

Spreckels Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday November 3, 2021 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
 Walan Chang, Vice-President
 David Kuhlmann, Director
 Jill Kramm, Director
 Saren Pierson, Secretary

4. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

5. APPROVAL OF MINUTES:

- a. SMD Special Board Meeting September 21, 2021
- b. SMD Regular Board Meeting October 6, 2021

6. BUSINESS MANAGER'S REPORT:

- a. Financial Reports February.
 1. Fund Balances as of 11/3/2021
 2. Budget FY 2021 FYTD to 10/28/2021

Spreckels Memorial District • P.O. Box 7266 • Spreckels, CA 93962
 Park & Memorial Building Rental (831) 455-2022 • District Business (831) 455-7855
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3. Review of Deposits: County Fund 668 September [Period 3]
4. Review of Deposits: Wells Fargo General Checking October.
5. Review of Wells Fargo Bank Statements/Reconciliations September 2021.
6. Review of Expenditures September 2021

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve updated Facilities Manager Employment Agreement.

8. USE REQUESTS:

- | | |
|--|---------------------------|
| a. David Reyes/Desiree Vasquez | Baby Shower |
| b. Laura & Mario Pineda | Quinceanera |
| c. The Western Stage [Melissa Chin-Parker] | Musical Review/Fundraiser |
| d. Lucy Serrano | Wedding Reception |
| e. Amanda Lee | Baby Shower |
| f. UCCE Monterey County 4-H Program: Possible approval final draft of MOU. | |
| g. Facilities MOU Sign With Us 3. | |

9. FUNCTION RECAP:

10. NEW BUSINESS:

11. CONTINUED BUSINESS:

- a. Spreckels Memorial Park Restroom ADA Upgrade Project: Review Invoices and Change Orders.
- b. Spreckels 4th of July Celebration 2022.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

- a. Repurpose Racquetball Court Structure.

14. ADJOURN REGULAR MEETING: Next meeting Wednesday December 1, 2021 5:30 PM.

2021 Meeting Dates: January 13, February 3, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, December 1

ADA COMPLIANCE

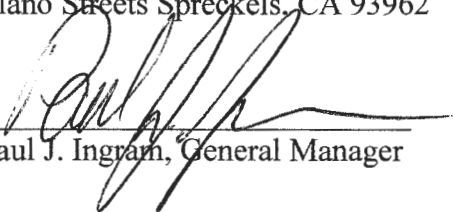
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In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelsmd.main@gmail.com.

Certification

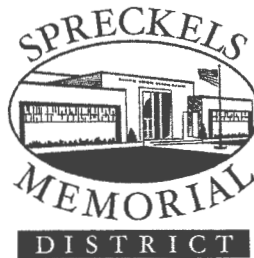
I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the November 3, 2021 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962



 Paul J. Ingram, General Manager

Date 10/28/2021

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



Spreckels Memorial District
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday September 21, 2021 5:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by Vice-President Chang at 5:30 pm.

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
David Kuhlmann, Director
Jill Kramm, Director
Saren Pierson, Secretary

*Present: Chang, Kuhlmann, Pierson
Absent: Magno, Kramm*

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

None

4. ACTION ITEM DISCUSSION AND POSSIBLE APPROVAL

Use Request: Labor Kustoms Car Club Show Saturday November 6, 2021

Motion to approve event pending approval or non-requirement for Special Event or Encroachment Permit from County Special Event Task Force [Pierson] 2nd [Kuhlmann].

***Ayes: Chang, Kuhlmann, Pierson
Noes: None***

MOTION CARRIED

5. ADJOURN MEETING: Next Regular Meeting: October 6, 2021.

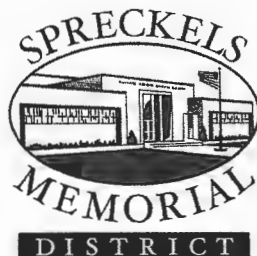
Meeting was adjourned at 6:00 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

DRAFT



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday October 6, 2021 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:32 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
 Walan Chang, Vice-President
 David Kuhlmann, Director
 Jill Kramm, Director
 Saren Pierson, Secretary

Present: Magno, Chang, Kuhlmann, Kramm

Absent: Pierson

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting September 8, 2021

Motion to approve [Chang] 2nd [Kramm]

Ayes: Magno, Chang, Kuhlmann, Kramm, Pierson

Noes: None

MOTION CARRIED

- b. SMD Special Board Meeting September 21, 2021

Item tabled due to lack of three board members present who attended the meeting.

6. BUSINESS MANAGER'S REPORT:

- a. Financial Reports February.
 1. Fund Balances as of 10/06/2021
 2. Budget FY 2021 FYTD to 9/30/2021
 3. Review of Deposits: County Fund 668 June [Periods 13 & 14]
 4. Review of Deposits: Wells Fargo General Checking September.
 5. Review of Wells Fargo Bank Statements/Reconciliations August 2021.
 6. Review of Expenditures August 2021

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Transfer of \$60,000.00 from County Fund 668 to Wells Fargo General Checking.

Motion to approve [Kramm] 2nd [Chang].

Ayes: Magno, Chang, Kuhlmann, Kramm

Noes: None

MOTION CARRIED

- b. Approve updated Facilities Manager Employment Agreement.

Tabled pending meeting with committee of Directors Chang and Kramm and GM Ingram.

8. USE REQUESTS:

- | | |
|-------------------------------------|---------------------------|
| a. Salinas Crusaders | Car Club Anniversary |
| b. Kathy Marci | Wedding |
| c. Liliana D. Garcia | Baptism |
| d. Martin Castellanos [Park] | Picnic |
| e. UCCE Monterey County 4-H Program | 10/30 Informational Event |

Motion to approve Items a, b, c, and d. Item e tabled [Kuhlmann] 2nd [Kramm].

Ayes: Magno, Chang, Kuhlmann, Kramm

Noes: None

MOTION CARRIED

- f. UCCE Monterey County 4-H Program: Possible approval final draft of MOU.

Tabled pending meeting of committee of Directors Chang and Kuhlmann to review and revise.

9. FUNCTION RECAP:

10. NEW BUSINESS:

- a. CA State COVID Relief Funding.
- b. Discuss future projects.

