



Spreckels Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday September 6, 2017 6:30pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

3. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting 8/2/2017

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports August

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Draft Audit of Financial Statement FY 2008.
- b. Consider and Approve Audit Proposals:
 1. McGilloway, Ray, Brown & Kaufman Letter of Engagement for Audit FY's 2009 and 2010.
 2. Fechter & Company Proposal for Fiscal Auditing Services FY's 2009 through 2017.

7. USE REQUESTS:

- a. Elba M. Stumpf Birthday Party

8. FUNCTION RECAP:

9. NEW BUSINESS:

- a. Estimate from Clarke's Turf and Water: Turf Treatment

10. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration: Donations to Organizations providing volunteers.
- b. Donations In Memory Of Margot Abeloe
- c. Organ Grinder Painting.

11. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

12. REVIEW OF DEPOSITS

13. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:

14. ADJOURN REGULAR MEETING: Next meeting Wednesday October 4, 2017 6:30 PM.

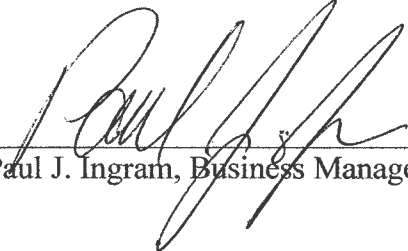
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelmd.main@gmail.com.

Certification

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the September 6, 2017 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962



Paul J. Ingram, Business Manager

Date 9/1/2017

To download the full agenda packet, please go to www.spreckelsmd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.

Spreckels Memorial District
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
 DIRECTORS**

Wednesday August 2, 2017 6:30pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Henningsen at 6:31 pm.

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

Present: Henningsen, Magno, Eastwood, McDougall, Foster

Absent: None

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting 6/7/2017
- b. SMD Special Board Meeting 6/28/2017

Motion to approve both sets of minutes [Foster] 2nd [Eastwood]

Ayes: Henningsen, Magno, Eastwood, McDougall, Foster

Noes: None

MOTION CARRIED

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports July

Fund balances presented. All else deferred to budget hearing.

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Reading of Proposed Budget for Fiscal Year 2017-2018 and Adoption of Resolution No. 2017-03.

OPEN PUBLIC HEARING:

- a.1. Presentation and Review of Proposed Budget for Fiscal Year 2017-2018.

Motion to approve [McDougall] 2nd [Eastwood]
Ayes: Henningsen, Magno, Eastwood, McDougall, Foster
Noes: None **MOTION CARRIED**

CLOSE PUBLIC HEARING:

- b. Approve Draft Audit of Financial Statement for Fiscal Year 2006-2007.

Motion to approve [Magno] 2nd [McDougall]
Ayes: Henningsen, Magno, Eastwood, McDougall, Foster
Noes: None **MOTION CARRIED**

- c. Amend Letter of Engagement with MRBK to move forward with audits of FY's 2009 & 2010

There was no motion to amend the existing Letter of Engagement. MRBK is instructed to create a new LOE that includes updated costs, a timeline for completion and an update on progress at the mid-point of the new timeline. New LOE will be considered at the September 6th regular meeting.

- d. Authorize Board/Staff attendance at CSDA Annual Conference and Exhibitor Showcase September 25-28 at Monterey Conference Center.

Motion to authorize attendance [Magno] 2nd [McDougall]
Ayes: Henningsen, Magno, Eastwood, McDougall, Foster
Noes: None **MOTION CARRIED**

- e. Approve additional compensation for Park Caretaker for 4th of July Celebration.

Park Caretaker Velasquez presented a time sheet for hours before, during and after the event.
Motion to approve 64 hours at the determined overtime rate of \$31.41 [McDougall] 2nd [Eastwood]
Ayes: Henningsen, Magno, Eastwood, McDougall, Foster
Noes: None **MOTION CARRIED**

- f. Resolution No. 2017-04: Opposing Cannibus Distribution Facility in Spreckels.

Motion to approve [Eastwood] 2nd [McDougall]

Ayes: Henningsen, Magno, Eastwood, McDougall, Foster

Noes: None

MOTION CARRIED

A copy of the resolution will be sent to Spreckels School District Superintendent Eric Tarallo so the school board can adopt a similar resolution.

