



Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday January 14, 2026 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by the Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Ric Mojica, Director

4. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
5. APPROVAL OF MINUTES:
 - a. TBD
6. GENERAL MANAGER'S REPORT:
 - a. Financial Reports September.
 1. Fund Balances as of 1/1/2026.
 2. Budget FY 2025 FYTD to 1/1/2025.
 3. Review of Deposits: County Fund 668 November [FY 2025-26 Period 5].

4. Review of Deposits: Five Star General Checking December 2025.
5. Review of Five Star Bank Statements/Reconciliations November 2025.
6. Review of Expenditures November 2025.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

1. Transfer \$40,000 from County Fund 668 to Five Star General Checking.
2. Approval of Employment Agreement: Dawn Clark
3. Approval of Adjusted Employment Agreement: Paul Ingram

8. USE REQUESTS:

- | | |
|-------------------|------------------------------|
| a. Paul Hernandez | Banquet |
| b. Rachel Orozco | 70 th Anniversary |

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration 2026.
- b. Grants.
- c. Spreckels Memorial Park ADA Retrofit and Seismic Upgrade.

11. NEW BUSINESS:

- a. Board Vacancy: Resignation of Darrin Bright.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report
- c. Monthly Employee Safety Meeting.

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday February 4, 2026 5:30 PM.

2025 Meeting Dates: January 8, February 5, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, December 3.

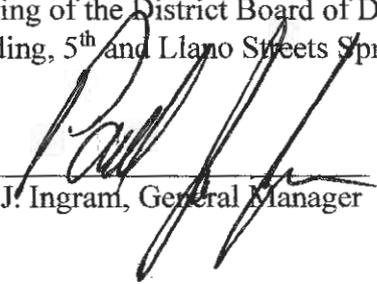
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelsmd.main@gmail.com.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Veterans Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the January 14, 2026 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.



Paul J. Ingram, General Manager

Date 1/8/2026

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



SPRECKELS VETERANS MEMORIAL DISTRICT FUND BALANCES AS OF 12/31/2025

COUNTY FUND 668	\$ 101,242.71
FIVE STAR GENERAL CHECKING	\$ (3,267.95)
FIVE STAR PAYROLL CHECKING	\$ <u>86.31</u>
TOTAL	\$ 98,061.07

Report ID : MC-FIN-BS-0301

Run Date : 12/10/2025

Run Time : 10:18 AM

County of Monterey

Trial Balance By Accounting Distribution

Fiscal Year 2026 / 5 through 5

Fund 668 - Spreckels Memorial District

Account Type Asset

BSA/Obj/Rev B-1001 - Cash

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
JV,1110,0000046575		11/13/2025	ACH/EFT FOR OCTOBER PAYABLES		0.00
JV,1110,PTAX08_26_PRSEC		11/17/2025	Prior Secured - Sept-Oct 2025		583.92
JV,1110,PTAX09_26_CU		11/17/2025	Curr Uns - Jul-Sep 2025		12,677.47
JV,1110,PTAX10_26_PRSUPPL		11/17/2025	Prior Suppl - Sep-Oct 2025		125.68
Total for Sub-BSA No Sub-BSA Specified				182,507.85	13,387.07
Total for B-1001 - Cash				182,507.85	13,387.07

Report ID : MC-FIN-BS-0301

Run Date : 12/10/2025

Run Time : 10:18 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2026 / 5 through 5

Fund 668 - Spreckels Memorial District

Account Type Liability

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others

Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00

Total for Sub-BSA 4010 - Current Secured				(2,816,873.05)	0.00
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Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
JV,1110,PTAX09_26_CU		11/17/2025	Curr Uns - Jul-Sep 2025		0.00

Total for Sub-BSA 4015 - Current Unsecured				(116,190.48)	0.00
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Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
JV,1110,PTAX08_26_PRSEC		11/17/2025	Prior Secured - Sept-Oct 2025		0.00

Total for Sub-BSA 4025 - Prior Secured				(48,557.14)	0.00
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Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00

Total for Sub-BSA 4030 - Prior Unsecured				(1,169.15)	0.00
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Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00

Report ID : MC-FIN-BS-0301

Run Date : 12/10/2025

Run Time : 10:18 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2026 / 5 through 5

