



*Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849*

Spreckels Veterans Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday May 6, 2026 5:30pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
 Walan Chang, Vice-President
 Shaheen Jorgensen, Secretary
 Ric Mojica, Director

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

- a. SVMD Regular Board Meeting 3/11/2026, as amended.
- b. SVMD Regular Board Meeting 4/8/2026.

6. FINANCIAL MANAGER'S REPORT:

- a. Financial Reports September.
 - 1. Fund Balances as of 4/30/2026.
 - 2. Budget FY 2025-26 FYTD to 4/30/2026.
 - 3. Review of Deposits: County Fund 668 March [FY 2025-26 Period 9].
 - 4. Review of Deposits: Five Star General Checking April 2026.
 - 5. Review of Five Star Bank Statements/Reconciliations March 2026.
 - 6. Review of Expenditures March 2026.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Discussion and Possible Approval:
 - 1. Transfer \$30,000.00 from County Fund 668 to Five Star General Checking.
 - 2. Smith & Enright Proposal #2568: Repair Park Baseball Field Bases **\$4,075.00**
 - 3. Smith & Enright Proposal #3236: Cherry Tree Area Leveling **\$1,660.00**

Spreckels Veterans Memorial District • P.O. Box 7266 • Spreckels, CA 93962
 Park & Veterans Memorial Building Rental (831) 597-1189 • District Business (831) 455-7855
 Email: spreckelsmd.main@gmail.com • www.spreckelsmd.specialdistrict.org



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4. Smith & Enright Proposal #3237: Boulders 3rd & Hatton Avenue **\$7,500.00**
5. Smith & Enright Proposal #3172: Annex Park Nozzle Repair **\$4,611.13**

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Grants.
- b. Spreckels Memorial Park ADA Retrofit and Seismic Upgrade.
- c. Board Vacancy
- d. Park Light Poles Veterans Banners.
- e. Formalize GM Position Applicant Review.
- f. Remote Computer Access Policy Creation.

11. NEW BUSINESS:

- a. Park Windbreaks Replacement Plan Proposals/Ideas.
- b. Add SVMD Employee Time Card Board Review To Monthly Reports.
- c. E-Bike Ordinance/Resolution Required for Signage Posting at Park.
- d. Playground Equipment Additions to Mitigate Bicycles from Speeding Across the Green Surface and Jumping the Curbs.
- e. Physical Barrier Ideas to Prevent E-bikes/Motorcycles from Jumping the Park Hills at Third/Hatton and the Cherry Tree Grove.
- f. Amazon Facility Update on Projected Special Assessment Revenue.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report
- c. Monthly Employee Safety Meeting.

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday June 3, 2026 5:30 PM.



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2026 Meeting Dates: January 14, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4, December 2.

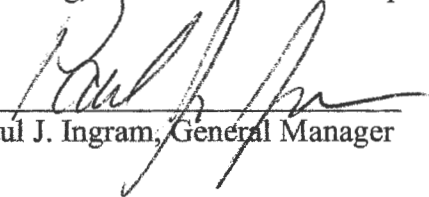
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelsmd.main@gmail.com.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Veterans Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the May 6, 2026 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.


Paul J. Ingram, General Manager

Date 4/28/2026

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



*Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849*

Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday March 11, 5:30pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:30 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
 Walan Chang, Vice-President
 Shaheen Jorgensen, Secretary
 Ric Mojica, Director

Present: Magno, Chang, Jorgensen, Mojica

Absent: None

MOTION CARRIED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SVMD Regular Board Meeting 2/4/2026.
Motion to approve [Mojica] 2nd [Jorgensen].
Ayes: Magno, Chang, Jorgensen, Mojica
Noes: None

MOTION CARRIED

b. SVMD Special Board Meeting 2/19/2026
Motion to approve [Mojica] 2nd [Jorgensen]
Ayes: Magno, Chang, Jorgensen, Mojica
Noes: None

MOTION CARRIED

6. GENERAL MANAGER'S REPORT:

a. Financial Reports September.
 1. Fund Balances as of 2/28/2026.
 2. Budget FY 2025-26 FYTD to 2/28/2026.

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3. Review of Deposits: County Fund 668 January [FY 2025-26 Period 7].
4. Review of Deposits: Five Star General Checking February 2026.
5. Review of Five Star Bank Statements/Reconciliations January 2026.
6. Review of Expenditures January 2026.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

1. Transfer \$30,000.00 from County Fund 668 to Five Star General Checking.

Motion to approve [Jorgensen] 2nd [Mojica]

Ayes: Magno, Chang, Jorgensen, Mojica

Noes: None

MOTION CARRIED

2. LAFCO Special District Alternate [Nonvoting] Election: Vote for one.

Candidates: David Kong, Bill Lipe

Motion to cast vote for Lipe [Mojica]. Motion dies for lack of a 2nd.