After completion of Park Restroom ADA Upgrade Project, these possible projects to be considered:

- *Park benches and bbq area.*
- *New windows at Hall*
- *Light repairs at Park*
- *New carpeting in Lounge*
- *New tennis court surfacing*
- *Concrete block fence repair at basketball courts*
- *Repurposing Racquetball Court*

11. CONTINUED BUSINESS:

- a. Spreckels Memorial Park Restroom ADA Upgrade Project: Review Invoices and Change Orders.

*Motion to approve change order substituting specified drinking fountain with Elkay Model LK4420BF1UDBFRK at the additional cost of \$1200.00 [Chang] 2nd [Kramm]
Ayes: Magno, Chang, Kuhlmann, Kramm
Noes: None*

MOTION CARRIED

- b. CSDA Special Districts Leadership Academy: Report from Director Chang.

Among conference highlights:

- *Developing a 5 year strategic plan*
- *Possible additional COVID relief funding for direct costs*
- *All webinars are available to District free of charge*

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

- a. Repurpose Racquetball Court Structure.
b. Spreckels 4th of July Celebration 2022.

*GM is directed to contact Event Coordinator Dani Parker to see if she wishes to continue.
Goal is to make decision on going forward with the event by February 2022.*

14. ADJOURN REGULAR MEETING: Next meeting Wednesday November 3, 2021 5:30 PM.

Meeting was adjourned at 6:58 pm.

2021 Meeting Dates: January 13, February 3, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, December 1

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Respectfully submitted.

Approval date _____

Paul J. Ingram, General Manager

DRAFT

**SPRECKELS MEMORIAL DISTRICT FUND
BALANCES AS OF 11/3/2021
WITH TODAY'S EXPENDITURES AND
DEPOSITS**

| | |
|---|---------------------------|
| COUNTY FUND 668 | \$ 3,830.06 |
| WELLS FARGO GENERAL CHECKING | \$ 49,162.11 |
| WELLS FARGO PAYROLL CHECKING | <u>\$ 2,621.50</u> |
| TOTAL | \$ 55,613.67 |

Spreckels Memorial District
Adopted Budget FYTD to 10/28/2021

| Income | Budget | FYTD | | |
|----------------------------------|---------------------|--------------------|---------------------|---------------|
| July 4th | \$10,000.00 | | \$10,000.00 | 0.00% |
| Memorial Building & Park rent | \$20,000.00 | \$10,330.00 | \$9,670.00 | 51.65% |
| Sub Total | \$30,000.00 | \$10,330.00 | \$19,670.00 | 34.43% |
| Per Capita Grant | \$177,960.00 | \$177,960.00 | \$0.00 | 100.00% |
| Property Tax | \$235,000.00 | \$695.35 | \$234,304.65 | 0.30% |
| Special Assessment | \$44,500.00 | \$52.83 | \$44,447.17 | 0.12% |
| Interest on Pooled Investments | \$2,000.00 | | \$2,000.00 | 0.00% |
| Sub Total | \$459,460.00 | \$748.18 | \$458,711.82 | 0.16% |
| Total Income | \$489,460.00 | \$11,078.18 | \$478,381.82 | 2.26% |
| Expense | | | | |
| Salaries | | | | |
| Pay Roll Expenses | \$90,000.00 | \$30,112.22 | \$59,887.78 | 33.46% |
| Employee Benefits | | | | |
| Workers Comp | \$2,500.00 | -\$256.76 | | -10.27% |
| Total Salary and Benefits | \$92,500.00 | \$29,855.46 | \$62,644.54 | 32.28% |
| Operations Budget | | | | |
| 4th of July | \$10,000.00 | | \$10,000.00 | 0.00% |
| Professional Services | | | | |
| Audits | \$8,000.00 | | \$8,000.00 | 0.00% |
| Administration Fees | \$3,000.00 | \$423.00 | \$2,577.00 | 14.10% |
| Advertising | \$1,200.00 | \$155.00 | \$1,045.00 | 12.92% |
| Legal Services | \$2,000.00 | \$792.00 | \$1,208.00 | 39.60% |
| Parcel Management | \$3,875.00 | \$3,800.00 | \$75.00 | 98.06% |
| Bank Fees | \$50.00 | | \$50.00 | 0.00% |
| Property Tax | \$450.00 | | \$450.00 | 0.00% |
| Sub Total | \$18,575.00 | \$5,170.00 | \$13,405.00 | 27.83% |
| Education | | | | |
| Board and Staff Education | \$1,500.00 | \$548.50 | \$951.50 | 36.57% |
| Dues and Subscriptions | \$2,500.00 | \$1,221.00 | \$1,279.00 | 48.84% |
| Sub Total | \$4,000.00 | \$1,769.50 | \$2,230.50 | 44.24% |
| MAINTENANCE | | | | |
| Building Materials | \$1,200.00 | \$363.34 | \$836.66 | 30.28% |
| Electrical Repairs Hall | \$1,000.00 | | \$1,000.00 | 0.00% |
| Electrical Repairs Park | \$250.00 | | \$250.00 | 0.00% |
| Equipment Purchase | \$1,000.00 | \$549.52 | \$450.48 | 54.95% |
| Equipment Rental | \$500.00 | \$80.00 | \$420.00 | 16.00% |
| Power Equipment Repairs | \$200.00 | | \$200.00 | 0.00% |

