

Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday June 26, 2024 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by the Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Carl Christmore, Director
Darrin Bright, Director

4. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
5. APPROVAL OF MINUTES:
 - a. SVMd Regular Board Meeting June 6, 2024.
6. GENERAL MANAGER'S REPORT:
 - a. Financial Reports April.
 1. Fund Balances as of 6/20/2024.
 2. Budget FY 2022 FYTD to 6/20/2024.

3. Review of Deposits: County Fund 668 May [Period 11].
4. Review of Deposits: Five Star General Checking May.
5. Review of Five Star Bank Statements/Reconciliations May 2024.
6. Review of Expenditures May 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Discussion and Possible Approval:
 1. Transfer \$20,000 from Fund 668 to Five Star General Checking.
 2. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.
 3. Central Coast Engineering: Proposal-Preliminary/Schematic Design Phase. Estimate \$9,400.00.
 4. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
 5. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
 6. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]
 7. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.
 8. Resolution 2024-01: Resolution restricting \$20,000 donation from Spreckels Town Improvement Fund to Playground Poured in Place Rubber Surfacing project.

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Grant Writing Service.
- b. Spreckels 4th of July Celebration 2024.

11. NEW BUSINESS:

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday August 7, 2024 5:30 PM.

2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.

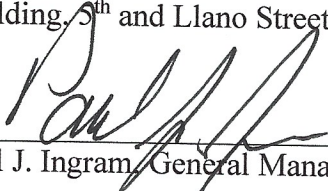
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelsmd.main@gmail.com.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Veterans Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the June 26, 2024 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.



 Paul J. Ingram, General Manager

Date 6/20/2024

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849

Spreckels Veterans Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday June 5, 2024 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Magno at 5:30 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
Shaheen Jorgensen, Director
Carl Christmore, Director
Darrin Bright, Director

Present: Magno, Chang, Jorgensen, Christmore, Bright
Absent: None

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

- a. SVMD Regular Board Meeting April 3, 2024.
With the addition of Veterans Banner Project to Future Projects, Motion to approve [Jorgensen] 2nd [Christmore].
Ayes: Magno, Chang, Jorgensen, Christmore
Noes: None

MOTION CARRIED

- b. SVMD Regular Board Meeting May 1, 2024 NO QUORUM.
No quorum present.

6. GENERAL MANAGER'S REPORT:

- a. Financial Reports April.
1. Fund Balances as of 5/29/2024.
2. Budget FY 2022 FYTD to 5/29/2024.

Spreckels Veterans Memorial District • P.O. Box 7266 • Spreckels, CA 93962
Park & Veterans Memorial Building Rental (831) 597-1189 • District Business (831) 455-7855
Email: spreckelsmd.main@gmail.com • www.spreckelsmd.specialdistrict.org

3. Review of Deposits: County Fund 668 April [Period 10].
4. Review of Deposits: Five Star General Checking May.
5. Review of Five Star Bank Statements/Reconciliations April 2024.
6. Review of Expenditures April 2024.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

a. Discussion and Possible Approval:

1. Transfer \$50,000 from Fund 668 to Five Star General Checking.

Motion to approve [Bright] 2nd [Jorgensen].

Ayes: Magno, Chang, Jorgensen, Christmore, Bright

Noes: None

MOTION CARRIED

2. Central Coast Engineering: Proposal-Spreckels Memorial Park Demolition Permit. Cost \$10,300.00.
3. Central Coast Engineering: Proposal-Preliminary/Schematic Design Phase. Estimate \$9,400.00.
4. Central Coast Engineering: Proposal-Basketball Court Ramp-ADA Accessibility. Cost \$9,300.00.
5. Central Coast Engineering: Proposal-Retaining Wall Rebuild. Cost \$7,600.00.
6. Willoughby Stainless Fountains [Qty. 3] [additional 2 units]
7. Doug Gourley Playground Design: Estimate #4493. Updating Base Rock Depth from 8" to 17". Additional Cost \$17,600.

Motion to approve [Jorgensen] 2nd [Christmore].

Ayes: Magno, Chang, Jorgensen, Christmore, Bright

Noes: None

MOTION CARRIED

8. Green Construction Services: Planter Boxes at Tennis Court Bleachers. Cost \$29,000.
9. Hobart Kitchen Service Agreement Proposal: Full Coverage \$2,666.00 per year, Labor Only \$1,999.00 per year.
Item died for lack of a motion.

10. Resolution 2024-01: Resolution restricting \$20,000 donation from Spreckels Town Improvement Fund to Playground Poured in Place Rubber Surfacing project.

Awaiting further clarification from Spreckels Town Improvement Fund Committee.

