



Spreckels Memorial District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday October 5, 2016 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:
2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster
3. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
4. APPROVAL OF MINUTES:
 - a. SMD Regular Board Meeting 9/7/2016
5. BUSINESS MANAGER'S REPORT:
 - a. Financial Reports September

6. PUBLIC HEARING:
7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL
8. USE REQUESTS:
9. FUNCTION RECAP:
10. NEW BUSINESS:
 - a. Hutch's Plumbing Estimate #130 Tankless Water Heater In BBQ Area.
11. CONTINUED BUSINESS: MEMORIAL BUILDING:
 - a. Organ Grinder Painting: Letter to Salinas City Manager Ray Corpuz.
12. CONTINUED BUSINESS: MEMORIAL PARK:
 - a. 4th of July Tradition in Spreckels for 2017
13. REGULAR MONTHLY FACILITIES REPORTS:
 - a. Review of Building/Equipment Inspection Report.
 - b. Review of Park Operations and Safety Report
14. REVIEW OF DEPOSITS
15. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:
16. ADJOURN REGULAR MEETING: Next Regular Meeting: November 5, 2016.

ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

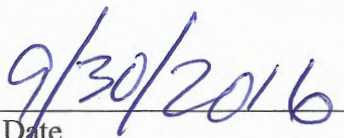
In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Spreckels Veterans Memorial Building, 5th and Llano Streets, Spreckels, CA 93962, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District during normal business hours. Email requests please use spreckelmd.main@gmail.com.

Certification

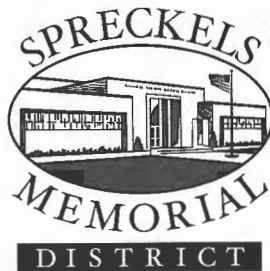
I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Memorial District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the October 5, 2016 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962



Paul J. Ingram, Business Manager/Board Clerk



Date



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS
Wednesday September 7, 2016 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President Henningsen at 6:30 pm.

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Scott Henningsen, Rick Magno, Ron Eastwood, Cathy McDougall, Rich Foster

Present: Henningsen, Eastwood, McDougall, Foster

Absent: Magno

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

Ken Dhursa gave an overview of the Spreckels sewage treatment system that is owned by Cal Am. Cal Am is before the Public Utilities Commission for a rate increase. He expressed concerned but urged others to take up the task of monitoring Cal Am's activities.

4. APPROVAL OF MINUTES:

a. SMD Special Board Meeting 8/2/2016

Motion to approve, [Foster] 2nd [Eastwood]

Ayes: Henningsen, Eastwood, Foster

Noes: None

Abstentions: McDougall

Motion carried.

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports August

Fund Balances and P&L for August were presented.

6. PUBLIC HEARING:

- a. Resolution 2016-02: Adopt Budget for FY 2016-17

*Motion to approve, [Eastwood] 2nd [McDougall]
Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried*

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approval of Business Manager/Board Clerk Employment Agreement.

Director Eastwood gave an overview of the process since the July 27th committee meeting between BM Ingram, SMD President Henningsen and SCSD President Eastwood. A point of discussion was whether SMD would provide management services to SCSD by contract. Director Foster gave the opinion that this should not happen. BM Ingram will continue to be paid by SCSD as an independent contractor.

Motion to approve agreement for one year at the salary of \$15,000 per year, [Foster] 2nd [McDougall]

*Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried*

8. USE REQUESTS:

- | | |
|------------------------|------------------|
| a. Premo Roofing | Christmas Party |
| b. Veronica Delgadillo | Baptism |
| c. Rick Losoya | Birthday Party |
| d. Roberto Neri | Social Gathering |
| e. Maribel Menchaca | Sweet 15 |
| f. Dida Losoya | Dinner Dance |
| g. Cindy Avalos | Wedding |

*Motion to approve all [Eastwood] 2nd [Foster]
Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried*

9. FUNCTION RECAP:

- a. Stephanie Garcia
- b. Velasquez Wedding

Because of problems related to bringing alcoholic beverages into the hall or parking lot, Motion to approve keeping LD&C deposits for both parties [McDougall] 2nd [Eastwood]

*Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried*

10. NEW BUSINESS:

- a. Steve McDougall: 4th of July Tradition in Spreckels for 2017

After nearly 40 years, Spreckels Volunteer Fire Company will no longer sponsor the 4th of July in Spreckels. Steve McDougall is of the opinion that Spreckels Memorial District should take over as the sponsoring organization. He urged the board to consider this and suggested a decision by January of 2017 in order to begin preparations.

- b. Clarke's Turf & Water: Estimate #102-Weed Control
- c. Clarke's Turf & Water: Estimate #103-Lawn Aeration

*Motion to approve both estimates [Eastwood] 2nd [McDougall]
Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried*

11. CONTINUED BUSINESS: MEMORIAL BUILDING:

- a. Organ Grinder Painting: Letter to Salinas City Manager Ray Corpuz.

To date, no response has been received. A motion [McDougall] 2nd [Eastwood] to direct BM Ingram to contact District Counsel Michael Whilden to inform him of the issue and seek further direction.

*Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried*

12. CONTINUED BUSINESS: MEMORIAL PARK:

- a. Park Reservation Form & Deposit

Form was reviewed. Resident Liz Williams gave the opinion that no rental fee should be charged to Spreckels residents.

Motion to implement form effective January 1, 2017 [Foster] 2nd [McDougall]

Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried

13. REGULAR MONTHLY FACILITIES REPORTS:

a. Review of Building/Equipment Inspection Report.

Park and Building Caretaker Velasquez reported pilot light in water heater is still blowing out due to the BBQ fan. He will research an on demand water heater that does not use a pilot light.

b. Review of Park Operations and Safety Report

Caretaker Velasquez reported vandalism on the mini library kiosk and some spray painting in the park. He suggested video surveillance.

14. REVIEW OF DEPOSITS

15. REVIEW AND APPROVAL OF MONTHLY ACCOUNTS PAYABLE:

With gross pay for BM Ingram adjusted to \$2000 per new employment agreement effective July 1, 2016, motion to approve [Foster] 2nd [McDougall]

Ayes: Henningsen, Eastwood, McDougall, Foster
Noes: None Motion carried

16. ADJOURN REGULAR MEETING: Next Regular Meeting: October 5, 2016.

Meeting was adjourned at 8:53 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, Business Manager

Hitch's Plumbing, Inc.

551 Brunken Ave.
Salinas, CA 93901

Estimate

Date	Estimate #
9/25/2016	100

Name / Address
VFW 6802 Lt. Billy Paulsen Jr. PO Box 7025 Spokane, WA 99202

			Project
			VFW Kitchen
Description	Qty	Rate	Total
Unitless Water Heater Installation Supply and install a Bradford White model NCU1001 commercial tankless water heater Remove existing 100 gallon tank water heater Repipe water into gas lines at new unit Remove existing galvanized flue system and install new flue system Install new condensate line		3,900.00	3,900.00
Total			\$3,900.00

Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Invoice

Date	Invoice #
9/30/2016	1030

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
75	Lawn aeration	35.00	2,625.00
75	over seed 750 lbs of Rye seed	20.00	1,500.00
75	Sprayable wetting agents, fertilizers and growth regulators	6.66667	500.00
	Sales Tax	7.50%	0.00
All work is complete!		Total	\$4,625.00

Clarke's Turf and Water

18939 Vierra Canyon Rd.
Prunedale, CA 93907

Invoice

Date	Invoice #
9/30/2016	1031

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
6	Labor to plant cherry trees	50.00	300.00
3	15 Gallon Cherry trees	65.00	195.00T
1	Organic Compost weed free	35.00	35.00T
	Sales Tax	7.50%	17.25

Thank you for your business. 262-9800	Total	\$547.25
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Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Invoice

Date	Invoice #
9/30/2016	1032

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly park maintenance 40 hours labor	2,080.00	2,080.00
	Sales Tax	7.50%	0.00

Thank you for your business. 262-9800	Total	\$2,080.00
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Clarke's Turf and Water
 18939 Vierra Canyon Rd.
 Prunedale, CA 93907

Invoice

Date	Invoice #
9/30/2016	1033

Bill To
Spreckels Memorial Park

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Gas expense	59.01	59.01
4	sand crack filler material	25.00	100.00T
	Sales Tax	7.50%	7.50
Lic. # 974533		Total	\$166.51

INVOICE NO.

DATE

INVOICE

FOR

By

SPRECKELS MEMORIAL DISTRICT		FRANK E BETENCOURT	
P.O. Box 7266		P.O. Box 2408	
SPRECKELS, CA 93962		HOLLISTER, CA 95024	
		9-16-16	

TEST BACK - PLOWS				
#4	1	Wilkins 975XL 1/2"	#3196008	\$45.00
#5	1	Wilkins 950 1"	#2594225	45.00
#11	1	Wilkins 975XL 2"	#3201649	45.00
#12	1	Wilkins 975 2"	#3144000	45.00
TOTAL				\$180.00

Thank You
Frank

Accts. Payable

Spreckels Memorial District

Register: Rabobank Checking

From 10/05/2016 through 10/05/2016

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>
10/05/2016		Joseph Velasquez	-split-		2,705.85
10/05/2016		Paul J Ingram	-split-		1,143.12
10/05/2016		Clarke's Turf & Water	-split-		7,418.76
			Park Landscape Mainte...	Invoice #1032	-2,080.00
			Gasoline	Invoice #1033	-59.01
			Park Repairs	Invoice #1033 ...	-107.50
			Turf Treatment	Invoice #1030	-4,625.00
			Park Improvements	Invoice #1031 ...	-547.25
10/05/2016		Quality Water Enterp...	Water Treatment		115.17
10/05/2016		Green Valley Industr...	Maintenance Equipment:...		16.83
10/05/2016		Frank Bettencourt	Plumbing Repairs	Backflow Devi...	180.00
10/05/2016	To Print	United States Treasury	-split-	95-1352295	1,102.54
10/05/2016	To Print	Employment Develo...	-split-	117-4039-6	341.58

TOTAL

\$ 13,023.85