Spreckels Memorial District
Adopted Budget FYTD to 10/28/2021

| | | | | |
|--|----------------------|---------------------|---------------------|----------------|
| Plumbing Repairs Hall | \$250.00 | | \$250.00 | 0.00% |
| Plumbing Repairs Park | \$250.00 | | \$250.00 | 0.00% |
| HVAC | \$2,000.00 | | \$2,000.00 | 0.00% |
| Equipment Maint & Repairs Hall | \$1,000.00 | | \$1,000.00 | 0.00% |
| Equipment Maint & Repairs Park | \$1,000.00 | \$58.29 | \$941.71 | 5.83% |
| Sprinkler Supplies | \$500.00 | \$655.12 | -\$155.12 | 131.02% |
| Sprinkler System Repairs | \$850.00 | \$1,250.00 | -\$400.00 | 147.06% |
| Park Plants | \$250.00 | | \$250.00 | 0.00% |
| Fuel | \$850.00 | \$334.55 | \$515.45 | 39.36% |
| Pest Contol | \$600.00 | \$130.00 | \$470.00 | 21.67% |
| Landscape Maintenance Contract | \$25,000.00 | \$8,320.00 | \$16,680.00 | 33.28% |
| Tree Maintenance | \$2,500.00 | | \$2,500.00 | 0.00% |
| Turf Treatment | \$6,500.00 | \$4,831.00 | \$1,669.00 | 74.32% |
| Water Treatment | \$1,400.00 | \$551.21 | \$848.79 | 39.37% |
| Sub Total | \$47,100.00 | \$17,123.03 | \$29,976.97 | 36.35% |
| Utilities | | | | |
| PG&E Park | \$5,000.00 | \$1,073.42 | \$3,926.58 | 21.47% |
| PG&E Hall | \$12,000.00 | \$4,103.41 | \$7,896.59 | 34.20% |
| Water / Park | \$20,000.00 | \$8,762.62 | \$11,237.38 | 43.81% |
| Water / Hall | \$3,500.00 | \$1,367.74 | \$2,132.26 | 39.08% |
| Sewer | \$1,300.00 | \$442.26 | \$857.74 | 34.02% |
| Telephone and Internet | \$5,500.00 | \$1,603.42 | \$3,896.58 | 29.15% |
| Sub Total | \$47,300.00 | \$17,352.87 | \$29,947.13 | 36.69% |
| Supplies | | | | |
| Janitorial Supplies | \$4,000.00 | \$984.18 | \$3,015.82 | 24.60% |
| Sub Total | \$4,000.00 | \$984.18 | \$3,015.82 | 24.60% |
| Office/Operating Expenses | | | | |
| Office Supplies | \$500.00 | \$52.43 | \$447.57 | 10.49% |
| Office Equipment | \$100.00 | | \$100.00 | 0.00% |
| Post Office Box | \$225.00 | | \$225.00 | 0.00% |
| Website | \$600.00 | | \$600.00 | 0.00% |
| Postage and Delivery | \$55.00 | \$58.00 | -\$3.00 | 105.45% |
| Sub Total | \$1,480.00 | \$110.43 | \$1,369.57 | 7.46% |
| Insurance | | | | |
| General Liability / Property Insurance | \$3,000.00 | \$8,757.83 | -\$5,757.83 | 291.93% |
| Sub Total | \$3,000.00 | \$17,515.66 | -\$14,515.66 | 583.86% |
| Total Operations | | | | |
| | \$227,955.00 | \$89,881.13 | \$138,073.87 | 39.43% |
| Capital Expense | | | | |
| Building | | 9800 | -\$9,800.00 | #DIV/0! |
| Park | \$370,000.00 | 221697.91 | \$148,302.09 | 59.92% |
| Sub Total | \$370,000.00 | 231497.91 | | 62.57% |
| Emergency Reserve | | | | |
| | -\$108,145.00 | | | |
| Total Expense | \$489,810.00 | \$321,379.04 | \$168,430.96 | 65.61% |

| | | |
|----------------------------|---|-------------|
| Report ID : MC-FIN-BS-0301 | County of Monterey | Page 2 of 4 |
| Run Date : 10/13/2021 | Trial Balance By Accounting Distribution | |
| Run Time : 11:57 AM | Fiscal Year 2022 / 3 through 3 | |

| | | | | | | | |
|---|---|---------------------|----------------------------------|-----------------------|-------------|-----------------|-----------------------|
| Fund | 668 - Spreckels Memorial District | | | | | | |
| Account Type | Liability | | | | | | |
| BSA/Obj/Rev | B-2530 - Assets Held as Agency for Others | | | | | | |
| Sub BSA/Obj/Rev | 4010 - Current Secured | | | | | | |
| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
| | | | | | 0.00 | 0.00 | |
| Total for Sub-BSA 4010 - Current Secured | | | | (1,883,182.35) | 0.00 | 0.00 | (1,883,182.35) |
| Sub BSA/Obj/Rev | 4015 - Current Unsecured | | | | | | |
| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
| | | | | | 0.00 | 0.00 | |
| Total for Sub-BSA 4015 - Current Unsecured | | | | (72,936.17) | 0.00 | 0.00 | (72,936.17) |
| Sub BSA/Obj/Rev | 4025 - Prior Secured | | | | | | |
| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
| JV,1110,PTAX02_22_PRSEC | | 09/09/2021 | Prior Secured - July-August 2021 | | 0.00 | (610.70) | |
| Total for Sub-BSA 4025 - Prior Secured | | | | (37,334.78) | 0.00 | (610.70) | (37,945.48) |
| Sub BSA/Obj/Rev | 4030 - Prior Unsecured | | | | | | |
| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
| | | | | | 0.00 | 0.00 | |
| Total for Sub-BSA 4030 - Prior Unsecured | | | | (764.46) | 0.00 | 0.00 | (764.46) |
| Sub BSA/Obj/Rev | 4035 - Current Supplemental | | | | | | |
| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
| | | | | | 0.00 | 0.00 | |

Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4035 - Current Supplemental

Total for Sub-BSA 4035 - Current Supplemental (33,196.92) 0.00 0.00 (33,196.92)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|---------------------------|--------------------------------|------------------|--------------------------------|-------------------|--------|---------|----------------|
| JV,1110,PTAX03_22_PRSUPPL | | 09/09/2021 | Prior Suppl - June-August 2021 | | 0.00 | (84.65) | |

Total for Sub-BSA 4040 - Prior Supplemental (1,570.45) 0.00 (1,570.45) (2,061.14)

Sub BSA/Obj/Rev 4090 - Other Property Taxes

| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|------------------|-------------|-------------------|--------|---------|----------------|
| | | | | | 0.00 | 0.00 | |

Total for Sub-BSA 4090 - Other Property Taxes (4,602.28) 0.00 0.00 (4,602.28)

Sub BSA/Obj/Rev 5030 - HOPTR

| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|------------------|-------------|-------------------|--------|---------|----------------|
| | | | | | 0.00 | 0.00 | |

Total for Sub-BSA 5030 - HOPTR (10,442.76) 0.00 0.00 (10,442.76)

Sub BSA/Obj/Rev 5325 - Other In Lieu Revenues

| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|------------------|-------------|-------------------|--------|---------|----------------|
| | | | | | 0.00 | 0.00 | |

Total for Sub-BSA 5325 - Other In Lieu Revenues (67,703.80) 0.00 0.00 (67,703.80)

