Price	Amount
1	Hydro cream unitized	6.00	6.00				
1	Alcohol prep spray	4.50	4.50				
1	Sting Relief	5.50	5.50				
1	Alcohol/Antiseptic WIPES	7.50	7.50				
3	Liquid SKIN	3.00	9.00				
2	cold compress	3.00	6.00				
1	eye wash	6.95	6.95				
1	wound sealer	12.00	12.00				
			<u>57.45</u>				
							1 st COLUMN TOTAL: <u>57.45</u>
							2 nd COLUMN TOTAL:
							SUBTOTAL:
							TAX: <u>4.45</u>
							GRAND TOTAL: <u>61.90</u>

PAY FROM THIS INVOICE

Received by: 	Date: <u>5-18 20 17</u>
Printed Name: <u>JOE VASQUEZ</u>	

5/4/2017 10:01 AM Sales Receipt #91132

Store: 1

McShane's Nursery & Landscape Supply

115 Monterey-Salinas Highway

Salinas, Ca 93908

831-455-1876

info@mcshanesnursery.com

www.mcshanesnursery.com

Bill To: SPRECKELS MEMORIAL DISTRICT

SPRECKELS MEMORIAL DISTRICT

PO BOX 7266

SPRECKLES, CA 93962

Cashier: Nick

Item Name	Qty	Price	Ext Price
TOP SOIL-50/50 BL0.25 Ya		\$47.69	\$11.92 T
GRDCVR S		D% 10%	
		Subtotal:	\$11.92
Monterey County		7.75 % Tax:	+\$0.92
		RECEIPT TOTAL:	\$12.84

Account \$12.84

Signature

I agree to pay above amount according to card

issuer agreement (merchant agreement if credit voucher).

Previous Account Balance: \$0.00

Account Balance: \$12.84

Total Sales Discounts: \$1.32

THIS IS TO CERTIFY that the following described commodity was weighed, measured, or counted by a

weighmaster, whose signature is on this certificate, who is a recognized authority of accuracy, as prescribed by Chapter 7 (commencing with Section 12700) of Division 5 of the California Business and Professions Code, administered by the Division of Measurement Standards of the California Department of Food and Agriculture.



91132

Super Steam

PO Box 7947, Santa Cruz, CA 95061
831.425.3590 (O) 831.425.3602 (F)
Contractor License # 940220

INVOICE⁵²

Date: **5/9/2017**

Invoice #: **74196**

BILL TO:

SHIP TO:

Spreckles Memorial District
PO Box 7266
Spreckles, CA 93962

Spreckles Veterans Memorial Bldg
90-5th St
Spreckles, CA 93962

SERVICE DESCRIPTION	CHARGES
INVOICE: Steam Clean Kitchen Exhaust Systems: Hoods, Flues, Fans, Filters, Etc.	693.00
Equipment Cleaning	0.00
Floor Cleaning	50.00
Sales Tax City of Santa Cruz	0.00

We accept Visa, MC and AMEX credit cards
FAX to 831.425.3602
Phone 831.425.3590

Credit Card Number: _____

Name on Card: _____

Expiration Date: _____

3 or 4 digit Code (Back of Card): _____

Payment Approved by: _____

Today's Date: _____

X

SIGNATURE OF PERSON IN CHARGE

X

PRINT NAME

BALANCE DUE: \$743.00

TERMS: Net 30

P.O. #:

SUPER STEAM FOLLOWS ALL LOCAL AND FEDERAL OUTFLOW / WATER
DISPOSAL REGULATIONS.

Payments/Credits \$0.00

Balance Due \$743.00



Workers' Compensation Program Invoice

Program Year 2017-18

Spreckels Memorial District

Post Office Box 7266
Spreckels, California 93962

Invoice Date: 05/12/2017
Invoice Number: 60313
Member Number: 6942

Class Code	Classification Description	Reported Payroll	Manual Rate per \$100	Annual Contribution
8810	Clerical; Librarians and Clerks	\$70,000	\$0.57	\$399.00

** Indicates per capita rate class code

Total Estimated Annual Minimum Contribution	\$1,100.00
Contribution as Adjusted by the Experience Modification Factor of 78%	\$858.00
Less: *15% Credit Incentive Program Discount	-128.70
Estimated Annual Adjusted Contribution	\$729.30
Less: Longevity Distribution Credit	-20.00
Less: 5% Multi-Program Discount	-35.47
Less: Member Plus Online RQ Bonus	-75.00
Net Estimated Annual Contribution	\$598.83

Total Contribution Amount Due by July 15 **\$598.83**

Please Return This Copy
With Your Payment

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment. Please return BLUE COPY with your payment. For invoice questions call the SDRMA Finance Department.

