



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS
Wednesday January 13, 2021 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 6:31 pm

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
David Kuhlmann, Director

Present: Magno, Chang, Kuhlmann

Absent: None

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting December 2, 2020

Motion to approve [Kuhlmann] 2nd [Chang].

Ayes: Magno, Chang, Kuhlmann

Noes: None

MOTION CARRIED

6. BUSINESS MANAGER'S REPORT:

a. Financial Reports September.

1. Fund Balances as of 12/31/2020

2. Budget FY 2021 FYTD to 12/31/2020

3. Review of Deposits: County Fund 668 September [Period 5]
4. Review of Deposits: Wells Fargo General Checking December
5. Review of Mechanics Bank Statements/Reconciliations November 2020
6. Review of Wells Fargo Bank Statements/Reconciliations November 2020
7. Review of Expenditures November 2020
8. Status: Wells Fargo New Accounts

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Spreckels Memorial Park Restroom ADA Upgrade Project Bid Form/Contract Documents and Plans and Specifications and authorize solicitation of bids.
 - Establish Derek Johnson of Central Coast Engineers as Project Manager.
 - Set date for bid opening with consultation with District Counsel.

Motion to approve plans, appoint Derek Johnson as Project Manager and set February 16, 2021 at 2:00 pm as the bid opening date [Chang] 2nd [Kuhlmann].

Ayes: Magno, Chang, Kuhlmann

Noes: None

MOTION CARRIED

- b. Transfer \$20,000 from County Fund 668 to Wells Fargo General Checking.

Motion to approve transfer of adjusted amount of \$30,000 [Chang] 2nd [Kuhlmann].

Ayes: Magno, Chang, Kuhlmann

Noes: None

MOTION CARRIED

- c. Election of Officers Calendar Year 2021.
 - President
 - Vice-President
 - Secretary
 - Facilities Committee

Items are tabled until February 3rd meeting to allow new appointed board members to be approved by the Board of Supervisors.

8. USE REQUESTS:

9. FUNCTION RECAP:

10. NEW BUSINESS:

- a. Approve estimate from El Gabilan Tree Service for tree maintenance in the park.

Motion to approve amount not to exceed \$12,000 [Kuhlmann] 2nd [Chang].

Ayes: Magno, Chang, Kuhlmann

Noes: None

MOTION CARRIED

11. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration 2021.

General Manager Ingram reported on texting with Event Coordinator Dani Parker and relayed her opinion that the 10k and 5k runs should be cancelled due to COVID restrictions. Decision to hold park activities and car parade will be made at a later date.

- b. Per Capita Grant.
c. Board Member Meeting Stipend.

Item tabled until the full board is seated.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
b. Review of Park Operations and Safety Report

Facilities Manager Velasquez reported Precision Concrete is preparing and estimate for concrete walkway elevated cracks to be cut down to safe levels by their precision cutting process.

13. FUTURE AGENDA ITEMS:

Review Facilities Manager Employment Agreement.

14. ADJOURN REGULAR MEETING: Next meeting Wednesday February 3, 2021 6:30 PM.

2021 Meeting Dates: January 13, February 3, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, December 1

Respectfully submitted,

Approval date 2/3/2021