Sub BSA/Obj/Rev 5415 - Special Assessments

| | | |
|----------------------------|--|-------------|
| Report ID : MC-FIN-BS-0301 | County of Monterey | Page 4 of 4 |
| Run Date : 10/13/2021 | Trial Balance By Accounting Distribution | |
| Run Time : 11:57 AM | Fiscal Year 2022 / 3 through 3 | |

Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 5415 - Special Assessments

| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|--|--------------------------------|---------------------|----------------------------------|----------------------|---------------|-----------------|---------------------|
| JV,1110,PTAX02_22_PRSEC | | 09/09/2021 | Prior Secured - July-August 2021 | | 0.00 | (52.83) | |
| Total for Sub-BSA 5415 - Special Assessments | | | | (475,150.04) | 0.00 | (52.00) | (475,200.17) |
| Sub BSA/Obj/Rev No Sub-BSA Specified | | | | | | | |
| Transaction ID | Jrnl Doc Ref (Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
| | | | | | 0.00 | 0.00 | |
| Total for Sub-BSA No Sub-BSA Specified | | | | 2,520,488.45 | 0.00 | 0.00 | 2,520,488.45 |
| Total for B-2530 - Assets Held as Agency for Others | | | | (66,802.20) | 0.00 | (748.18) | (67,550.38) |
| Total for Fund 668 - Spreckels Memorial District | | | | (0.00) | 748.18 | (748.18) | (0.00) |
| Grand Total | | | | (0.00) | 748.18 | (748.18) | (0.00) |

Deposit Summary

Spreckels Memorial District

Summary of Deposits to Wells General Checking 2 on 10/06/2021

| Chk No. | PmtMethod | Rcd From | Memo | Amount |
|------------------------|------------------|-------------------------|---------------|-----------------|
| | | Maria Castellanos | Park Rent | 100.00 |
| | | Salinas high School '66 | Building Rent | 500.00 |
| | Cash | Vanessa Hill | Park Rent | 200.00 |
| | Cash | Salinas Crusaders | Building Rent | 1,500.00 |
| Less Cash Back: | | | | |
| Deposit Total: | | | | 2,300.00 |

Deposit Summary

Spreckels Memorial District

Summary of Deposits to Wells General Checking 2 on 10/20/2021

| Chk No. | PmtMethod | Red From | Memo | Amount |
|------------------------|------------------|---------------------------------------|---------------|---------------|
| | | Pacific Service Employees Association | Building Rent | 225.00 |
| Less Cash Back: | | | | |
| Deposit Total: | | | | 225.00 |

Deposit Summary

Spreckels Memorial District

Summary of Deposits to Wells General Checking 2 on 10/27/2021

| Chk No. | PmtMethod | Rcd From | Memo | Amount |
|------------------------|------------------|---------------------------------------|--------------------------------------|---------------|
| | | Spreckels Community Services District | Office Rent | 100.00 |
| | | Spreckels Community Services District | 1/2 Cost P Ingram SDAMC Qrtly Dinner | 20.00 |
| Less Cash Back: | | | | |
| Deposit Total: | | | | 120.00 |

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name _____ Contact Person - David Reyes / Desiree Vasquez

Mailing Address 608 Roosevelt St. City & Zip Code Salinas, CA 93905

Work Telephone # _____ Home Telephone # (831) 905-8861 Cell Phone # (831) 229-8343 / (831) 905-8861

DATE OF FUNCTION: Saturday 01/22/2022
Day of Week, Date & Year

TYPE OF FUNCTION: Baby Shower

Circle areas of use required:

Kitchen Barbeque Room Bar Facilities: Yes - No
 Meeting Room Banquet Room Dancing: Yes - No
 Auditorium Other _____ PA System: Yes - No

HOURS OF USE: 12^{pm} to 7 pm NUMBER OF GUESTS 150

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE [Signature] DATE 10/14/21

FOR OFFICE USE ONLY:

Rental Fee \$ 1500 LD&C Deposit \$ 500

Approval Date _____ Disapproved on _____

of Security Required 3 Postponed _____

DATE DEPOSIT RECEIVED _____ CASH _____ CHECK # _____

DATE BALANCE RECEIVED _____ CASH _____ CHECK # _____

DATE RETURNED LD&C MAILED _____ AMOUNT \$ _____ CHECK # _____

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 # SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name _____ Contact Person Laura & Mario Pineda

Mailing Address 1535 Imperial Way City & Zip Code Salinas 93906

Work Telephone # _____ Home Telephone # _____ Cell Phone # 831-585-3682 / 831-794-2306

DATE OF FUNCTION: June 4th 2022
 Day of Week, Date & Year

TYPE OF FUNCTION: Quinceanera

Circle areas of use required:

- | | | |
|-------------------|---------------------|---------------------------------|
| <u>Kitchen</u> | Barbeque Room | Bar Facilities: <u>Yes - No</u> |
| Meeting Room | <u>Banquet Room</u> | Dancing: <u>Yes - No</u> |
| <u>Auditorium</u> | Other _____ | PA System: <u>Yes - No</u> |

HOURS OF USE: 5pm to 12 NUMBER OF GUESTS 200

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE Laura Pineda DATE 10-15-2021

FOR OFFICE USE ONLY:

Rental Fee \$ 1500 LD&C Deposit \$ 500

Approval Date _____ Disapproved on _____

of Security Required 3-4 Postponed _____

DATE DEPOSIT RECEIVED _____ CASH _____ CHECK # _____

DATE BALANCE RECEIVED _____ CASH _____ CHECK # _____

DATE RETURNED LD&C MAILED _____ AMOUNT \$ _____ CHECK # _____

(Handwritten mark)

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

The Western Stage

Melissa Chin-Parker

Organization Name

Contact Person -

411 Central Avenue

Salinas, CA 93901

Mailing Address

City & Zip Code

(831)770-7088

none

(831)596-7596

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION: Sunday, Nov. 14, 2021

Day of Week, Date & Year

TYPE OF FUNCTION: Musical Revue/Fundraiser/Benefit

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other _____

PA System: Yes - No

HOURS OF USE: 1:00p to 3:30p

NUMBER OF GUESTS 150?