7. USE REQUESTS:

- | | |
|------------------------------|------------------------------|
| a. Las Palmas Ranch HOA | Meeting |
| b. Toro Bulls Youth Football | Practice |
| c. Alicia Rodrigues | Quincenera |
| d. Clara Chacon | 50 th Anniversary |

Motion to approve all except b. [McDougall] 2nd [Foster]

Ayes: Henningsen, Magno, Eastwood, McDougall, Foster

Noes: None

Board consensus is that Park should not allow sports teams and leagues to hold regular practices in park. Pick-up games are allowed.

8. FUNCTION RECAP:

Building Caretaker Velasquez recommended withholding the following LD&C deposit amounts:

- 1. Cindy Avalos: \$100 for shoe scuff damage to floor.***
- 2. Anna Bigelow: \$200 for damage done to floor by dragging a stack of chairs and not using the chair dolly.***

9. NEW BUSINESS:

- a. Letter of Intent: Horizon Towers Proposal for Communication Tower on Memorial Building Property.

Because the board does not wish to give up the space for the tower footprint, there was no motion to sign the Letter of Intent.

- b. Report from Ron Eastwood on Special Districts Leadership Academy Napa Conference.

Director Eastwood reported on various content of the conference that would be of use to SMD.

c. Proposed Legislation Affecting Memorial Districts

Business Manager Ingram reported on a conversation with the General Manager of Clovis Memorial District on legislation that would open Memorial District funds to uses other than building and maintaining veteran's memorial facilities. CSDA will monitor.

10. CONTINUED BUSINESS:

a. Spreckels 4th of July Celebration Recap and Fiscal Analysis.

Both board members and members of the public commented on the success of the event and that it should continue in coming years. Consensus is that contracting with an event manager will not be necessary in coming years.

Board Member and former Chief of Spreckels Volunteer Fire Company reported on negotiations with Tanimura and Antle for use of historic fire house. He, along with former Chief Mike Peterson, requested that SMD take possession of all 4th of July equipment and move from the fire house and surrounding area to the Memorial Building parking lot.

There was a motion to accept the equipment and authorize moving expenses [Magno] 2nd [McDougall].

Ayes: Henningsen, Magno, Eastwood, McDougall, Foster

Noes: None

MOTION CARRIED

b. Organ Grinder Painting.

President Henningsen and Business Manager Ingram will seek a meeting with Assistant Salinas City Manager Jim Pia in coming months after Henningsen is through with various car shows.

11. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

12. REVIEW OF DEPOSITS

13. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:

*Motion to approve [Magno] 2nd [McDougall]
Ayes: Henningsen, Magno, Eastwood, McDougall, Foster
Noes: None **MOTION CARRIED***

14. ADJOURN REGULAR MEETING: Next meeting Wednesday September 6, 2017 6:30 PM.

Meeting was adjourned at 7:50 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, Business Manager

DRAFT

**SPRECKELS MEMORIAL DISTRICT FUND
BALANCES AS OF 9/6/2017 AFTER TODAY'S
TRANSFER OF \$25,000, DEPOSIT AND
PAYABLES.**

COUNTY FUND 668	\$254,186.55
RABOBANK CHECKING	<u>\$ 21,149.42</u>
TOTAL	\$275,335.97

Income	Budget	YTD	Balance	%
GL Payment	\$2,150.00	\$2,139.32	\$10.68	100%
July 4th	?	\$0.00	?	
Memorial Building & Park rent	\$25,000.00	\$5,656.20	\$19,343.80	23%
Sub Total	\$27,150.00	\$7,795.52	\$19,354.48	29%
Property Tax	\$168,500.00	\$0.00	\$168,500.00	0%
Special Assessment	\$43,700.00	\$0.00	\$43,700.00	0%
Sub Total	\$212,200.00	\$0.00	\$212,200.00	1%
Total Income	\$239,350.00	\$7,795.52	\$231,554.48	1%
Expense				
Salaries				
Pay Roll Expenses	\$62,000.00	\$17,988.57	\$44,011.43	29%
Empolyee Benefits				
Workers Comp	\$800.00	\$81.51	\$718.49	10%
Total Salary and Benefits	\$62,800.00	\$18,070.08	\$44,729.92	29%
Operations Budget				
4th of July	?			
Professional Services				
Audits	\$10,000.00	\$13,925.00	-\$3,925.00	140%
Administration Fees	\$2,500.00	\$442.00	\$2,058.00	18%
Advertising	\$500.00	\$77.00	\$423.00	15%
Legal Services	\$1,000.00	\$79.77	\$920.23	8%
Parcel Management	\$2,500.00	\$3,700.00	-\$1,200.00	148%
Bank Fees	\$50.00	\$25.00	\$25.00	50%
Property Tax	\$400.00	\$0.00	\$400.00	0%
Sub Total	\$16,950.00	\$18,248.77	-\$1,298.77	108%
Education				
Board and Staff Education	\$1,000.00	\$1,323.52	-\$323.52	132%
Dues and Subscriptions	\$2,000.00	\$8.00	\$1,992.00	0%
Sub Total	\$3,000.00	\$1,331.52	\$1,668.48	44%
MAINTENANCE				
Building Materials	\$1,200.00	\$152.72	\$1,047.28	13%
Building Repairs	\$5,000.00	\$2,904.05	\$2,095.95	58%
Electrical Repairs	\$1,000.00	\$0.00	\$1,000.00	0%
Equipment Purchase	\$2,500.00	\$0.00	\$2,500.00	0%
Equipment Rental	\$1,500.00	\$0.00	\$1,500.00	0%
Power Equipment Repairs	\$1,000.00	\$0.00	\$1,000.00	0%
Plumbing Repairs	\$1,200.00	\$616.17	\$583.83	51%

