



Spreckels Memorial District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS
Wednesday November 6, 2019 6:30pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was gavelled to order by President Magno at 6:31 pm

2. ROLL CALL & ESTABLISHMENT OF QUORUM:

Rick Magno, Ron Eastwood, Jill Kramm, Walan Chang, Jim Ryan

Present: Magno, Eastwood, Chang, Ryan

Absent: Kramm

QUORUM ESTABLISHED

3. PUBLIC COMMENTS:

4. APPROVAL OF MINUTES:

- a. SMD Regular Board Meeting October 9, 2019

Motion to approve [Eastwood] 2nd [Chang].

Ayes: Magno, Eastwood, Chang, Ryan

Noes: None

MOTION CARRIED

5. BUSINESS MANAGER'S REPORT:

- a. Financial Reports August.

1. Review of Fund Balances as of 10/31/2019

2. Review Budget Year to Date to 10/31/2019

Director Chang requested Budget YTD report for same period previous fiscal year to compare Water expense compared to current year to check water rate increase.

3. Review of Deposits: County Fund 668 September 2019
4. Review of Deposits: Rabobank September 2019
5. Review of Rabobank Statements September 2019
6. Review of Bank Reconciliations September 2019
7. Review of Expenditures September 2019.

6. ACTION ITEMS: DISCUSSION AND POSSIBLE APPROVAL

- a. Approve Transfer of \$20,000.00 from County Fund 668 to Rabobank Checking.

Motion to approve [Chang] 2nd [Eastwood].

Ayes: Magno, Eastwood, Chang, Ryan

Noes: None

MOTION CARRIED

- b. Approve Contract for Semi-Annual Service Maintenance for Building HVAC Systems with Associated Services.

Motion to approve [Eastwood] 2nd [Chang]

Ayes: Magno, Eastwood, Chang, Ryan

Noes: None

MOTION CARRIED

- c. Approve Agreement for the Provision of Limited Professional Services between District and Central Coast Engineers, Inc.
Project: Spreckels Memorial Park ADA Upgrade to Restrooms, Removal and Replacement of Concrete Benches and Screen Fence Reconstruction.

Item tabled until December 4th regular meeting to allow Derrick Johnson to be present and answer questions from the board.

- d. Approve opening of Wells Fargo State/Local Government Checking Accounts for General Fund and Payroll.

Motion to approve [Chang] 2nd [Eastwood].

Ayes: Magno, Eastwood, Chang, Ryan

Noes: None

MOTION CARRIED

7. USE REQUESTS:

- | | |
|-------------------------------------|---------------|
| a. Melissa Duran | Baby Shower |
| b. CA Narcotic Officers Association | Training |
| c. Bahieh Yasin | Baby Shower |
| d. CSEA #149 | Awards Dinner |

*Motion to approve [Chang] 2nd [Eastwood]
Ayes: Magno, Eastwood, Chang, Ryan
Noes: None*

MOTION CARRIED

8. FUNCTION RECAP:

9. NEW BUSINESS:

Director Chang suggested a potluck dinner before the December 4th regular meeting to celebrate the upcoming holidays. Spouses and Spreckels Community Services District board members will be invited.

10. CONTINUED BUSINESS:

- a. Spreckels 4th of July Celebration 2020.
- b. Tatum's Garden Possible Location in Spreckels Park.

11. REGULAR MONTHLY FACILITIES REPORTS:

- a. Review of Building/Equipment Inspection Report.
- b. Review of Park Operations and Safety Report

12. FUTURE AGENDA ITEMS:

Purchase of PA system. Replacement of stage curtain.

13. ADJOURN REGULAR MEETING: Next meeting Wednesday December 4, 2019 6:30 PM.

The meeting was adjourned at 7:15 pm.

2019 Meeting Dates: January 9th, February 6th, March 6th, April 3rd, May 1st, June 5th, June 26th, August 7th, September 4th, October 2nd, November 6th, December 4th.

Respectfully submitted,

Approval Date

11/8/2020


Paul J. Ingram, Business Manager