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE Melissa Chin-Parker

DATE 10/12/2021

FOR OFFICE USE ONLY:

Rental Fee

\$ _____

LD&C Deposit

\$ _____

Approval Date

Disapproved on

of Security Required

Postponed

DATE DEPOSIT RECEIVED

CASH

CHECK # _____

DATE BALANCE RECEIVED

CASH

CHECK # _____

DATE RETURNED LD&C MAILED _____

AMOUNT \$ _____

CHECK # _____

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name _____ Contact Person Lucy Serrano

Mailing Address 1615 Cupertino Way City & Zip Code Salinas CA 93906

Work Telephone # _____ Home Telephone # 831 214-5307 Cell Phone # 831 443-3526

DATE OF FUNCTION: Aug 13th 2022
Day of Week, Date & Year

TYPE OF FUNCTION: Wedding Reception

Circle areas of use required:

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> Kitchen | <input type="checkbox"/> Barbeque Room | Bar Facilities: <input checked="" type="checkbox"/> Yes - <input type="checkbox"/> No |
| <input checked="" type="checkbox"/> Meeting Room | <input checked="" type="checkbox"/> Banquet Room | Dancing: <input checked="" type="checkbox"/> Yes - <input type="checkbox"/> No |
| <input checked="" type="checkbox"/> Auditorium | Other _____ | PA System: Yes - <input checked="" type="checkbox"/> No |

HOURS OF USE: 3pm to 10pm NUMBER OF GUESTS 200

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE L Serrano DATE 10/29/21

FOR OFFICE USE ONLY:

| | | | |
|---------------------------|-----------------|--|---------------|
| Rental Fee | \$ <u>1500</u> | LD&C Deposit | \$ <u>500</u> |
| Approval Date | _____ | Disapproved on | _____ |
| # of Security Required | <u>4</u> | Postponed | _____ |
| DATE DEPOSIT RECEIVED | <u>10-29-21</u> | CASH <input checked="" type="checkbox"/> | CHECK # _____ |
| DATE BALANCE RECEIVED | _____ | CASH _____ | CHECK # _____ |
| DATE RETURNED LD&C MAILED | _____ | AMOUNT \$ _____ | CHECK # _____ |

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name: _____ Contact Person: Amanda Lee

Mailing Address: 1789 Londonderry way City & Zip Code: Salinas 93906

Work Telephone #: _____ Home Telephone #: _____ Cell Phone #: (408) 781-9047

DATE OF FUNCTION: Jan 15th 2022
Day of Week, Date & Year

TYPE OF FUNCTION: Baby Shower

Circle areas of use required:

| | | |
|--|---------------|---|
| <input checked="" type="checkbox"/> Kitchen | Barbeque Room | Bar Facilities: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Meeting Room | Banquet Room | Dancing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input checked="" type="checkbox"/> Auditorium | Other _____ | PA System: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

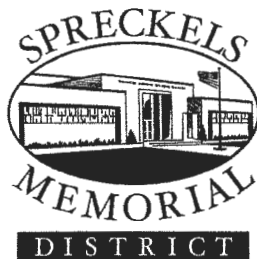
HOURS OF USE: 1 to 6pm NUMBER OF GUESTS: 80

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE: _____ DATE: 10/21/2021

FOR OFFICE USE ONLY:

| | | | |
|---------------------------|---------------|-----------------|---------------|
| Rental Fee | \$ <u>900</u> | LD&C Deposit | \$ <u>500</u> |
| Approval Date | _____ | Disapproved on | _____ |
| # of Security Required | <u>1</u> | Postponed | _____ |
| DATE DEPOSIT RECEIVED | _____ | CASH _____ | CHECK # _____ |
| DATE BALANCE RECEIVED | _____ | CASH _____ | CHECK # _____ |
| DATE RETURNED LD&C MAILED | _____ | AMOUNT \$ _____ | CHECK # _____ |



Facilities Use Agreement with the 4-H Program

This Memorandum of Agreement between the Spreckels Memorial District (SMD) and the UC Regents c/of UCCE Monterey County 4-H Program (4-H Program) is for use of the Spreckels Veterans Memorial Building so that the 4-H Program Leaders Council and Community Clubs can hold monthly meetings, training, and events. This annual agreement is subject to annual review and renewal, and the 4-H Program Representative is responsible for submitting a written renewal request to the SMD in sufficient time for inclusion on the SMD May meeting agenda.

Effective dates: From date signed to June 30, 2022.

Meeting Dates: Various.

Fees: Activity fees will be based on number of participants, room used, date, and length of use.

Points of Contact for official notices and communications regarding this Agreement

4-H Program Contact Information:

Organization Name: UC Regents c/of UCCE Monterey County 4-H Program

Responsible for Communications: Lorin Hofmann-Lurz, 4-H Program Representative

Responsible Signing Person: Dr. Maria de la Fuente, County Director, UCCE offices

Program address: 1432 Abbott, Salinas, CA 93901

Program Phone: (831) 759-7360

Program Email: _____

Spreckels Veterans Memorial Building Contact Information:

Joseph Velasquez, Facilities Manager

Office: [831] 455-2022

Mobile: [831] 756-2269

Email: jvelasquez0608@gmail.com

Paul J. Ingram, General Manager

Office: [831] 455-7855

Email: spreckelsmd.main@gmail.com

Agreement for Use

1. **Use fees.** The 4-H Program is permitted to hold monthly meetings, training, or special events in the building based on the following fee structure per use:
 - A. No charge: Monthly meetings with fewer than 30 people, held in the: small meeting room, shorter than 4 hours, on any day of the week, subject to availability.