	Budget	YTD	Balance	%
HVAC	\$800.00	\$0.00	\$800.00	0%
Building Maintenance & Repairs	\$3,000.00	\$125.00	\$2,875.00	4%
Sprinkler Supplies	\$500.00	\$348.86	\$151.14	70%
Sprinkler System Repairs	\$1,500.00	\$150.00	\$1,350.00	10%
Park Maintenance & Repairs	\$3,000.00	\$110.00	\$2,890.00	4%
Park Plants	\$100.00	\$0.00	\$100.00	0%
Equipment Maintenance & Repairs	\$1,000.00	\$0.00	\$1,000.00	0%
Fuel	\$600.00	\$172.35	\$427.65	29%
Pest Control	\$500.00	\$35.00	\$465.00	7%
Park Maintenance Contract	\$25,000.00	\$6,240.00	\$18,760.00	25%
Tree Maintenance	\$5,000.00	\$1,975.00	\$3,025.00	40%
Turf Treatment	\$6,500.00	\$850.00	\$5,650.00	13%
Water Treatment	\$1,400.00	\$317.49	\$1,082.51	23%
Sub Total	\$62,300.00	\$13,996.64	\$48,303.36	22%
Utilities				
PG&E	\$18,000.00	\$2,780.21	\$15,219.79	15%
Water / Park	\$10,200.00	\$3,038.03	\$4,939.24	48%
Water / Hall		\$681.11	\$468.85	
Cal Am	\$1,100.00	\$0.00	-\$681.11	0%
Telephone and Internet	\$1,900.00	\$242.35	\$1,100.00	13%
Sub Total	\$31,200.00	\$6,741.70	\$1,657.65	22%
Supplies				
Janitorial Supplies	\$4,800.00	\$2,044.23	\$0.00	43%
Sub Total	\$4,800.00	\$2,044.23	\$2,755.77	43%
Office/Operating Expenses				
Office Supplies	\$800.00	\$269.86	\$530.14	34%
Office Equipment	\$300.00	\$0.00	\$300.00	0%
Post Office Box	\$130.00	\$0.00	\$130.00	0%
Website	\$600.00	\$600.00	\$0.00	100%
Postage and Delivery	\$150.00	\$47.00	\$103.00	31%
Park Supply	\$100.00	\$37.08	\$62.92	37%
Sub Total	\$2,080.00	\$953.94	\$1,126.06	46%
Insurance				
General Liability / Property Insurance	\$5,000.00	\$0.00	\$5,000.00	0%
Sub Total	\$5,000.00	\$0.00	\$5,000.00	0%
Total Operations	\$125,330.00	\$43,316.80	\$59,212.55	35%
Capital Expense				
Building	\$25,000.00			
Park	\$25,000.00			
Sub Total	\$50,000.00			
Total Expense	\$238,130.00	\$61,386.88	\$176,743.12	26%
Net Balance	\$1,220.00	\$53,591.36		
Fund Balance 7/1/2017	\$319,671.48			
Final Net Balance	\$320,891.48			

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

The audit documentation for this engagement is the property of McGilloway, Ray, Brown & Kaufman and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator, if applicable, or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McGilloway, Ray, Brown & Kaufman's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to begin our 2009 audit on approximately September 15, 2017 and to issue our reports no later than October 31, 2017. We expect to begin our 2010 audit on approximately October 15, 2017 and to issue our reports no later than December 31, 2017.

