



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS
Wednesday November 4, 2020 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was gaveled to order by President Magno at 6:30 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, Ron Eastwood, Jill Kramm, Walan Chang, David Kuhlmann

Present: Magno, Eastwood, Chang

Absent: Kramm, Kuhlmann

QOURUM ESTABLISHED

4. PUBLIC COMMENTS:

5. APPROVAL OF MINUTES:

a. SMD Regular Board Meeting October 7, 2020

With spelling correction for Manager, motion to approve [Eastwood] 2nd [Chang].

Ayes: Magno, Eastwood, Chang

Noes: None

MOTION CARRIED

6. BUSINESS MANAGER'S REPORT:

a. Financial Reports September.

1. Fund Balances as of 10/31/2020

2. Budget FY 2021 FYTD to 10/31/2020

3. Review of Deposits: County Fund 668 September [Period 3]

Spreckels Memorial District • P.O. Box 7266 • Spreckels, CA 93962

Park & Memorial Building Rental (831) 455-2022 • District Business (831) 455-7855

Email: spreckelsmd.main@gmail.com • www.spreckelsmd.specialdistrict.org

4. Review of Deposits: Wells Fargo General Checking October
5. Review of Mechanics Bank Statements/Reconciliations September 2020
6. Review of Wells Fargo Bank Statements/Reconciliations September 2020
7. Review of Expenditures September 2020
8. Status: Wells Fargo New Accounts

7. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Purchase of "Goat" Leaf Vacuum from Rick Gutierrez Not-To-Exceed \$900.00.

There was no motion to approve purchase. Item is removed.

- b. General Manager Employment Agreement.

Director Chang requested copy of Facilities Manager Employment Agreement and Exhibit "A" list of duties. Item is table to December 2nd meeting.

- c. Transfer \$10,000 from County Fund 668 to Wells Fargo General Checking.

Motion to approve [Chang] 2nd [Eastwood].

Ayes: Magno, Eastwood, Chang

Noes: None

MOTION CARRIED

8. USE REQUESTS:

9. FUNCTION RECAP:

10. NEW BUSINESS:

- a. Spreckels Community Services District Board Member Mike McTighe: Agreement to make Facilities Manager and District Utility Employee available to SCSD for incidental tasks.

Motion [Chang] 2nd [Eastwood] to authorize Facilities Manager and District Utility Employee to perform tasks as needed for Spreckels Community Services District.

Ayes: Magno, Eastwood, Chang

Noes: None

MOTION CARRIED

There will be further discussion on continuing mowing in the planter strip in front of SCSD owned 2nd Street Pump Station.

- b. Post Board Vacancy for two positions effective 1/1/2021. [Ron Eastwood and Jill Kramm term expirations] Application deadline 11/24/2020. Make selection at December 2nd regular meeting.

Vacancies will be posted.

11. CONTINUED BUSINESS:

- a. Spreckels Memorial Park Restroom ADA Upgrade, Picnic Bench Replacement and Screen Fence Reconstruction Project.

Business Manager is directed to ask District Counsel if he is available for a meeting on January 13th to approve bid documents and set a schedule for competitive bidding on project.

- b. Spreckels 4th of July Celebration 2021.
- c. Per Capita Grant.

Grant application should be ready to send by end of November.

12. REGULAR MONTHLY FACILITIES REPORTS:

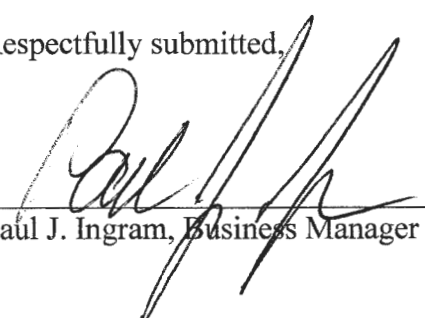
- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

FUTURE AGENDA ITEMS:

ADJOURN REGULAR MEETING: Next meeting Wednesday December 2, 2020 6:30 PM.

Meeting was adjourned at 7:59 pm. January 8, 2021 regular meeting is postponed until January 13, 2021.

Respectfully submitted,


Paul J. Ingram, Business Manager

Approval date 12/2/2020