- B. \$50: Larger gatherings of more than 30 people, such as Leader's Council meetings, held in the larger meeting areas, shorter than 4 hours, and held Monday to Thursday, subject to availability.
 - C. Discounted resident rate: Gatherings of more than 30 people, longer than 4 hours or held Friday to Sunday, subject to availability.
 - D. Event use fees will be billed quarterly.
 - E. Any expenses incurred to repair damage to the facility from 4-H activities will be billed to 4-H and are due immediately upon receipt of bill.
2. **Use dates.** As part of each annual renewal request, the 4-H Program will provide a written list of proposed meeting dates. Additional functions or change requests will be emailed to the SVMB Facilities Manager at least 30 days in advance. **All meeting and event dates are subject to facility availability and SMD board approval; the 4-H Program Representative is encouraged to submit requests with details as early as possible.** After the board reviews a request, an updated list of approved 4-H functions will be sent to the 4-H Program Representative. Cancellations or changes must be submitted in writing at least 60 days prior to the function for full refund.
 3. **Liability Insurance.** At all times, the Regents of the University of California shall carry public liability and property damage insurance in the amount of \$1,000,000 (one million dollars) naming Spreckels Memorial District [SMD] as additional insured. This insurance policy applies to the Monterey County 4-H Program and University of California, Division of Agriculture & Natural Resources and Monterey County Cooperative Extension.
 4. **Safety.** Safety and security of all people and property is the number one priority at the SVMB facility. In addition to the SVMB rules and requirements, any act or circumstance deemed unsafe by 4-H staff or leadership must cease immediately upon notice. This includes but is not limited to, running, roughhousing, and rough use of fixtures, walls, and structures both inside and outside the building.
 5. **Kitchen.** When the kitchen is used, all counters and appliances shall be wiped clean, the refrigerator emptied of all 4-H food & beverages, and the kitchen shall be cleared of all trash and debris at the end of each event.
 6. **Garbage.** Waste and recyclables from the facility, including bathrooms, must be removed from the premises at the end of each event.
 7. **Floors.** The floors must be swept with brooms and/or dry mop at the end of each event. Spills should be absorbed with cloth, paper or other appropriate method, and damp rag used for sticky spills.
 8. **Decorations.** Decorations may be attached to the walls with blue painters tape only. No staples, thumbtacks, pushpins, nails, etc. are allowed. All decorations shall be removed from the facility at the end of each event. **No items with glitter are permitted on SMD property.** Any signs placed in the neighborhood or elsewhere in town shall be removed at the end of each event as well.
 9. **Furniture.** Any movement of furniture shall be in a manner that protects the facility, especially the floors and walls. All benches, tables and chairs shall be returned to their pre-use locations at the end of each event.
 10. **Bathrooms.** The wastebaskets in all bathrooms shall be emptied at the end of each event.

- 11. **Pets/livestock.** In compliance with the Americans with Disabilities Act, service dogs are permitted in the building and must be harnessed, leashed, and under control at all times. Urination, defecation, or other damage to property shall be grounds for immediate removal and liability for damage cleanup/repair costs. No other animals of any kind are permitted in the facility without prior written board approval. Outdoor 4-H events that involve animals other than service dogs must also submitted with the event details for written board approval.
- 12. **Parking.** Vehicles shall be parked in the SVMB parking lot and along the public street. 4-H event attendees will not block driveways of the neighbors.
- 13. **Amplified music.** Amplified music shall be restricted to no higher than 80 decibels. All music shall cease at 10:00 PM. No audio or electronic items are included in the use of the facility without prior arrangement with the Facilities Manager.
- 14. **Alcoholic beverages.** No alcoholic beverages are allowed on SMD property during 4-H functions at any time.
- 15. **Smoking.** In compliance with state and local laws, smoking and the use of any tobacco product are prohibited in all SMD buildings and facilities, both indoors and outdoors, at any time. The term “Smoking” means inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, Electronic Smoking Device, or any plant product intended for human inhalation.
- 16. **Illicit drugs.** In compliance with state and local laws, possession and consumption of illicit drugs are prohibited on SMD property at any time.
- 17. Any violation of the above alcoholic beverages, smoking, or illicit drugs policies shall be grounds for immediate termination of this agreement.

The undersigned have read, understand, and agree to abide by and follow this agreement with SMD. We understand that the 4-H Program is subject to immediate expulsion from the facility either temporarily or permanently, should the members and guests of the 4-H Program fail to comply with this Agreement.

UC Regents c/o UCCE Monterey County 4-H Program

Monterey County Director

Date

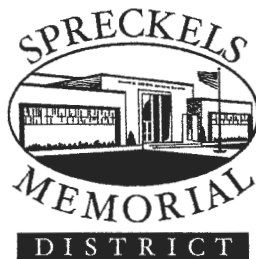
Printed name _____

Spreckels Memorial District Board

President

Date

Printed name _____



Facilities Use Agreement with Sign With Us 3

This Memorandum of Agreement between the Spreckels Memorial District (SMD) and Sign With Us 3 is for use of the Spreckels Veterans Memorial Building. This annual agreement is subject to annual review and renewal, and Sign With Us 3 is responsible for submitting a written renewal request to the SMD Facilities Manager.

Purpose: Hold weekly sign language classes.

Effective dates: From date signed to September 30, 2022 (academic year).

Meeting Dates: Tuesdays from 3:00 pm to 5:00 pm.

Fees: Sign With Us 3 will pay fees based on the Usage Fees criteria below.

Points of Contact for official notices and communications regarding this Agreement

Sign With Us 3 Contact Information:

Organization Address:

Points of Contact: Laurie McDaniel, Shawnell Thompson, LeeAnn Aguayo

Contact Info:

| Name | Phone | Email |
|-------------------|-------|-------|
| Laurie McDaniel | | |
| Shawnell Thompson | | |
| LeeAnn Aguayo | | |

Spreckels Veterans Memorial Building Contact Information:

| | |
|--------------------------------------|-----------------------------------|
| Joseph Velasquez, Facilities Manager | Paul J. Ingram, General Manager |
| Office: [831] 455-2022 | Office: [831] 455-7855 |
| Mobile: [831] 756-2269 | Email: spreckelsmd.main@gmail.com |
| Email: jvelasquez0608@gmail.com | |

Agreement for Use

- Use fees.** Sign With Us 3 is permitted to hold weekly classes in the small meeting room based on the following fee structure per use:
 - Year 1: 10% of gross receipts.
 - Year 2 onward: 20% of gross receipts.
 - Fees will be paid monthly.
 - Any expenses incurred to repair damage to the facility from Sign With Us 3 activities will be billed to Sign With Us 3 and are due immediately upon receipt of bill.