Motion to cast vote for Kong [Mojica] 2nd [Chang]

Ayes: Magno, Chang, Jorgensen, Mojica

Noes: None

MOTION CARRIED

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration 2026.
- b. Grants.
- c. Spreckels Memorial Park ADA Retrofit and Seismic Upgrade.
- d. Board Vacancy
- e. General Manager Job Description.

Motion to approve final draft subject to changes to be included by Chang and to have General Manager Ingram post the job description [Jorgensen] 2nd [Mojica].

Ayes: Magno, Chang, Jorgensen, Mojica.

Noes: None

MOTION CARRIED

11. NEW BUSINESS:

- a. Park Light Poles Veterans Banners.

12. REGULAR MONTHLY FACILITIES REPORTS:

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- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report
- c. Monthly Employee Safety Meeting.

13. FUTURE AGENDA ITEMS:

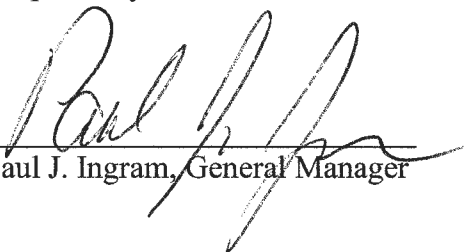
14. ADJOURN REGULAR MEETING: Next meeting Wednesday April 1, 2026 5:30 PM.
The meeting was adjourned at 6:39 pm.

*2026 Meeting Dates: January 14, February 4, March 4, April 1, May 6, June 3, July 1,
August 5, September 2, October 7, November 4, December 2*

Respectfully submitted,

Approval date

4/8/2026


Paul J. Ingram, General Manager



Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday April 8, 5:30pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
 Walan Chang, Vice-President
 Shaheen Jorgensen, Secretary
 Ric Mojica, Director

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SVMD Regular Board Meeting 3/11/2026.

Motion to approve with language added to reflect approval of the final draft of the General Manager Job Description and to post the Job Description [Chang] 2nd [Mojica].
Ayes: Magno, Chang, Jorgensen, Mojica
Noes: None **MOTION CARRIED**

6. FINANCIAL MANAGER'S REPORT:

a. Financial Reports September.

1. Fund Balances as of 3/31/2026.
2. Budget FY 2025-26 FYTD to 3/31/2026.
3. Review of Deposits: County Fund 668 January [FY 2025-26 Period 8].
4. Review of Deposits: Five Star General Checking March 2026.
5. Review of Five Star Bank Statements/Reconciliations February 2026.
6. Review of Expenditures February 2026.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

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1. Transfer \$30,000.00 from County Fund 668 to Five Star General Checking.

Motion to approve [Jorgensen] 2nd [Mojica].

Ayes: Magno, Chang, Jorgensen, Mojica

Noes: None

MOTION CARRIED

2. Dalmas Accountancy Corporation: Proposal for Independent Financial Auditing Services Fiscal Year's 2022-25, with option to renew for additional terms. Includes Annual State Controller's Office Financial Transactions Report. NTE \$20,000.

Motion to approve [Chang] 2nd [Jorgensen].

Ayes: Magno, Chang, Jorgensen, Mojica.

Noes: None

MOTION CARRIED

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration 2026.
- b. Grants.
- c. Spreckels Memorial Park ADA Retrofit and Seismic Upgrade.
Plan to be ready for bid January 2027.
- d. Board Vacancy
- e. Park Light Poles Veterans Banners.

11. NEW BUSINESS:

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report
- c. Monthly Employee Safety Meeting.

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday May 6, 2026 5:30 PM.

2026 Meeting Dates: January 14, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4, December 2.



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Meeting was adjourned at 6:25 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager



SMITH & ENRIGHT
— Landscaping, Inc. —

Proposal #2568

Date: 4/27/2026

Customer:
Spreckels Memorial District
PO Box 7266
Spreckels , CA 93962

Property:
Spreckels Veterans Memorial District
Po Box 7266
Spreckels , CA 93962

Repair Park Baseball Field Bases

Scope of work: Repair ball field bases with Path Fines. Pictures attached

Rebuild low base path to proper grade, edge grass, installing compacted base material as required.

Services Billed Upon Completion

Description of Services	
Landscape Service	
Landscape Refresh	
Landscape Service Total	\$4,075.00
Total	\$4,075.00

Landscape Refresh

Terms & Conditions

Please note all credit card payments over the amount of \$300 will be charged a 3% credit card processing fee.

