



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday January 4, 2023 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by Vice-President Chang at 5:37 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, President
Walan Chang, Vice-President
David Kuhlmann, Director
Saren Pierson, Secretary

Present: Chang, Kuhlmann, Pierson

Absent: Magno

QUORUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting December 7, 2022

Motion to approve [Kuhlmann] 2nd [Pierson]

Ayes: Chang, Kuhlmann, Pierson

Noes: None

MOTION CARRIED

6. GENERAL MANAGER'S REPORT:

a. Financial Reports November.

1. Fund Balances as of 12/31/2022
2. Budget FY 2022 FYTD to 12/31/2022
3. Review of Deposits: County Fund 668 November [Period 5]
4. Review of Deposits: Five Star General Checking December.
5. Review of Five Star Bank Statements/Reconciliations November 2022

6. Review of Expenditures November 2022.

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Transfer \$10,000.00 from County Fund 668 to Five Star General Checking.

Motion to approve [Kuhlmann] 2nd [Pierson].

Ayes: Chang, Kuhlmann, Pierson

Noes: None

MOTION CARRIED

- b. CORE Surveillance: Estimate #2740 Digital Surveillance System with 12 Cameras Building Interior and Exterior including Network Wireless Switch and Bridge. \$13,698.92.
c. CORE Surveillance: Estimate #2741 8 Cameras at Parking Lot including Wireless Bridge. \$7,841.33.
d. CORE Surveillance: Estimate #2742 2 Dedicated Client Systems (Desktop Computers) for Facilities Manager and General Manager. 40" Monitor for Facilities Manager. \$2,190.82.

Per board discussion estimates will be revised for approval at the February 1 regular meeting.

8. USE REQUESTS:

- | | |
|-----------------------------|--------------------------------------|
| a. David Hernandez | Just Because Party |
| b. Patty Veliz | 50 th Wedding Anniversary |
| c. Saul Lopez | Baptism Party |
| d. Dreama Sanchez | Wedding |
| e. Audra Duran/Tanya Siason | 80 th Birthdays |

Motion to approve all [Pierson] 2nd [Kuhlmann].

Ayes: Chang, Kuhlmann, Pierson

Noes: None

MOTION CARRIED

9. FUNCTION RECAP:

10. CONTINUED BUSINESS:

- a. Board Member Vacancy.
b. Kitchen Ovens Replacement.
c. Future Projects:
- Del Monte Glass: Front & Kitchen area black aluminum frames \$34,124, Milgard vinyl tan front only \$12,528.
 - Sal De Franco: Exterior painting \$32,400.
 - Replace sand in playground.
 - Replace 2 windbreaks at Park.
 - Replace tables and benches at Park. [\$1500 per unit x (total #) Assembly and installation \$2,500]

Director Pierson will refer purchase to a co-worker at Peninsula Business Interiors and abstain from any votes to approve purchase due to a conflict of interest as an employee of PBI.

- Carpet replacement Veterans bar/meeting room.
- Demolish or Repurpose Racquetball Court: Preliminary planning.
- Video Surveillance System. [Range: \$16,000-\$23,800]

Director Pierson will enter all projects with available estimates into a spreadsheet for reference.

d. 4th of July Celebration: Continuity Book: Language for Contract.

Director Chang will provide language as needed.

e. District Name Change.

GM Ingram will contact District Counsel to prepare a resolution for possible adoption at the February 1 meeting.

f. Facility Manager Employment Agreement.

11. NEW BUSINESS

Park Landscape Contractor Dave Clarke requested 8 hours for trimming of trees around baseball diamond. Item is provided for in the budget. Facilities Manager and Utility Employee will assist with on-ground clean up.

12. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

An arborist is needed to assess health of redwood tree by tennis court. Possible removal.

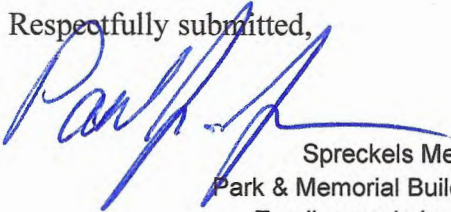
13. FUTURE AGENDA ITEMS:

Facilities Rental Contract will be reviewed by a committee of Chang and Pierson.

14. ADJOURN REGULAR MEETING: Next meeting Wednesday February 1, 2023 5:30 PM.

The meeting was adjourned at 7:51 pm.

Respectfully submitted,



Approval date 2/1/2023