Spreckels Memorial District • P.O. Box 7266 • Spreckels, CA 93962
 Park & Memorial Building Rental (831) 455-2022 • District Business (831) 455-7855
 Email: spreckelsmd.main@gmail.com • www.spreckelsmd.specialdistrict.org

2. **Use dates.** As part of each annual renewal request, Sign With Us 3 will provide a written list of proposed class dates. Additional functions or change requests will be sent to the SVMB Facilities Manager at least 30 days in advance. **All meeting and event dates are subject to facility availability and SMD board approval; Sign With Us 3 is encouraged to submit requests with details as early as possible.**
 - A. The 2021-2022 dates will be as follows:
 1. Session 1: October 5, 12, 19, 26 and November 2, 3, 16, 16, 30.
 2. Session 2: December 7, 14; January 4, 11, 18, 25; and February 1, 8, 15.
 3. Session 3: March 1, 8, 15, 22, 29 and April 5, 19, 26.
 4. Session 4: May 3, 10, 17, 24, 31 and June 7.
 5. Session 5: To be determined based on need.
 - B. Cancellations or changes must be submitted in writing at least 30 days prior to the function for full refund.
3. **Liability Insurance.** Sign With Us 3 is responsible for carrying liability insurance and will provide a copy of the policy to SMD.
4. **Safety.** Safety and security of all people and property is the number one priority at the SVMB facility. It is the responsibility of Sign With Us 3 to keep all students and the facility safe from harm. In addition to the SVMB rules and requirements, any act or circumstance deemed unsafe by SVMB or Sign With Us 3 staff must cease immediately upon notice. This includes but is not limited to: running, roughhousing, and rough use of fixtures, walls, and structures both inside and outside the building.
5. **Bathrooms.** Sign With Us 3 staff and students will have access to the bathrooms on event afternoons and Sign With Us 3 is responsible ensuring appropriate usage and cleanliness.
6. **Floors.** Spills should be absorbed with cloth, paper or other appropriate method, and damp rag used for sticky spills. If a room other than the small meeting room is used, the floors must be swept with brooms and/or dry mop at the end of each event.
7. **Furniture.** Any movement of furniture shall be in a manner that protects the facility, especially the floors and walls. All furniture shall be returned to their pre-use locations at the end of each event.
8. **Walls/Ceilings.** Decorations or teaching aids may be attached to the walls with blue painters tape only. Piercing items, such as staples, thumbtacks, pushpins, nails, etc. are prohibited. All items shall be removed from the facility at the end of each event. No items with glitter are permitted on SMD property. Any signs placed in the neighborhood or elsewhere in town shall be removed at the end of each event as well.
9. **Food.** No food will be consumed inside the building. Water bottles are permitted. Any spills will be cleaned up and brought to the attention of the Facilities Manager for further cleaning (if needed) immediately to avoid permanent damage.
10. **Garbage.** Sign With Us 3 staff is responsible for removing waste and recyclables from any room used, including the wastebaskets in all bathrooms, at the end of each event.
11. **Animals.** In compliance with the Americans with Disabilities Act, service dogs are permitted in the building and must be harnessed, leashed, and under control at all times. Urination,

defecation, or other damage to property shall be grounds for immediate removal and liability for damage cleanup/repair costs. No other animals of any kind are permitted in the facility without prior written board approval. Any outdoor events that involve animals other than service dogs must be obtain written board approval.

- 12. **Parking.** Vehicles shall be parked in the SVMB parking lot and along the public street. Sign With Us 3 attendees will not block driveways of the neighbors.
- 13. **Amplified music.** Amplified music shall be restricted to no higher than 80 decibels. All music shall cease at 10:00 PM. No audio or electronic items are included in this Agreement.
- 14. **Alcoholic beverages.** No alcoholic beverages are allowed on SMD property during Sign With Us 3 functions at any time.
- 15. **Smoking.** In compliance with state and local laws, smoking and the use of any tobacco products are prohibited in all SMD buildings and facilities, both indoors and outdoors, at any time. The term "Smoking" means inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, Electronic Smoking Device, or any plant product intended for human inhalation.
- 16. **Illicit drugs.** In compliance with state and local laws, possession and consumption of illicit drugs are prohibited on SMD property at any time.
- 17. Any violation of the alcoholic beverage, smoking, or illicit drug policies shall be grounds for immediate termination of this agreement.

The undersigned have read, understand, and agree to abide by and follow this agreement with SMD. We understand that Sign With Us 3 is subject to immediate expulsion from the facility either temporarily or permanently, should the staff, participants or guests fail to comply with this Agreement.

Sign With Us 3

_____ Date _____
Monterey County Director

Printed name _____

Spreckels Memorial District Board

_____ Date _____
President

Printed name _____

PAYMENT APPLICATION

TO: Spreckels Memorial District
90 Fifth Street
Spreckels CA 93962

PROJECT NAME AND LOCATION: Spreckels Mem Park Restroom ADA Upgrades
60 Llano Ave.
Spreckels CA 93962

APPLICATION # 4
PERIOD THRU: 10/31/2021
OWNER PROJECT #:

Distribution to:
___ OWNER
___ ARCHITECT
___ CONTRACTOR

FROM: TOMBLESON INCORPORATED
PO BOX 1388
SALINAS CA 93902

ARCHITECT: Central Coast Engineers, Inc.
P.O. Box 2503
Salinas CA 93902

DATE OF CONTRACT: 5/18/2021

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached

| | |
|---|------------|
| 1. CONTRACT AMOUNT | 342,875.00 |
| 2. SUM OF ALL CHANGE ORDERS | 11,084.75 |
| 3. CURRENT CONTRACT AMOUNT (Line 1 + 2) | 353,959.75 |
| 4. TOTAL COMPLETED AND STORED (Column G on Continuation Page) | 316,370.50 |
| 5. RETAINAGE: | |
| A. 5% Of Completed Work (Columns D+ E on Continuation Page) | 15,818.55 |
| B. 0% of Material Stored (Colum F on Continuation Page) | 0.00 |
| Total Retainage (Line 5a + 5b or Column I on Continuation Page) | 15,818.55 |
| 6. TOTAL COMPLETED AND STORED LESS RETAINAGE: (Line 4 minus Line 5 Total) | 300,551.95 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT: | 220,163.20 |
| 8. CURRENT PAYMENT DUE: | 80,388.75 |
| 9. BALANCE TO FINISH: Line 3 - Line 6 | 53,407.80 |

Contractor's signature below: TOMBLESON INCORPORATED

CONTRACTOR:

By:  Date: 11/2/2021

State of:

County of:

Subscribed and sworn to before me this _____ day of _____

Notary Public:

My Commission Expires:

ARCHITECT'S CERTIFICATION

Architect's signature below:

CERTIFIED AMOUNT:

.....80,388.75

ARCHITECT: Central Coast Engineers, Inc.