* 15% CIP is advanced for purposes of calculating estimated annual invoices, actual CIP earned has been applied to year end audit.

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111
www.sdrma.org



Property/Liability Package Program Invoice**Program Year 2017-18****Spreckels Memorial District**Post Office Box 7266
Spreckels, California 93962Invoice Date: 05/15/2017
Invoice Number: 60750
Member Number: 6942

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 6 reported item(s) valued at (including contents): \$2,327,360</i>	\$3,381.63
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 1 Non-Member Certificate(s)</i>	1,999.06
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 0 reported item(s) valued at: \$0</i>	50.00
Auto Comp / Collision <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

Gross Package Contribution	\$5,430.69
Earned CIP Credits (5)	-97.45
Longevity Distribution Credit	-137.00
MemberPlus Online RQ Bonus	-75.00
Other Discounts	0.00
Subtotal	\$5,121.24
5% Multi-Program Discount	-\$256.06

Total Contribution Amount Due by July 15**\$4,865.18****Current Limit of Liability is \$2.5M for GL, A/L and E&O (excluding outside excess liability limits)*

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Please return GREEN COPY with your payment. For invoice questions call the SDRMA Finance Department.





**american
supply company**

Janitorial • Paper • Restaurant Supplies

TWO LOCATIONS TO SERVE YOU

130 West Market St.
Salinas, CA 93901
(831) 424-1928
(831) 424-5251 Fax

1033 Broadway Ave.
Seaside, CA 93955
(831) 394-1445
(831) 394-1448 Fax

Remit to: P.O. Box 2026, Salinas, CA 93902

PAGE: 1 7
FOR CHEMICAL EMERGENCY CALL: 831-424-1928

DATE: 05/16/2017
TIME: 2:01 PM
INVOICE NO: 2767375

TERMS: NET 30

BILL TO:
SPRECKELS MEMORIAL DIST.
PO BOX 7266
SPRECKELS, CA 93962

SHIP TO:
SPRECKELS MEMORIAL DIST.
5TH & LLANO AVE
SPRECKELS, CA
PO# REQUIRED !!!

CUSTOMER ACCOUNT NO.		CUSTOMER ORDER NO.		SOLD BY	MERCHANDISE RETURNED	PAID OUT	MISCELLANEOUS	
1176				02 74			52	
QUANT.	U/M	ITEM CODE	DESCRIPTION			UNIT PRICE	AMOUNT	
2	EACH	022-CP166ASCE	WILD BERRY DRY DEOD 10oz			7.35	14.70	
3	CASE	086-19027	ROLLMASTER 2PLY T.TISS 48/750			73.65	220.95	
1	CASE	086-23501	JUNIOR JUMBO 2PLY T.TISS 12/1M			44.95	44.95	
1	CASE	098-046	SUNYCARE 1/2PD SEAT CVR 20/250			51.00	51.00	
3	CASE	100-45507	LIVI WHT CENTER PULL TWL 6/600			34.90	104.70	
1	CASE	100-81464	MAX 2000 NAT ROLL TOWEL 6/700'			49.00	49.00	
6	CASE	283-18127	23X17X48 2ML GREEN LINER 100/C			51.85	311.10	
2	PKG	658-38000	16X19 COTTON TERRY BAR MOPS DZ					
						DISCOUNT PERCENT: 20.00	11.80	18.85
						SALES TAX:		63.15
<p>PO # REQUIRED ! DRIVER DELIVER TO REAR DOOR BEFORE 12:00 PM DRIVER PLEASE CALL BEFORE TO SCHEDULE DELIVERY TIME CALL 831-455-2022</p>								

TERMS & CONDITIONS: Title to above listed merchandise shall not pass to purchaser but will remain with vendor until all sums due on this invoice are fully paid. All bills are net 30 days. The buyer hereby acknowledges responsibility for payment of all collection costs and/or attorney's fees if legal action is necessary for collection. A service charge of 1 1/2% per month (which is 18% per annum) will be added to all accounts 60 days past due. There will be a \$25 charge on all returned checks.

TOTAL → 878.45

CHECKER	DRIVER	DATE	RECEIVED BY	ACKNOWLEDGE RETURN	PLEASE PAY THIS AMOUNT
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ALL CLAIMS AND REFUNDS MUST BE ACCOMPANIED BY THIS INVOICE WITHIN 10 DAYS AFTER DATE OF PURCHASE

STATEMENT COPY