Fund 668 - Spreckels Memorial District

Account Type Liability

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others

Sub BSA/Obj/Rev 4035 - Current Supplemental

Total for Sub-BSA 4035 - Current Supplemental (54,769.88) 0.00

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
JV,1110,PTAX10_26_PRSUPPL		11/17/2025	Prior Suppl - Sep-Oct 2025		0.00

Total for Sub-BSA 4040 - Prior Supplemental (3,509.91) 0.00

Sub BSA/Obj/Rev 4090 - Other Property Taxes

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00

Total for Sub-BSA 4090 - Other Property Taxes (4,602.28) 0.00

Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00

Total for Sub-BSA 5030 - HOPTR (13,835.92) 0.00

Sub BSA/Obj/Rev 5325 - Other In Lieu Revenues

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00

Total for Sub-BSA 5325 - Other In Lieu Revenues (119,429.00) 0.00

Sub BSA/Obj/Rev 5415 - Special Assessments

Report ID : MC-FIN-BS-0301

Run Date : 12/10/2025

Run Time : 10:18 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2026 / 5 through 5

Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
					0.00
Total for Sub-BSA 5415 - Special Assessments				(655,021.73)	0.00

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits
JV,1110,0000046575		11/13/2025	ACH/EFT FOR OCTOBER PAYABLES		10,000.00
Total for Sub-BSA No Sub-BSA Specified				3,651,450.69	10,000.00

Total for B-2530 - Assets Held as Agency for Others (182,507.85) 10,000.00

Total for Fund 668 - Spreckels Memorial District 0.00 23,387.07

Grand Total 0.00 48,327.56

Income	Budget	FYTD	Remainder	%
July 4th				
Memorial Building & Park rent	\$40,000.00	\$16,684.26	\$23,315.74	41.71%
SCSD Management Contract	\$10,000.00	\$4,440.00	\$5,560.00	44.40%
Sub Total	\$40,000.00	\$21,124.26	\$18,875.74	52.81%
Property Tax	\$280,000.00	\$912.69	\$279,087.31	0.33%
Special Assessment	\$44,500.00	\$543.46	\$43,956.54	1.22%
Interest on Pooled Investments	\$2,000.00		\$2,000.00	0.00%
Sub Total	\$326,500.00	\$1,456.15	\$325,043.85	
Total Income	\$366,500.00	\$22,580.41	\$343,919.59	6.16%
Expense				
Salaries				
Pay Roll Expenses	\$100,000.00	\$34,504.86	\$65,495.14	34.50%
Employee Benefits				
Workers Comp	\$4,000.00	\$2,276.26	\$1,723.74	56.91%
Total Salary and Benefits	\$104,000.00	\$36,781.12	\$67,218.88	35.37%
Operations Budget				
Professional Services				
Audits	\$20,000.00		\$20,000.00	0.00%
Administration Fees	\$3,000.00		\$3,000.00	0.00%
Advertising	\$1,000.00	\$66.00	\$934.00	6.60%
Legal Services	\$2,000.00	\$129.60	\$1,870.40	6.48%
Parcel Management	\$3,875.00		\$3,875.00	0.00%
Bank Fees	\$60.00	\$3.60	\$56.40	6.00%
Property Tax	\$800.00	\$740.16	\$59.84	92.52%
Tax Penalties & Interest	\$0.00	\$108.68	-\$108.68	0.00%
Sub Total	\$30,735.00	\$1,048.04	\$29,686.96	3.41%
Education				
Board and Staff Education	\$1,000.00	\$40.00	\$960.00	4.00%
Dues and Subscriptions	\$2,500.00	\$271.00	\$2,229.00	10.84%
Sub Total	\$3,500.00	\$311.00	\$3,189.00	8.89%
MAINTENANCE				
Building Materials	\$4,000.00	\$5,421.13	-\$1,421.13	135.53%
Electrical Repairs Hall	\$1,000.00			0.00%
Electrical Repairs Park	\$500.00			0.00%
Equipment Purchase	\$10,000.00	-\$5,000.00		-50.00%
Equipment Rental	\$1,000.00			0.00%
Power Equipment Repairs	\$2,000.00	\$41.52	\$1,958.48	2.08%
Plumbing Repairs Hall	\$1,000.00	\$361.06	\$638.94	36.11%