8. USE REQUESTS:

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Grant Writing Service.
- b. Spreckels 4th of July Celebration 2024.

11. NEW BUSINESS:

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

13. FUTURE AGENDA ITEMS: *Veterans Banner Arms.*

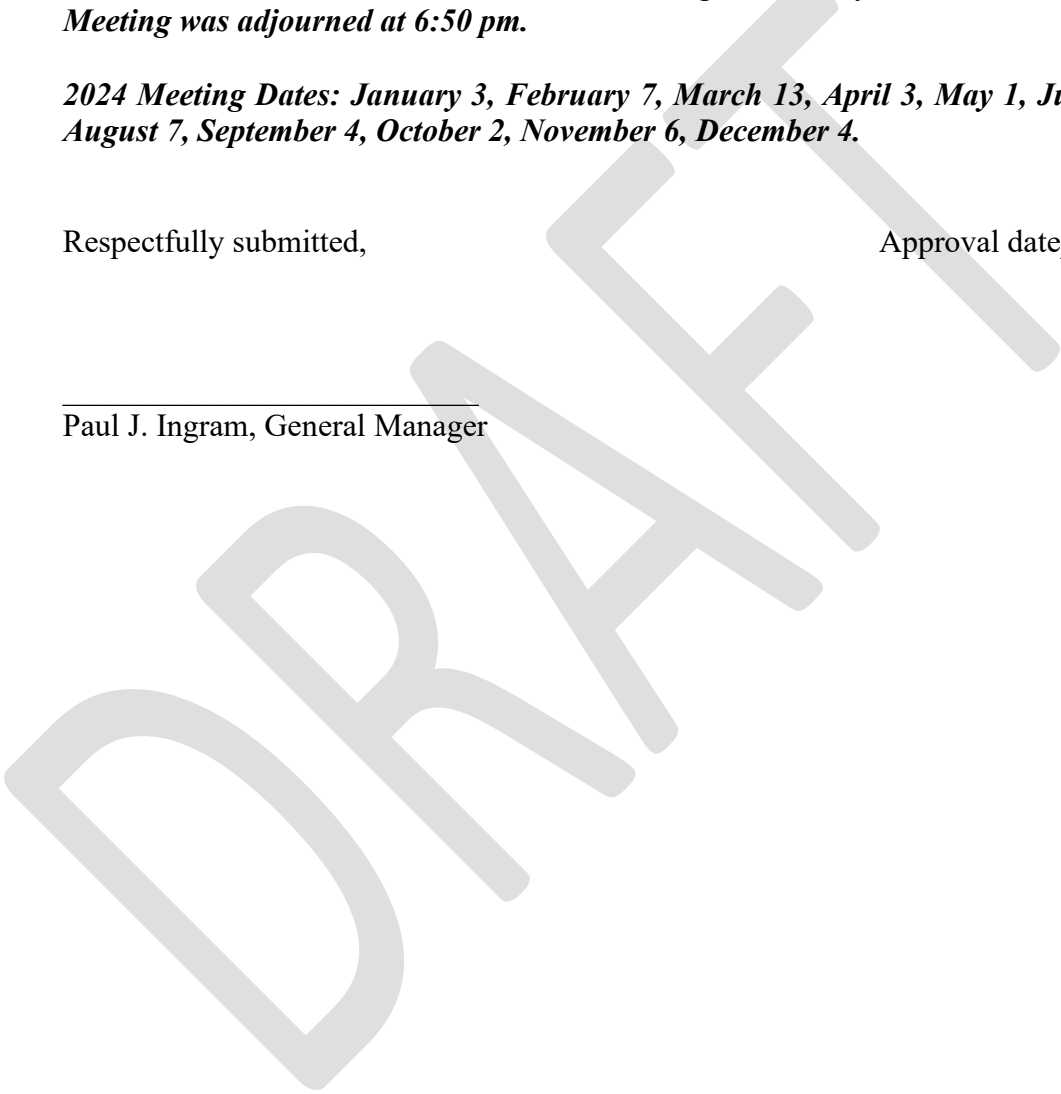
14. ADJOURN REGULAR MEETING: Next meeting Wednesday June 26, 2024 5:30 PM.
Meeting was adjourned at 6:50 pm.