Our report issue dates are subject to us receiving competent and complete audit evidence as per our audit request list and receiving completed confirmations back from the County and the banks by September 30, 2017 for the 2009 audit and by October 31, 2017 for the 2010 audit.

Patricia M. Kaufman is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Patricia M. Kaufman or a member of the audit staff will update the board of directors at a regular board meeting either in-person or by phone at the halfway point and present the financial statements when completed.

To ensure that McGilloway, Ray, Brown & Kaufman's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

We estimate that our fees for these services will be as follows:

Year Ended June 30,	2009	2010
Audit Fees	\$9,500	\$9,500
Out of Pocket Expenses	150	150
Total	\$9,650	\$9,650

Compensation

Proposed Fee Schedule for 2017

June 30, 2009 and June 30, 2010 Audit	\$7,500
June 30, 2011 and June 30, 2012 Audit	\$7,500
June 30, 2013 and June 30, 2014 Audit	\$7,500
June 30, 2015 and June 30, 2016 Audit	\$7,500
June 30, 2017	\$5,500
Direct engagement costs (e.g.):	\$3,000
Travel	
Administrative and printing	

The direct costs would be charged based on actual cost of travel but in an amount not to exceed \$3,000.

SPRECKELS MEMORIAL DISTRICT

P.O. BOX 7266 * SPRECKELS, CA 93962

USE REQUEST FOR SPRECKELS MEMORIAL BUILDING AND/OR FACILITIES

Elba M. Stumpf

Organization Name

Contact Person

25 Catalina Ave.

Salinas, CA 93901

Mailing Address

City & Zip Code

Work Telephone #

Home Telephone #

Cell Phone #

DATE OF FUNCTION:

Aug 25th 2018

Day of Week, Date & Year

TYPE OF FUNCTION:

My 60th Birthday Party

Circle areas of use required:

Kitchen

Barbeque Room

Bar Facilities: Yes No

Meeting Room

Banquet Room

Dancing: Yes No

Auditorium

Other _____

PA System: Yes No

HOURS OF USE:

5pm to 12am

NUMBER OF GUESTS

150

PLEASE NOTE: No guests will be allowed in building until contract starting time. Loss/Damage and Cleaning Deposit is due within 7 days after contract approval. Balance of rent is due 10 days prior to function.

SIGNATURE

Elba M. Stumpf

DATE

9/1/17

FOR OFFICE USE ONLY:

Rental Fee

\$ 900

LD&C Deposit

\$ 500

Approval Date

Disapproved on

of Security Required

3-4

Postponed

DATE DEPOSIT RECEIVED

CASH _____

CHECK # _____

DATE BALANCE RECEIVED

CASH _____

CHECK # _____

DATE RETURNED LD&C MAILED

AMOUNT \$ _____

CHECK # _____

Estimate

Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Date	Estimate #
8/22/2017	105

Name / Address
Spreckels Memorial Park

			Project
Description	Qty	Rate	Total
Lawn aeration	75	35.00	2,625.00
Overseeding and dragging labor included	75	20.00	1,500.00
Fall fertilizer application	75	6.00	450.00
Thank you for your business. 262-9800		Subtotal	\$4,575.00
		Sales Tax (7.5%)	\$0.00
		Total	\$4,575.00

4:00 PM

09/06/17

Accrual Basis

Spreckels Memorial District
Account QuickReport
 July 1 through September 6, 2017

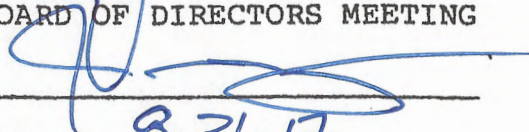
Type	Date	Num	Name	Memo	Split	Amount
Donations						
Deposit	08/03/2017		Smith Living Trust	IMO Margot A...	Rabobank Che...	1,000.00
Deposit	09/06/2017		Salinas Kushikino	Deposit	Rabobank Che...	100.00
Deposit	09/06/2017		Dorothy Abeloe	IMO Margot A...	Rabobank Che...	100.00
Deposit	09/06/2017		Brady Trust	IMO Margot A...	Rabobank Che...	50.00
Deposit	09/06/2017		Nancy Iverson	IMO Margot A...	Rabobank Che...	20.00
Deposit	09/06/2017		Gordon Zook	IMO Margot A...	Rabobank Che...	200.00
Total Donations						1,470.00
TOTAL						1,470.00