By: _____ Date: _____

INSPECTOR:

By: _____ Date: _____

| SUMMARY OF CHANGE ORDERS | ADDITIONS | DEDUCTIONS |
|---|-----------|------------|
| Total changes approved in previous months | 11084.75 | 0.00 |
| Total approved this month | 0.00 | 0.00 |
| TOTALS | 11084.75 | 0.00 |
| NET CHANGES | 11,084.75 | |

| |
|------------------------------------|
| PAYMENT APPLICATION DETAILS |
|------------------------------------|

TO: Spreckels Memorial District
90 Fifth Street
Spreckels CA 93962

PROJECT: Spreckels Mem Park Restroom ADA Upgrades
60 Llano Ave.
Spreckels CA 93962

APPLICATION #: 4
PERIOD THRU: 10/31/2021
OWNER PROJECT #:
DATE OF CONTRACT: 5/18/2021

FROM: TOMBLESON INCORPORATED
PO BOX 1388
SALINAS CA 93902

ARCHITECT: Central Coast Engineers, Inc.
P.O. Box 2503
Salinas CA 93902

| A | B | C | D | | E | F | G | | H | I |
|----------|------------------------------|-----------|-----------------|---------------------------|------|-----------|-------------------|----------------------------|----------|---|
| | | | Scheduled Value | From Previous Application | | | This Period Value | Materials Presently Stored | | |
| 00 72 00 | General Conditions | 69,010.00 | 51,757.50 | 13,802.00 | 0.00 | 65,559.50 | 95.00 | 3,450.50 | 3,277.99 | |
| 02 41 00 | Concrete Demolition | 14,950.00 | 11,212.50 | 3,737.50 | 0.00 | 14,950.00 | 100.00 | 0.00 | 747.51 | |
| 02 41 19 | Selective Demolition | 26,709.00 | 26,709.00 | 0.00 | 0.00 | 26,709.00 | 100.00 | 0.00 | 1,335.45 | |
| 03 31 00 | Building Concrete | 17,220.00 | 17,220.00 | 0.00 | 0.00 | 17,220.00 | 100.00 | 0.00 | 861.00 | |
| 04 00 00 | Masonry | 9,500.00 | 9,500.00 | 0.00 | 0.00 | 9,500.00 | 100.00 | 0.00 | 475.00 | |
| 06 10 00 | Rough Carpentry | 17,407.00 | 14,795.95 | 1,740.70 | 0.00 | 16,536.65 | 95.00 | 870.35 | 826.83 | |
| 07 32 00 | Slate Roofing | 13,978.00 | 1,397.80 | 0.00 | 0.00 | 1,397.80 | 10.00 | 12,580.20 | 69.89 | |
| 07 62 00 | Sheet Metal Flasing and Trim | 5,776.00 | 0.00 | 4,620.80 | 0.00 | 4,620.80 | 80.00 | 1,155.20 | 231.04 | |
| 07 92 00 | Joint Sealants | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 | |
| 08 11 00 | Metal Doors and Frames | 4,356.00 | 2,178.00 | 2,178.00 | 0.00 | 4,356.00 | 100.00 | 0.00 | 217.80 | |
| 08 31 16 | Access Doors | 214.00 | 0.00 | 214.00 | 0.00 | 214.00 | 100.00 | 0.00 | 10.70 | |
| 08 70 00 | Finish Hardware | 2,304.00 | 1,152.00 | 1,152.00 | 0.00 | 2,304.00 | 100.00 | 0.00 | 115.20 | |
| 09 29 00 | Gypsum Drywall | 17,239.00 | 12,929.25 | 4,309.75 | 0.00 | 17,239.00 | 100.00 | 0.00 | 861.95 | |
| 09 67 16 | Epoxy Flooring | 12,701.00 | 0.00 | 12,701.00 | 0.00 | 12,701.00 | 100.00 | 0.00 | 635.05 | |
| 09 91 00 | Painting | 5,700.00 | 0.00 | 3,420.00 | 0.00 | 3,420.00 | 60.00 | 2,280.00 | 171.00 | |
| 10 14 00 | Signage | 858.00 | 858.00 | 0.00 | 0.00 | 858.00 | 100.00 | 0.00 | 42.90 | |
| 10 21 13 | Plastic Toilet Compartments | 17,600.00 | 0.00 | 17,600.00 | 0.00 | 17,600.00 | 100.00 | 0.00 | 880.00 | |
| 10 28 13 | Toilet Accessories | 1,753.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,753.00 | 0.00 | |
| 22 00 00 | Plumbing | 67,000.00 | 55,610.00 | 4,690.00 | 0.00 | 60,300.00 | 90.00 | 6,700.00 | 3,015.00 | |
| 23 30 00 | Mechanical | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 100.00 | 0.00 | 150.00 | |
| 26 00 00 | Electrical | 26,800.00 | 22,780.00 | 4,020.00 | 0.00 | 26,800.00 | 100.00 | 0.00 | 1,340.00 | |
| 32 16 00 | Site Concrete | 8,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,500.00 | 0.00 | |
| 90 00 01 | PCO #1 | 3,650.75 | 3,650.75 | 0.00 | 0.00 | 3,650.75 | 100.00 | 0.00 | 182.54 | |

| |
|------------------------------------|
| PAYMENT APPLICATION DETAILS |
|------------------------------------|

TO: Spreckels Memorial District
90 Fifth Street
Spreckels CA 93962

PROJECT: Spreckels Mem Park Restroom ADA Upgrades
60 Llano Ave.
Spreckels CA 93962

APPLICATION #: 4
PERIOD THRU: 10/31/2021
OWNER PROJECT #:
DATE OF CONTRACT: 5/18/2021

FROM: TOMBLESON INCORPORATED
PO BOX 1388
SALINAS CA 93902

ARCHITECT: Central Coast Engineers, Inc.
P.O. Box 2503
Salinas CA 93902

| A | B | C | D | E | F | G | | H | I |
|---------------------------|----------|--------------------|------------------------------|----------------------|----------------------------------|------------------------------------|------------|-------------------|--------------------|
| | | Work Completed | | | Materials Presently Stored | Completed and Stored To Date | Total % | Balance To Finish | Retainage Value |
| Item Number - Description | | Scheduled Value | From Previous Application | This Period Value | | | | | |
| 90 00 02 | PCO #002 | 7,434.00 | 0.00 | 7,434.00 | 0.00 | 7,434.00 | 100.00 | 0.00 | 371.70 |
| TOTAL: | | 353,959.75 | 231,750.75 | 84,619.75 | 0.00 | 316,370.50 | 89.38 | 37,589.25 | 15,818.55 |