Plumbing Repairs Park	\$2,000.00			0.00%
HVAC	\$500.00			0.00%
Equipment Maint & Repairs Hall	\$3,000.00			0.00%
Equipment Maint & Repairs Park	\$1,200.00			0.00%
Sprinkler Supplies	\$2,000.00			0.00%
Sprinkler System Repairs	\$3,000.00			0.00%
Park Plants	\$1,000.00	\$182.28	\$817.72	18.23%
Fuel	\$500.00	\$108.98	\$391.02	21.80%
Pest Contol	\$400.00	\$195.00	\$205.00	48.75%
Landscape Maintenance Contract	\$35,000.00	\$8,520.00	\$26,480.00	24.34%
Tree Maintenance	\$10,000.00		\$10,000.00	0.00%
Turf Treatment	\$6,500.00	\$750.00	\$5,750.00	11.54%
Water Treatment	\$1,400.00	\$460.08	\$939.92	32.86%
Sub Total	\$86,000.00	\$11,040.05	\$74,959.95	12.84%
Utilities				
PG&E Park	\$1,500.00	\$1,572.76	-\$72.76	104.85%
PG&E Hall	\$21,000.00	\$8,341.12	\$12,658.88	39.72%
Water / Park	\$20,000.00	\$1,862.58	\$18,137.42	9.31%
Water / Hall	\$4,000.00	\$2,603.89	\$1,396.11	65.10%
Sewer	\$2,000.00	\$811.10	\$1,188.90	40.56%
Telephone and Internet	\$4,500.00	\$2,554.50	\$1,945.50	56.77%
Sub Total	\$53,000.00	\$17,745.95	\$35,254.05	33.48%
Supplies				
Janitorial Supplies	\$6,000.00	\$1,531.14	\$4,468.86	25.52%
Sub Total	\$6,000.00	\$1,531.14	\$4,468.86	25.52%
Office/Operating Expenses				
Office Supplies	\$800.00	\$468.70	\$331.30	58.59%
Office Equipment	\$1,000.00	\$1,275.64	-\$275.64	127.56%
Post Office Box	\$300.00		\$300.00	0.00%
Website	\$1,200.00	\$22.00	\$1,178.00	1.83%
Postage and Delivery	\$100.00		\$100.00	0.00%
Permit Fee's	\$0.00	\$64.50	-\$64.50	0.00%
Sub Total	\$3,400.00	\$1,830.84	\$1,569.16	53.85%
Insurance				
General Liability / Property Insurance	\$14,000.00	\$13,426.92	\$573.08	95.91%
Sub Total	\$14,000.00	\$26,853.84	-\$12,853.84	191.81%
Total Operations	\$300,635.00	\$97,141.98		32.31%
Capital Expense				
Building	\$75,000.00		\$75,000.00	0.00%
Park	\$100,000.00	\$ 15,547.00	\$84,453.00	15.55%
Sub Total	\$175,000.00	\$ 15,547.00	\$159,453.00	8.88%
Emergency Reserve	-\$99,685.00			
Total Expense	\$375,950.00	\$112,688.98		29.97%

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Paul Hernandez Jr

Paul Hernandez Jr

Organization Name

Contact Person

799 River to WAY

SALINAS CA 93901

Mailing Address

City & Zip Code

Work Telephone #

831-3204179

Home Telephone #

831-737-9068

Cell Phone #

DATE OF FUNCTION:

Jan. 31st 2026

Day of Week, Date & Year

TYPE OF FUNCTION:

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes - No

Meeting Room

Banquet Room

Dancing: Yes - No

Auditorium

Other _____

PA System: Yes - No

HOURS OF USE: 6am to 10pm

NUMBER OF GUESTS 200

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE [Signature]

DATE 1-8-26

FOR OFFICE USE ONLY:

Rental Fee

\$ 1900

LD&C Deposit

\$ 1000

Approval Date

4

Disapproved on

of Security Required

4

Postponed

DATE DEPOSIT RECEIVED

CASH

CHECK # _____

DATE BALANCE RECEIVED

CASH

CHECK # _____

DATE RETURNED LD&C MAILED

AMOUNT \$

CHECK #

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Organization Name: _____ Contact Person: RACHEL OROZZO
Mailing Address: 1554 CAMBRIDGE CT. City & Zip Code: SALINAS CA
Work Telephone #: _____ Home Telephone #: _____ Call Phone #: 831-262-2608

DATE OF FUNCTION: Feb. 21st 2026
Day of Week, Date & Year

TYPE OF FUNCTION: 70 ANNIVERSARY

Circle areas of use required:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Kitchen | <input type="checkbox"/> Barbeque Room | Bar Facilities: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Meeting Room | <input checked="" type="checkbox"/> Banquet Room | Dancing: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input checked="" type="checkbox"/> Auditorium | <input type="checkbox"/> Other _____ | PA System: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

HOURS OF USE: 2 to 6:30 NUMBER OF GUESTS: 100

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE: Rachel Orozzo DATE: 1/13/2026

FOR OFFICE USE ONLY:

Rental Fee \$ 1000 LD&C Deposit \$ 1000
Approval Date _____ Disapproved on _____
of Security Required 1-2 Postponed _____
DATE DEPOSIT RECEIVED _____ CASH _____ CHECK # _____
DATE BALANCE RECEIVED _____ CASH _____ CHECK # _____
DATE RETURNED LD&C MAILED _____ AMOUNT \$ _____ CHECK # _____

= Johanny = Bar
831-~~78~~
272-5719
= JOSE = security
248-9721

BUILDING EQUIPMENT INSPECTION:

ISPECT FOR PROPER OPERATION OF: DISHWASHER

Waiting on Rusty Quote

SPECT CHAIR LEGS FOR MISSING LEG PADS
 SPECT TABLES FOR LOOSE SCREWS IN RAILS
 3 ADDITIONAL SHEETS AS MAY BE REQUIRED

	✓	date	✓	date	✓	date	✓	date	✓	date	✓	date
REFRIGERATOR UNITS	✓	12-14	✓	12-17	✓	12-20	✓	12-22	✓	1-5		
OVENS	✓		✓		✓		✓		✓			
COOKTOPS	✓		✓		✓		✓		✓			
HOT WELLS	✓		✓		✓		✓		✓			
COFFEE URN												
PLUMBING FIXTURES	✓		✓		✓		✓		✓			
P A SYSTEM	✓		✓		✓		✓		✓			
BANQUET ROOM	✓		✓		✓		✓		✓			
AFTER EACH FUNCTION												
	✓		✓		✓		✓		✓			

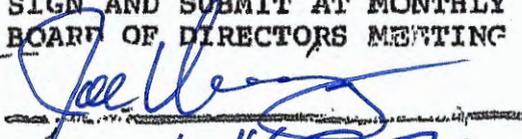
SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Joe [Signature]
 Date 1-14-2026

SCHEDULE OF MONTHLY BUILDING EQUIPMENT INSPECTION

		Date
CHECK FOR PROPER OPERATION ON AIR CONDITION UNIT FOR:	AUDITORIUM	✓ 1-14-2026
" " " " " "	BANQUET ROOM	✓
" " " " " "	KITCHEN	✓
" " " " " "	LOUNGE	✓
" " " " " "	MEETING ROOM	✓
INSPECT ALL ROOF AIR CONDITION AND HEATER DUCTS		✓ 1-14-2026
INSPECT EXHAUST FANS FOR PROPER OPERATION AND LUBRICATION ON:	KITCHEN HOOD	✓
"	DISHWASHER	✓
"	BATHROOM	✓
"	OFFICE	✓
"	BANQUET ROOM	✓

EXHAUST FANS ON ROOF
NEED REPAIR - Called Dusty
Waiting on Quote

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Date 1-14-2026

SCHEDULE OF WEEKLY BUILDING EQUIPMENT INSPECTION

	Week #1	Week #2	Week #3	Week #4
INSPECT ALL (4) HOT WATER HEATERS FOR: LEAKS	✓	✓	✓	✓
" " PILOT LIGHTS	✓	✓	✓	✓
CHECK EMERGENCY LIGHTING BATTERY	✓	✓	✓	✓

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

Joe L...
Date 1-19-2026