TOTAL Margot \$1370.00

	✓	date	✓	date	✓	date	✓	date	✓	date	✓	date
INSPECT FOR PROPER OPERATION OF: DISHWASHER	✓	8-6	✓	8-13	✓	8-21	✓	8-28				
REFRIGERATOR UNITS	✓		?									
OVENS	✓											
COOKTOPS	✓											
HOT WELLS	✓											
COFFEE URN	✓											
PLUMBING FIXTURES	✓											
P A SYSTEM	✓											
BANQUET ROOM	✓											
									<u>AFTER EACH FUNCTION</u>			
INSPECT CHAIR LEGS FOR MISSING LEG PADS	✓											
INSPECT TABLES FOR LOOSE SCREWS IN RAILS	✓											

3 ADDITIONAL SHEETS AS MAY BE REQUIRED

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING



 Date 8-31-17

SCHEDULE OF MONTHLY BUILDING EQUIPMENT INSPECTION

		✓	Date
CHECK FOR PROPER OPERATION ON <u>AIR CONDITION UNIT</u> FOR:		✓	8.31
"	"		}
"	"	✓	
"	"	✓	
"	"	✓	
"	"	✓	
INSPECT ALL ROOF AIR CONDITION AND HEATER DUCTS		✓	9.6.17
INSPECT EXHAUST FANS FOR PROPER OPERATION AND LUBRICATION ON:			
	KITCHEN HOOD	✓	8.31.17
"	"	✓	}
"	"	✓	
"	"	✓	
	BANQUET ROOM	✓	

Needs Maintenance
Staley will check
on 9.6.17



SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING

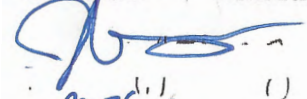
Date 8.31.17

SCHEDULE OF WEEKLY BUILDING EQUIPMENT INSPECTION

	Week #1	Week #2	Week #3	Week #4
INSPECT ALL (4) HOT WATER HEATERS FOR: LEAKS	✓	✓	✓	✓
" " PILOT LIGHTS	✓	✓	✓	✓
<u>CHECK EMERGENCY LIGHTING BATTERY</u>				

Waiting on Greg M. for battery status.

SIGN AND SUBMIT AT MONTHLY BOARD OF DIRECTORS MEETING


 Date 8-31-17

Deposit Summary

Spreckels Memorial District

Summary of Deposits to Rabobank Checking on 09/06/2017

Chk No.	PmtMethod	Red From	Memo	Amount
		Salinas Kushikino	Park Use Donation	100.00
		Salinas Valley AA	Rent	925.00
		Tina Hua	Rent	400.00
		Irene Ingraham	LD&C	500.00
		Mary Ellen Parra	Rent	450.00
		Alicia Rodriguez	LD&C	500.00
		David Issac	Rent	700.00
		Lisa Siler	Rent	900.00
		Clara Chacon	LD&C	500.00
		Diana S. Jones	4th of July Vendor Fee	125.00
		Marc Silva	4th of July Vendor Fee	125.00
		Spring 4H Club	4th of July Vendor Fee	75.00
		Dorothy Abeloe	IMO Margot Abeloe	100.00
		Brady Trust	IMO Margot Abeloe	50.00
		Special District Leadership Foundation	Scholarship SDLA Conference Ron Ea...	600.00
		Nancy Iverson	IMO Margot Abeloe	20.00
		Gordon Zook	IMO Margot Abeloe	200.00
		Spreckels Community Services District	Telephone/Internet	49.18
Less Cash Back:				
Deposit Total:				6,319.18