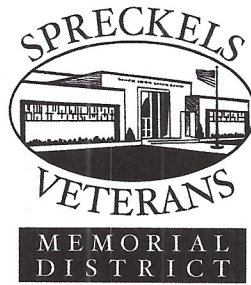
2024 Meeting Dates: January 3, February 7, March 13, April 3, May 1, June 5, June 26, August 7, September 4, October 2, November 6, December 4.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager





**SPRECKELS VETERANS MEMORIAL DISTRICT
FUND BALANCES AS OF 6/26/2024
AFTER TODAY'S TRANSFER**

COUNTY FUND 668	\$ 121,416.34
FIVE STAR GENERAL CHECKING	\$ 86,781.98
FIVE STAR PAYROLL CHECKING	<u>\$ 3,553.98</u>
TOTAL	\$ 211,752.30

Report ID : MC-FIN-BS-0301

Run Date : 06/13/2024

Run Time : 10:14 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2024 / 11 through 11

Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4010 - Current Secured				(2,552,498.44)	0.00	0.00	(2,552,498.44)
Sub BSA/Obj/Rev	4015 - Current Unsecured						

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4015 - Current Unsecured				(102,647.32)	0.00	0.00	(102,647.32)
Sub BSA/Obj/Rev	4025 - Prior Secured						

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX38_24_PRSEC		05/06/2024	Prior Secured - Mar-Apr 2024		0.00	(441.88)	
Total for Sub-BSA 4025 - Prior Secured				(44,559.32)	0.00	(441.88)	(45,001.20)
Sub BSA/Obj/Rev	4030 - Prior Unsecured						

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4030 - Prior Unsecured				(898.75)	0.00	0.00	(898.75)
Sub BSA/Obj/Rev	4035 - Current Supplemental						

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Report ID : MC-FIN-BS-0301

Run Date : 06/13/2024

Run Time : 10:14 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2024 / 11 through 11

Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4035 - Current Supplemental

Total for Sub-BSA 4035 - Current Supplemental (49,785.91) 0.00 0.00 (49,785.91)
Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4040 - Prior Supplemental (2,934.76) 0.00 0.00 (2,934.76)
Sub BSA/Obj/Rev 4090 - Other Property Taxes

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4090 - Other Property Taxes (4,602.28) 0.00 0.00 (4,602.28)
Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX37_24_HOX		05/02/2024	HOPTR Apr 35%		0.00	(285.24)	

Total for Sub-BSA 5030 - HOPTR (12,568.66) 0.00 (285.24) (12,853.90)
Sub BSA/Obj/Rev 5325 - Other In Lieu Revenues

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 5325 - Other In Lieu Revenues (103,446.87) 0.00 0.00 (103,446.87)
Sub BSA/Obj/Rev 5415 - Special Assessments

Report ID : MC-FIN-BS-0301

Run Date : 06/13/2024

Run Time : 10:14 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2024 / 11 through 11

Fund 668 - Spreckels Memorial District
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX38_24_PRSEC		05/06/2024	Prior Secured - Mar-Apr 2024		0.00	(58.51)	
Total for Sub-BSA 5415 - Special Assessments				(608,638.57)	0.00	(58.51)	(608,697.08)
Sub BSA/Obj/Rev No Sub-BSA Specified							
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				3,256,037.41	0.00	0.00	3,256,037.41
Total for B-2530 - Assets Held as Agency for Others				(226,543.47)	0.00	(785.63)	(227,329.10)
Total for Fund 668 - Spreckels Memorial District				(0.00)	785.63	(785.63)	(0.00)
Grand Total				(0.00)	785.63	(785.63)	(0.00)

Deposit Summary

6/26/2024 2:43 PM

Spreckels Memorial District

Summary of Deposits to Five Star General Checking on 06/11/2024

Chk No.	PmtMethod	Rcd From	Memo	Amount
		Sheila D. Boer	Building Rent	800.00
		Sheila D. Boer	Deposit	1,000.00
Less Cash Back:				
Deposit Total:				1,800.00

GREEN

Construction Services
Lic. #1027934

PROPOSAL

Green Construction proposes to remove and replace pressure treated planter boxes at spreckels park bleacher side. This price includes mini excavator, delivery, dump fees dump trailer, materials, protective plywood for sidewalk and any equipment needed for replacment of preasure treated wood and post. Unforeseen underground obstacles we may encounter are to be billed hourly at 85 per hour. Mobilization of equipment is to be included in price as we own equipment and dump trailers. We can complete this project in approxmately 15 days depending on obstacles we may encounter.

PRICING

project cost	29000
20% overhead, profit, managment	5800
total cost	34800

PAYMENT PLAN

10% material deposit	3480
50% when work is commenced	15660
50% at completion of boxes	15660
extra work and unforseen underground obstacles are payed when extra work is completed. prior to moving foreward.	T&M

EXCLUSIONS

permits or fees(should not need any)
unforseen underground obsticles
concrete for post(no existing concrete)
backfill boxes with dirt as landscaper needs access
replacing drip lines or plumbing.

EXPIRATION

all contracts expire 30 days from issue date
3% increase in material cost every 30 days

X _____

signature required