By _____
Edgar Chavarria
Date 4/27/2026

Smith & Enright Landscaping

By _____

Date _____

Spreckels Veterans Memorial
District



SMITH & ENRIGHT
— Landscaping, Inc. —

Proposal #3236

Date: 4/27/2026

Customer:

Spreckels Memorial District
PO Box 7266
Spreckels , CA 93962

Property:

Spreckels Veterans Memorial District
Po Box 7266
Spreckels , CA 93962

Cherry Tree Area Leveling

Scope of work:

Add soil and compact the area near the roots and below the Cherry Tree. Map attached

Services Billed Upon Completion

Description of Services	
Landscape Service	
Landscape Refresh	
Landscape Service Total	\$1,660.00
Total	\$1,660.00

Services

Landscape Refresh

Terms & Conditions

Please note all credit card payments over the amount of \$300 will be charged a 3% credit card processing fee.

By _____

Edgar Chavarria

Date 4/27/2026

Smith & Enright Landscaping

By _____

Date _____

**Spreckels Veterans Memorial
District**



SMITH & ENRIGHT
— Landscaping, Inc. —

Proposal #3237

Date: 4/27/2026

Customer:
Spreckels Memorial District
PO Box 7266
Spreckels , CA 93962

Property:
Spreckels Veterans Memorial District
Po Box 7266
Spreckels , CA 93962

Boulders 3rd and Hatton Ave

Scope of work: Install 8 Boulders on the corner of 3rd and Hatton Ave. Hill.

Services Billed Upon Completion

Description of Services	
Landscape Service	
Landscape Refresh	
Landscape Service Total	\$7,500.00
Total	\$7,500.00



SMITH & ENRIGHT
— Landscaping, Inc. —

Proposal #3172

Date: 4/27/2026

Customer:
Spreckels Memorial District
PO Box 7266
Spreckels , CA 93962

Property:
Spreckels Veterans Memorial District
Po Box 7266
Spreckels , CA 93962

2026 Irrigation System Inspection

Each year, our water management team conducts an irrigation systems check on your property before turning the water on for the season. This ensures your irrigation is ready to water your landscape effectively. Reports Attached

Included in your System Start Up:

- Entire system will be activated, including all sprinklers, mains, valves and lateral lines.
- All irrigation components will be checked for leaks or damage.
- Each zone will be inspected to ensure it is running properly and efficiently.
- Breaks, leaks, or heads that require repairs are noted and included in this proposal for review.
- Controllers will be programmed to meet anticipated seasonal watering needs.
- Rain sensors will be inspected and adjusted.

Based on our findings, here is a summary of necessary repairs. Please review the reports attached for *more details and pictures*

Nozzles need to be replaced uniformly with MP Rotators. If you're trying to reduce water waste or improve lawn health, the MP Rotator is one of the most effective sprinkler nozzle upgrades available.

Services Billed Upon Completion

Description of Services	
Spreckels Memorial Park Nozzles	
Annex Park Nozzle Repair	
	Total
	\$4,611.13
	Total
	\$4,611.13

Services

Spreckels Memorial Park Nozzles

While the spring irrigation check is included, any necessary repairs to sprinklers, valves, mainlines, controllers, or wiring will be billed separately. We can provide estimates and obtain approval before completing repair work.

We kindly request a \$250 standing budget for minor extras, allowing us to handle small needs quickly without delay.

Annex Park Nozzle Repair

Spring Irrigation Start Up: Our techs inspect your irrigation system to identify leaks, breaks, or misaligned heads. Any repairs are noted and a budget number is sent for repairs. Once system is repaired, seasonal programming is set.

Seasonal/Fall Irrigation Shut Off: In the fall, our team will shut down your irrigation system to match seasonal weather patterns. This prevents overwatering, protects your system, and helps conserve resources during the cooler months.

Terms & Conditions

This proposal provides the cost to replace with all new components. Once quote is approved and our tech is back onsite, there will be time to diagnose if a repair is best (i.e. an irrigation valve repair ranges from \$85-\$200 and a replacement is about \$500. We also don't know if a simple lateral or mainline repair will take 20 minutes or a few hours - this can only be determined by digging it up and investigating. It is typical for the final billing to be less than the original quote as we will bill T&M. If we encounter an unexpected situation that takes more time, we will contact you.

Optional Efficiency Upgrades - call us for more details and pricing

- Smart Irrigation Controller - weather based controller with remote access
- Drip Conversion - convert spray heads to drip in shrub and planter beds , this reduces runoff and saves water
- Flow Sensor & Master Valve Add-On - add sensor to detect leaks and shut off mainline

Thank you for the opportunity to care for your property - we look forward to helping you maintain a water efficient and healthy landscape.

By _____
Porfirio Avilez Cotoneto

Date 4/27/2026
Smith & Enright Landscaping

By _____

Date _____
Spreckels Veterans Memorial District