Accts Payabl 9/6/2017
Spreckels Memorial District

Register: Rabobank Checking

From 09/05/2017 through 09/06/2017

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>
09/05/2017		PG&E	Power & Gas		1,407.46	
09/05/2017	4313	Joseph Velasquez	-split-		2,709.88	
09/05/2017	4314	Paul J Ingram	-split-		1,043.12	
09/06/2017	4315	Clarke's Turf & Water	Park Maintenance Cont...		2,080.00	
09/06/2017	4316	Clarke's Turf & Water	-split-		412.28	
09/06/2017	4317	SCI Consulting Group	Parcel Management		3,700.00	
09/06/2017	4318	Target Pest Control	Pest Control		35.00	
09/06/2017	4319	American Supply Co...	Janitorial Supplies		2,044.23	
09/06/2017	4320	Gates Tree Service	Tree Maintenance		1,500.00	
09/06/2017	4321	Quality Water Enterp...	Water Treatment		105.83	
09/06/2017	4322	Digital Deployment	Website		600.00	
09/06/2017	4323	The Offset Project	4th of July Expense:Co...		112.50	
09/06/2017	4324	CSDA	Board & Staff Education		580.00	
09/06/2017	4325	McGilloway, Ray, Br...	Audit Costs		9,475.00	
09/06/2017	4326	Joe Velasquez	4th of July Expense:Co...	U-Haul Truck ...	208.29	
09/06/2017	4327	Tri-Cities Disposal &...	4th of July Expense:Co...		84.68	
09/06/2017	4328	SDRMA	Workers Compensation...		81.51	
09/06/2017	4329	Spreckels Water Co...	Water		1,310.58	
09/06/2017	4330	Postmaster	Postage & Delivery		47.00	

\$ 25,697.36

Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Invoice

Date	Invoice #
9/5/2017	1200

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Gas	63.42	63.42
1	Replacement valve for park	184.99	184.99T
3	Labor to replace valve	50.00	150.00
	Sales Tax	7.50%	13.87

Thank you for your business. 262-9800

Total

\$412.28

23
SCI Consulting Group

4745 Mangels Blvd.
 Fairfield, CA 94534

(707) 430-4300

23
Invoice

DATE	INVOICE #
8/24/2017	C7256

BILL TO
Spreckels Memorial District P.O. Box 7266 Spreckels, CA 93962

PROJECT	
Parcel Tax Admin FY 2017-18	
P.O. #	

DESCRIPTION	AMOUNT
Tax Consulting Services: Annual Administration, Fiscal Year 2017-18 Verify Parcels in District and Calculate Parcel Taxes Quality Control and Levy Re-Verification Levy Administration Services and Parcel Tax Report Annual Accountability Reporting Responding to Public Inquiries and Appeals Payment due upon submittal of data to the County	3,700.00
Total	\$3,700.00

Gates Tree Service, Inc.

P.O. Box 222220
Carmel, CA 93922

CA Contractor's License #641098



GATES

TREE SERVICE, INC

Jerry Gates - President

FREE ESTIMATES
Reasonable Rates
Ph (831) 646-8199
Cell (831) 595-1274

GatesTreeService@sbcglobal.net



WE-7730A

Trimming • View Enhancement • Tree Removal • Stump Routing • Insured PL and PD • Workmans Comp

Name Spree Hills Memorial Park Dist Date August 29, 2017

Address _____ Job No. _____

Phone _____

Email _____ Cell _____

Trim 2 magnolias, Safety trim
several other trees, chip w/ haul cuttings 1500⁰⁰

2321 P Street, First Floor
 Sacramento, CA 95816
 (916)238-1800
 ginger@digitaldeployment.com



Statement

TO
 Paul Ingram
 Spreckels Memorial District
 P.O. Box 7266
 Spreckels, CA 93962

STATEMENT NO. 1529
DATE 08/17/2017
TOTAL DUE \$600.00
ENCLOSED

DATE	ACTIVITY	AMOUNT	OPEN AMOUNT
06/08/2017	Invoice #95289: Due 07/08/2017. Streamline	600.00	600.00

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	600.00	0.00	0.00	\$600.00



From **The Offset Project**
 126 Bonifacio Pl. Suite F
 Monterey, CA 93940

Invoice For **First Night Monterey**
 Ellen Martin
 542 Archer St.
 Monterey, CA 93940

Invoice ID **133**
 Issue Date **08/03/2017**
 Due Date **09/02/2017 (Net 30)**

Subject **Spreckels 4th of July Picnic**

Item Type	Description	Quantity	Unit Price	Amount
Special Events - Fee For Service	Stewarding staff 1:00p.m. - 6:00p.m.	5.00	\$22.50	\$112.50
			Amount Due	\$112.50

California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 (877) 924-CSDA
 (916) 442-7889

Invoice No. 40001

INVOICE

Sold To: Mr. Paul Ingram
 Business Manager/Board Clerk
 Spreckels Memorial District
 PO Box 7266
 Spreckels, CA 93962

Ship To: Mr. Paul Ingram
 Business Manager/Board Clerk
 Spreckels Memorial District
 PO Box 7266
 Spreckels, CA 93962

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
53916	Annual Conf	8/11/2017	62920	Net 30	8/11/2017
Qty	Description	Unit Price	Extended Price		
	2017 Annual Conference & Exhibitor Showcase 9/25/2017 - 9/28/2017 Monterey, CA, United States				
1	17ANNCONF/REG Register as a Full Conference Attendee	580.00	580.00		
1	17ANNCONF/REGTOUR2 Register for Pre-Conference Tour: Monterey Regional Airport	50.00	50.00	<i>Paid by Paul</i> →	
Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
630.00			630.00		630.00

McGilloway, Ray, Brown & Kaufman

Phone: 831-373-3337
 Fax: 831-373-3437

2511 Garden Road, Suite A180
 Monterey, CA 93940

www.mcgilloway-ray.com
 allenep@mcgilloway-ray.com

ID: 217630

Date: 07/31/17

Invoice: 2,000,022,356

Amount: \$450.00

Spreckels Memorial District
 Paul Ingram
 P.O. Box 7266
 Spreckels, CA 93962

This invoice is for the following services rendered for Spreckels Memorial District.

Audit of financial statements for the fiscal year ending **June 30, 2007**. Report dated August 2, 2017. 9,000.00

Less prior progress billings. (8,550.00)

Billed Amount	\$450.00
Invoice Total	\$450.00

Aged Balances:

<u>07/31/2017</u>	<u>06/30/2017</u>	<u>05/31/2017</u>	<u>04/30/2017</u>	<u>03/31/2017+</u>	<u>Total</u>
450.00	2,200.00	0.00	0.00	0.00	\$2,650.00



Please return this portion with payment. Mail to - 2511 Garden Road, Suite A180, Monterey, CA 93940.

Invoice: 2000022356 Date: 07/31/2017 Due Upon Receipt.	Payment Amount: \$ _____ Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> Cash	ID: 217630 Spreckels Memorial District 831-455-7855
Payments received after the Date above are not reflected in the Amount Due. Call 831-373-3337 for inquiries. Amount Due is payable upon receipt. Past due amounts will incur a monthly finance charge of 1%.	Offices: 2511 Garden Road, Suite A180, Monterey, CA 93940, (831) 373-3337 379 West Market Street, Salinas, CA 93901, (831) 424-2737 3478 Buskirk Avenue, Suite 1000, Pleasant Hill, CA 94523, (831) 373-3337	
Please make checks payable to McGilloway, Ray, Brown & Kaufman.		

McGilloway, Ray, Brown & Kaufman

Phone: 831-373-3337
 Fax: 831-373-3437

2511 Garden Road, Suite A180
 Monterey, CA 93940

www.mcgilloway-ray.com
 allene@mcgilloway-ray.com

ID: 217630**Date: 07/31/17****Invoice: 2,000,022,357****Amount: \$9,025.00**

Spreckels Memorial District
 Paul Ingram
 P.O. Box 7266
 Spreckels, CA 93962


This invoice is for the following services rendered for Spreckels Memorial District.

Progress billing (95%) for audit of financial statements for the fiscal year ending June 30, 2008.	9,025.00
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Billed Amount	\$9,025.00
Invoice Total	\$9,025.00

Aged Balances:

<u>07/31/2017</u>	<u>06/30/2017</u>	<u>05/31/2017</u>	<u>04/30/2017</u>	<u>03/31/2017+</u>	<u>Total</u>
9,025.00	2,200.00	0.00	0.00	0.00	\$11,225.00

 Please return this portion with payment. Mail to - 2511 Garden Road, Suite A180, Monterey, CA 93940.

Invoice: 2000022357 Date: 07/31/2017 Due Upon Receipt.	Payment Amount: \$ _____ Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> Cash	ID: 217630 Spreckels Memorial District 831-455-7855
Payments received after the Date above are not reflected in the Amount Due. Call 831-373-3337 for inquiries. Amount Due is payable upon receipt. Past due amounts will incur a monthly finance charge of 1%.	Offices: 2511 Garden Road, Suite A180, Monterey, CA 93940, (831) 373-3337 379 West Market Street, Salinas, CA 93901, (831) 424-2737 3478 Buskirk Avenue, Suite 1000, Pleasant Hill, CA 94523, (831) 373-3337	
Please make checks payable to McGilloway, Ray, Brown & Kaufman.		

Spreckels Memorial District

From: Yerlany Mendez <Yerlany@montereydisposal.com>
Sent: Tuesday, September 5, 2017 8:26 AM
To: spreckelsmd.main@gmail.com
Subject: Report Results: Invoice
Attachments: 618f6c30-f689-4d7a-b59e-aa05fd1c300f.pdf

Hello Paul,

The Spreckles Volunteer Fire Dept. requested a drop box, which made me pull up the account and I noticed there is a charge on here for the fourth of July trash box. I believe you never received an invoice for it since we had the billing address set as the fire dept. Sorry for the delay and mix-up, but if you could please get this to the appropriate people that would be great. If you have any questions feel free to call me ☺

Yerlany Mendez
Monterey City Disposal Service, Inc.
(831) 372-7977 ext. 213
www.montereydisposal.com



Make Check Payable to:
TRI-CITIES DISPOSAL AND RECYCLING, INC.
 10 RYAN RANCH ROAD
 MONTEREY, CA 93940
PHONE: (888) 678-6798



009039
0101

6073-1908

IF PAYING BY MASTERCARD OR VISA, FILL OUT BELOW.

CHECK CARD USING FOR PAYMENT

MASTERCARD
 VISA

CARD NUMBER: 31A
 SIGNATURE CODE: 31A
 SIGNATURE: [Signature]
 EXP. DATE: [Blank]

STATEMENT DATE	PAY THIS AMOUNT	ACCT. #
07/31/2017	84.68	026046

SHOW AMOUNT PAID HERE \$

210174A

SPRECKLES VOLUNTEER FIRE
 PO BOX 7372
 SPRECKELS, CA 93962-7372

TRI-CITIES DISPOSAL AND RECYCLING, INC.
 10 RYAN RANCH ROAD
 MONTEREY CA 93940

6073-1908*SZ70SV5GT000044

Please check box if address is incorrect and indicate change(s) on reverse side.

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

STATEMENT

SERVICE DATE	DESCRIPTION	FREQUENCY	QTY	RATE	AMOUNT
	Previous Balance - Acct # 026046				523.04
08/18/2016-08/18/2016	Payment - #3712	None	1.00	-523.04	-523.04
026046001 - SPRECKLES 07/05/2017-07/05/2017	VOLUNTEER FIRE, SPRECKLES PARK 2ND ST, SPRECKLES, CA, 93962 DB WEIGHT/ OVER WEIGHT CHARGE-TRASH	None	1.46	58.00	84.68
	Balance Due - Acct # 026046 PLEASE PAY THIS AMOUNT				84.68

MESSAGES:

PAYMENTS RECVD	CURRENT	31-60 DAYS	61-90 DAYS	OVER 90 DAYS
-523.04	84.68	0.00	0.00	0.00

TRI-CITIES DISPOSAL AND RECYCLING, INC.
 10 RYAN RANCH ROAD
 MONTEREY CA 93940
 PHONE: (888) 678-6798

**DUE UPON RECEIPT. DELINQUENT AFTER 25TH OF MONTH.
 A FINANCE CHARGE OF 1-1/2 % WILL BE CHARGED ON DELINQUENT ACCOUNTS.**

PAGE:1 of 1



000009624-A



Annual Workers' Compensation Reconciliation

Program Year 2016-17

Spreckels Memorial District

Post Office Box 7266
Spreckels, California 93962

Invoice Date: 08/31/2017
Invoice Number: 61310
Member Number: 6942

Class Code	Classification Description	Actual Payroll	Rate per \$100	Annual Contribution
8810	Clerical; Librarians and Clerks	\$56,070	\$0.57	\$319.60

** Indicates per capita rate class code

Total Audited Annual Minimum Contribution	\$1,100.00
Contribution as Adjusted by the Experience Modification Factor of 78%	\$858.00
Less: 5% Actual Earned Credit Incentive Program Discount	-42.90
Audited Annual Adjusted Contribution	\$815.10
Less: Longevity Distribution Credit	-546.00
Less: 5% Multi-Program Discount	-13.46
Net Audited Contribution Adjusted	\$255.64
Less Net Estimated Annual Contribution Previously Invoiced	174.14

Total Contribution Amount Due by September 30

81.51

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment. Please return BLUE COPY with your payment. For invoice questions call the SDRMA Finance Department.

